

Regular Meeting of the Board of Directors

Thursday, October 29, 2015

6:00 pm

**The Regional District of Kootenay
Boundary Board Room
Grand Forks, B.C**

FINAL AGENDA

1. Call to Order

2. Consideration of the Agenda (Additions/Deletions)

- a) The agenda for the October 29, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors is presented.

Recommendation: That the agenda for the October 29, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted presented.

3. Minutes

- a) The draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held September 29, 2015 are presented.

Recommendation: That the draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held September 29, 2015 be adopted as presented.

[Regular Meeting of the Board of Directors - 29 Sep 2015 - Minutes - Pdf](#)

4. Delegation(s)

- a) **Neil Muth, CEO
Columbia Basin Trust**

Overview of Trust's current initiatives and future plans
[Delegation-N. Muth-CBT - Board - October 29, 2015](#)

5. Unfinished Business

- a) **Memorandum of Board Resolutions**

The Memorandum of Board Resolutions ending September 30, 2015 is presented.

Recommendation: Corporate Vote Unweighted

That the Memorandum of Board Resolutions ending September 30, 2015 be received.

[Memorandum of Board Resolutions-Ending September 30, 2015-Board-October 29, 2015](#)

6. Communications

7. Communications (Information Only)

- a) **Agricultural Land Commission - Sept 18/15
re: Exclusion from Agricultural Land Reserve-Furniss**
[ALC-Exclusion-Furniss-Board-October 29, 2015](#)
- b) **Agricultural Land Commission - Sept 24/15
re: Exclusion from Agricultural Land Reserve - Jensen**
[ALC-Exclusion-Jensen-Board-October 29, 2015](#)
- c) **Agricultural Land Commission - Sept 18/15
re: Exclusion from Agricultural Land Reserve - Lawrence**
[ALC-Exclusion-Lawrence-Board-October 29, 2015](#)

7. Communications (Information Only) Continued

- d) **Ministry of Health-Oct 15/15**
re: Response to Electromagnetic Radiation Concerns
[Ministry of Health-Response to Board-EMR-Board-October 29, 2015](#)
- e) **Ministry of Transportation & Infrastructure-Oct 22/15**
re: Provincial Transit Services
[Ministry of Transportation-Provincial Transit Services-Board-October 29, 2015](#)
- f) **Christina Lake Waterfront Property Owners' Society**
re: Wildfire EOC-Thank You
[Christina Lake Waterfront Owners-Thank You-Wildfire EOC-October 29, 2015](#)

Recommendation: Corporate Vote Unweighted

That Communications Information Only Items a) - f) be received

8. Reports

- a) **Boundary Animal Control**
re: September 2015 Monthly Report
The Commissionaires September 2015 Monthly Report for Boundary Animal Control is presented.

Recommendation: Corporate Vote Unweighted
That the Commissionaires September 2015 Monthly Report for Boundary Animal Control be received.
[Boundary Animal Control-September 2015 Monthly Report-Board-October 29, 2015](#)
[Boundary Animal Control-Complaint Graphs-Board-October 29, 2015](#)
- b) **Interim Schedule of Accounts-Ending September 30, 2015**
Chair of Finance Committee - Director Rotvold

The Interim Schedule of Accounts ending September 30, 2015 is presented.

8b) Reports-Interim Schedule of Accounts Continued

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts ending September 30, 2015 as follows:

Cheque Nos: 51108-51475 \$ 1,466,879.62

Payroll: 683,410.49

Total Expenditures for September 2015 \$ 2,150,290.11

[Interim Schedule of Accounts-Ending Sept 2015-Board-October 29, 2015](#)

c) **RDKB Committees - Draft Minutes**

The minutes of the following RDKB Committee meetings are presented:

Boundary Economic Development Committee; September 8 and October 6, East End Sewerage Committee; September 8 and October 6, Policy, Executive and Personnel Committee; September 17 and October 15, **East End Services Committee; October 20 and Electoral Area Services; October 22, 2015.**

Recommendation: Corporate Vote Unweighted

That the following draft RDKB Committee Minutes be received:

Boundary Economic Development Committee; September 8 and October 6, East End Sewerage Committee; September 8 and October 6, Policy, Executive and Personnel Committee; September 17 and October 15, **East End Services Committee; October 20 and Electoral Area Services; October 22, 2015.**

[Minutes-Boundary Economic Development Committee - Sept 8 - Board-October 29, 2015 Pdf](#)

[Minutes-Boundary Economic Development Committee - Oct 6-Board-October 29, 2015 Pdf](#)

[Minutes - East End Sewerage Committee - Sept 8-Board-October 29, 2015-Pdf](#)

[Minutes - East End Sewerage Committee - Oct 6 Board - October 29, 2015- Pdf](#)

[Minutes - Policy, Executive and Personnel Committee - Sept 17-Board-October 29, 2015 Pdf](#)

[Minutes - Policy, Executive and Personnel Committee - Oct 15 - Board-October 29, 2015.Pdf](#)

[**Minutes-East End Services Committee - 20 Oct 2015 - Board - October 29, 2015.Pdf**](#)

[**Minutes-Electoral Area Services - 22 Oct 2015 - Board-October 29, 2014.Pdf**](#)

d) **RDKB Committee Recommendations**
East End Sewerage-Committee Chair-Director McLellan

East End Sewerage Service Establishment Bylaw Amendment

Recommendation: Stakeholder Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors directs staff to amend the East End Regional Sewerage Service Establishment Bylaw No. 1549 to include the divesting of sole and dual benefiting regional interceptor sewer assets to the service participants.

East End Sewerage Service Sole & Dual Benefiting Agreements

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors directs staff to proceed with drafting the necessary sole and dual benefiting agreements with the Cities of Trail and Rossland and with the Village of Warfield (the service participants). **FURTHER** that approval from the electorate of the individual service participants be obtained.

[Staff Report - East End Sewer Oct 15- Divest Sewer Assets-Board-October 29, 2015 - Pdf](#)

e) **RDKB Committee Recommendations**
Policy, Executive and Personnel-October 15, 2015
Committee Chair-Director Worley

Further to the PEP Committee's review, consideration and amendments as necessary, the following policies have been referred to the Board of Directors and are presented for approval:

1. Alcohol in RDKB Fire Halls
2. Staff Recognition

8e) Reports-Committee Recommendations Continued

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Alcohol in RDKB Fire Halls Policy and the Staff Recognition Policy as presented.

[Policy - Alcohol in RDKB Fire halls - PEP Oct 15-Board-October 29, 2015](#)

[Policy - Employee Recognition - PEP Oct 15-Board-October 29, 2015](#)

f) **RDKB Committee Recommendations**
East End Services-Committee Chair - Director Grieve

BC SPCA Animal Control Contract

A staff report from Mark Andison, General Manager, Operations and Deputy Chief Administrative Officer regarding the BC SPCA Animal Control Contract is presented.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors recommends that the Regional District, with partner municipalities (Trail, Fruitvale and Montrose), enter into an agreement with the BC SPCA to continue to provide animal control service for an indefinite term but with a three-month termination clause under the terms of the 2013-2015 contract, beginning January 1, 2016.

FURTHER that the Board of Directors authorizes the RDKB's signatories to sign and enter into the Contract.

[STAFF REPORT SPCA Contract Extension](#)

[Animal Control Contract 2013-2015](#)

Kootenay Boundary Regional Fire Rescue Training Officer

The following recommendation is coming forward from the East End Services Committee meeting held on May 19, 2015.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the hiring of a full time Training Officer Position for Kootenay Boundary Regional Fire Rescue, for a three year term.

FURTHER that the Training Officer be responsible for implementation of the training requirements (competencies) applicable to the full Service Operations Level provided by Kootenay Boundary Regional Fire Rescue.

8) Reports- Continued

g) **Advisory Planning Commissions - Draft Minutes
October 2015**

The draft minutes of the following Advisory Planning Commissions are presented:

Electoral Area 'A' (October 6), Electoral Area 'C'/Christina Lake (October 6), Electoral Area 'E'/West Boundary (October 5) and Electoral Area 'E'/Big White (October 6).

Recommendation: Corporate Vote Unweighted

That the following draft Advisory Planning Commissions minutes be received:

Electoral Area 'A' (October 6), Electoral Area 'C'/Christina Lake (October 6), Electoral Area 'E'/West Boundary (October 5) and Electoral Area 'E'/Big White (October 6).

[Minutes-October APC-Area 'A'-October 29, 2015](#)

[Minutes-October APC-Christina Lake-Board-October 29, 2015](#)

[Minutes-October APC-West Boundary-Board-October 29, 2015](#)

[Minutes-October APC-Big White-October 29, 2015](#)

h) **Grand Forks and District Recreation Commission
Draft Minutes October 15, 2015**

The draft minutes of the Grand Forks and District Recreation Commission (October 15, 2015) are presented.

Recommendation: Corporate Vote Unweighted

That the draft minutes of the Grand Forks and District Recreation Commission (October 15, 2015) be received as presented.

[Minutes-Grand Forks Recreation Commission-Oct 15-Board-October 29, 2015](#)

i) **Public Hearing Minutes
Bylaw No. 1579 Amending Electoral Area 'D'/Rural Grand
Forks Zoning Bylaw No. 1299**

8i) Reports-Public Hearing Minutes Continued

The minutes of the Public Hearing for RDKB Zoning Amendment Bylaw No. 1579 are presented.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receives the Public Hearing Minutes for RDKB Zoning Amendment Bylaw No. 1579.

[Minutes-Public Hearing-Bylaw 1579-Board-October 29, 2015](#)

9. Board Appointments Updates

- a) S.I.D.I.T. - Chair McGregor
S.I.B.A.C. - Chair McGregor
Okanagan Film Commission - Director Gee
Boundary Weed Stakeholders Committee - Director Gee
Columbia River Treaty Local Government Committee
Kootenay Booth
Chair's Update - Chair McGregor

10. New Business

- a) **M. Andison**
re: Building Bylaw Contravention-Steinbach
A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described as:
6297 College Road, Grand Forks, B.C.
Electoral Area 'D' / Rural Grand Forks
Parcel Identifier: 016-323-998
Lot 1, D.L. 700, SDYD, Plan 43562
Owners: Donald and Debra Steinbach

M. Andison
re: Building Bylaw Contravention-Newmarch
A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described as:
5857 Snow Pines Crescent, Big White, B.C.

10a) New Business Continued

Electoral Area 'E' / West Boundary

Parcel Identifier: 017-446-449

Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938

Owner: Greg Newmarch

**Recommendation: Stakeholder (Electoral Area Directors)
Vote Unweighted**

That the Regional District of Kootenay Boundary Board of Directors directs the Chief Administrative Officer to file Notices in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against:

1) the property legally described as Lot 1, D.L. 700, SDYD, Plan 43562 (Steinbach) and

2) the property legally described as Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938 (Newmarch).

[Staff Report-Bylaw Contravention Steinbach-Board-October 29, 2015 - Pdf](#)

[Staff Report-Bylaw Contravention Newmarch-Board-October 29, 2015 - Pdf](#)

b) **M. Andison October 21/15
re: Big White Security Contract**

A staff report from Mark Andison, General Manager, Operations / Deputy CAO regarding the status of the RDKB's contract for the provision of security services at Big White and recommending that a new contract be signed for a six-month term is presented.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the contract with Securiguard Services Ltd. for the provision of security services at Big White Ski Resort for a six-month period at a monthly cost of \$19,622.60. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign and enter into the contract.

[Staff Report-Big White Security Contract-Board-October 29, 2015 Contract - Big White - Securiguard 2015-2016](#)

10) New Business Continued

c) **FrontCounter BC License of Occupation
Electoral Area 'E'/West Boundary-Central Okanagan
Shotgun Sports Club**

A staff report from C. Rimell, Planner regarding an application submitted to FrontCounter BC for a License of Occupation for a ±24 ha Trap and Skeet Facility in Electoral Area 'E'/ West Boundary, east of Highway 33, off Big White Road, on unsurveyed Crown Land in the vicinity of District Lot 2713, SDYD is presented.

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Board of Directors advise that while there is no land use planning for the lands that are the subject of the FrontCounter BC referral for a License of Occupation for a ±24 ha Trap and Skeet Facility in Electoral Area 'E'/ West Boundary, east of Highway 33, off Big White Road, on unsurveyed Crown Land in the vicinity of District Lot 2713, SDYD, that the comments from the Advisory Planning Commissions be forwarded to the Crown for consideration

[Staff Report - FrontCounterLicOcc-Board-Oct29](#)

d) **Medical Marihuana-Notification for Production Licence
Electoral Area 'E'/West Boundary-M&J Orchards Ltd.**

A staff report from Carly Rimell, Planner regarding the notification submitted by M&J Orchards to establish a federally licensed Marihuana for Medical Purposes Regulations (MMPR) Facility in Electoral Area 'E'/ West Boundary, off Myers Creek Road, east of Rock Creek, on the property legally described as DL 1549, except plan B4022 B7361 9525 28589 H1 sublots C&D is presented.

Recommendation: Corporate Vote Unweighted

That the staff report regarding the notification submitted by M&J Orchards to establish a federally licensed Marihuana for Medical Purposes Regulations (MMPR) Facility in Electoral Area 'E'/ West Boundary, off Myers Creek Road, east of Rock Creek, on the property legally described as DL 1549, except plan B4022 B7361 9525 28589 H1 sublots C&D, be received.

[Staff Report - Medical Marijuana-Board-Oct29](#)

10) *New Business Continued*

e) **Grant in Aid Ending October 23, 2015**

**Recommendation: Stakeholder (Electoral Area Directors)
Vote Weighted**

That the following Grant in Aid applications be approved:

1. Genelle Recreation lawn mowing equipment-\$200-Electoral Area 'B'/Lower Columbia-Old glory
2. Christina Lake Fire Fighters' Society Halloween Fireworks-\$1,500-Electoral Area 'C'/Christina Lake
3. P. Beattie for rat extermination in Gordon Keir cabin-\$500-Electoral Area 'C'/Christina Lake
4. Grand Forks and Boundary Regional Ag Society offset insurance costs-\$500-Electoral Area 'D'/Rural Grand Forks
5. Grand Forks Rotary Halloween fireworks -\$1,500-Electoral Area 'D'/Rural Grand Forks
6. Grand Forks Figure Skating Club towards rental costs-\$3,000-Electoral Area 'D'/Rural Grand Forks
7. Rock Creek Women's Institute food safe registration-\$110-Electoral Area 'E'/West Boundary
8. Rock Creek Women's Institute non profit series registration-\$140-Electoral Area 'E'/West Boundary
9. Bridesville Community Club expenses incurred to accommodate evacuees-\$300-Electoral Area 'E'/West Boundary
10. Trails to Boundary Society Board Development-\$600-Electoral Area 'E'/West Boundary
11. Trails to Boundary Society trail coordinator registration Aging in the Kootenays-\$75-Electoral Area 'E'/West Boundary
12. Trails to Boundary Society trail coordinator registration Bioengineering course-\$237.30-Electoral Area 'E'/West Boundary
13. Boundary Central Secondary School PAC student attendance at OK Film course-\$887.53-Electoral Area 'E'/West Boundary

[GIA-Ending Oct 23-Board-October 29, 2015](#)

10) New Business Continued

10f) T. Martin-Oct 26/15

re: FortisBC Licence Agreement-Tower Site

A staff report from Terry Martin, Fire Chief, Kootenay Boundary Regional Fire Rescue (KBRFR), regarding a Licence Agreement between the RDKB (KBRFR) and FortisBC Energy Inc. and the placement of the Kootenay Boundary Regional Fire Rescue communications equipment in FortisBC Energy Inc.'s communication tower and equipment shelter building is presented.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Licence Agreement for Tower Site between FortisBC Energy Inc. and the Regional District of Kootenay Boundary for the placement of the Kootenay Boundary Regional Fire Rescue communications equipment on and or in FortisBC Energy Inc.'s communication tower and equipment shelter building with a non-exclusive licence for this purpose for a term of five years commencing October 15, 2015 to and including October 14, 2020 with an option to renew the Agreement for a further one (1) five-year term commencing September 1, 2020 and ending February 2026 on the same terms as this current Agreement.

FURTHER that the Regional District of Kootenay Boundary will make payment to FortisBC Energy Inc. a licence fee of \$200.00 for each month of the Agreement plus any applicable federal and or provincial sales tax according to the schedule set out in Appendix 'C' of the Agreement. **FURTHER** that the Board of Directors authorizes the RDKB's signatories to sign and enter into the Agreement.

Staff Report-Agreement-KBRFR Service Repeater-FortisBC-October 29, 2015

11. Bylaws

a) **Bylaw No. 1585-First and Second Readings
Amending Electoral Area 'C'/Christina Lake
Official Community Plan Bylaw No. 1250**

RDKB Official Community Plan Amendment Bylaw No. 1585 is presented.

11a) Bylaws Continued

**Recommendation: Stakeholder (Electoral Area Directors)
Vote Unweighted**

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1585, 2015 be read a first and second time.

[Bylaw 1585 OCP Amend Multiple Family Dwelling](#)

[Bylaw No. 1585 Schedule X](#)

[Bylaw No. 1585-Schedule Y](#)

b) **Bylaw No. 1586-First and Second Readings
Amending Electoral Area 'C'/Christina Lake
Zoning Bylaw No. 1300**

RDKB Zoning Amendment Bylaw No. 1586 is presented.

**Recommendation: Stakeholder (Electoral Area Directors)
Vote Unweighted**

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1586, 2015 be read a first and second time.

[Bylaw 1586 Zoning Amend Seniors Housing](#)

[Bylaw No. 1586-Schedule Z](#)

c) **Bylaw No. 1579-Adoption
Regional District of Kootenay Boundary Zoning
Amendment Bylaw Amending Electoral Area 'D'/Rural
Grand Forks Zoning Bylaw No. 1299**

**Recommendation: Stakeholder (Electoral Area Directors)
Vote Unweighted**

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1579, be read reconsidered and adopted.

[Bylaw1579 Rezoning EwasiukFurlotte](#)

d) **Schedule Public Hearing(s)
Bylaws 1585 and 1586**

11d) Bylaws Schedule Public Hearing Continued

Recommendation: Corporate Vote Unweighted

That staff schedule Public Hearing(s) for Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1585, 2015 (amending Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250) and for Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1586, 2015 (amending Electoral Area 'C'/Christina Lake Zoning Bylaw No. 1300). **FURTHER** that Director McGregor be appointed to attend with Directors Russell and Gee as Alternates.

**e) Bylaw No. 1583-Adoption
RDKB East End Sewer (Aerial Crossing) Loan Authorization
Amendment Bylaw**

RDKB Bylaw No. 1583, 2015 is presented.

Recommendation: Corporate Vote Weighted

That Regional District of Kootenay Boundary East End Sewer (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583 be reconsidered and adopted.

**[Bylaw No. 1583- Sewer-Loan Authorization Amendment-
Board-October 29, 2015](#)**

12 Late (Emergent) Items

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**a) J. MacLean-Oct. 28/15
re: Bylaw No. 1587-Big White Refuse Disposal**

A staff report from J. M. MacLean, CAO regarding Bylaw 1587, the Big White Refuse Disposal Service Conversion and Establishment Bylaw is presented for three readings.

Recommendation: Corporate Vote Unweighted

That Big White Refuse Disposal Service Conversion and Establishment Bylaw No. 1587, 2015 be read a first, second and third time.

**[Staff Report - Late Item - Bylaw 1587 - Big White Refuse Disposal -
October 2015 - Pdf](#)**

12. Late Emergent Items Continued

b) J. MacLean-Oct. 28/15

re: Security Issuing Bylaw No. 1588

A staff report from J. M. MacLean, CAO regarding Regional District of Kootenay Boundary Security Issuing (Sewer - Pedestrian/Pipebridge) Bylaw No. 1588, 2015 is presented for three readings and adoption.

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Security Issuing (Sewer - Pedestrian/Pipebridge) Bylaw No. 1588, 2015 be read a first, second and third time.

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Security Issuing (Sewer - Pedestrian/Pipebridge) Bylaw No. 1588, 2015 be reconsidered and adopted.

[Staff Report - Late Item - Bylaw 1588 Security Issuing Pipebridge - October 2015 - Pdf](#)

c) Discussion Item Summarized Quarterly Financial Reporting

Referred from October 27, 2015 Finance Committee meeting.

d) Discussion Item-General Government Financial Plan Re: Ways to find cost-savings in RDKB Services

Referred from October 27, 2015 Finance Committee meeting

13 Discussion of items for future meetings

14. Question Period for Public and Media

15. Closed (Incamera) Session

16. Adjournment



**Regular Meeting of the Board of Directors
Minutes**

September 29, 2015

RDKB Board Room, Trail, B.C

6:00 p.m.

Board of Directors Present

Director G. McGregor, Chair
Director M. Rotvold
Director P. Cecchini
Director A. Grieve
Director E. Smith
Director K. Moore
Director V. Gee
Director J. Danchuk
Director R. Russell
Director T. Pahl
Alternate Director R. Cacchioni
Alternate Director B. Edwards

Staff Present

J. M. MacLean, CAO
T. Lenardon, Manager of Corporate Administration/Recording Secretary
M. Andison, General Manager of Operations/Deputy CAO
B. Burget, General Manager of Finance

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The agenda for the September 29, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors was presented.

The Manager of Corporate Administration advised of the following additions and changes to the agenda:

1. GIA applications - Electoral Areas A, C, D and E added to Item 10n).
2. Staff report regarding the appointment to the Selkirk College Rural Development Institute Regional Advisory Committee added as Item 10o).
3. Discussion regarding the organizational review added to Item No. 12; Late Emergent Items.
4. Update on arrangements for the November 26th Board meeting at Big White added to Item 14; Board Quarterly Discussion.
5. Change language in Item 8c) under Beaver Valley Recreation Resolutions to read: "...The term is a 1 year term commencing September 15, 2015 and expiring August 31, 2016."
6. Change language in Item 8diii) Resolution to read"the RDKB Board of Directors defers the application until the Subject To clauses have been met....."
7. Add discussion regarding proposal to forward letter to the Province requesting reconsideration of an earlier decision for disaster financial assistance to Item 12; Late Emergent Items.

351-15 Moved: Director Rotvold Seconded: Alternate Director Cacchioni

That the agenda for the September 29, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as amended.

Carried.

Minutes

The draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held August 27, 2015 were presented.

352-15 Moved: Director Danchuk Seconded: Director Grieve

That the draft minutes of the Regional District of Kootenay Boundary Board of Directors meeting held August 27, 2015 be adopted as presented.

Carried.

Delegation(s)**A. Graeme, President Selkirk College
re: College Updates**

The Chair welcomed Mr. Graeme to the meeting.

Mr. Graeme thanked the Board for the opportunity to present updates regarding academic activities and programs at Selkirk College noting that the College Board of Governors feels it important that all local governments learn about the College.

There will be a series of presentations to all local governments in the Boundary and Columbia-Kootenay regions during Fall 2015.

Selkirk College will be celebrating 50 years in 2016.

Mr. Graeme provided information respecting the College's mission and vision statements, the location of campuses (Nakusp, Kaslo, Nelson, Castlegar, Trail and Grand Forks), where students come from, student enrollment, the number of Staff FTEs, the average student age (e.g. 27 years old) and the historical numbers of domestic, aboriginal and international students.

Information respecting the direct and indirect benefits towards the West Kootenay economy with the wage-earning power of graduate students and the ways the College keeps competitive with the delivery of, and diversity in programs was also presented.

The international students are looking for academics in tourism and hospitality. The pre-med program helps students prepare to become "rural" area doctors. This program has been successful so far. The College attempts to respond to local needs while considering a regional college approach.

There was a discussion regarding the demographics for lab technician training and programs. Mr. Graeme noted that this matter continues to be discussed and that a partnership (e.g. Ministry of Health, Ministry of Human Resources and Social Innovation) needs to be formalized prior to launching a program. He noted that the Trail Campus would be an appropriate location for such a program, and it was;

353-15 Moved: Director Rotvold Seconded: Alternate Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors forwards a letter to the Ministry of Health and the Ministry of Human Resources and Social Innovation advising that there is a real need for lab technician programs and training in the West-Kootenay Region. **FURTHER** that in consultation with Selkirk College, the Board of Directors lobby the Province

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advocating for funding support and resources to build a lab and launch lab technician training and programs considering the Selkirk College Trail Campus as the location.

Carried.

Chair McGregor thanked Mr. Graeme for the presentation.

**W. Penner, Project Manager, SNC Lavalin
re: Recap of Waneta Expansion Project**

The Chair welcomed Mr. Penner to the meeting.

Mr. Penner thanked the Board for the opportunity for him to attend the meeting and thank the Board and their communities in person for their participation and partnerships with the Columbia Power Corporation, Columbia Basin Trust and BC Hydro on the Waneta Expansion Project. He acknowledged and thanked the East-End Directors who sat on the Community Impact Management Committee, the City of Trail for assistance with marketing and the local communities for welcoming stakeholders and employees into the community.

Mr. Penner provided a brief history with respect to the beginning of the project and he noted the various successes along the way and concluded by noting the formal closing will be October 31st and he distributed USB keys containing information respecting the overall project to the Board members.

The Chair thanked Mr. Penner for attending the meeting and for his time to acknowledge the Board's participation.

Unfinished Business

Memorandum of Board Resolutions

The RDKB Board of Directors Memorandum of Resolutions ending August 31, 2015 was presented.

Moved: Director Smith Seconded: Alternate Director Edwards

354-15

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors Memorandum of Resolutions ending August 31, 2015 be received.

Carried.

The Chief Administrative Officer updated the Board with respect to the Province's current requirements for landfill liability noting that staff have met with the Ministry to discuss the post-closure issue. The General Manager of Environmental Services has been invited to participate in a review of the legislation where the Board's concerns respecting the landfill liability issues can be addressed.

Communications

Special Voting Regulation

East End Sewer (Aerial) Loan Authorization Amendment Bylaw

A report from Chair McGregor regarding the results of the Regional District Special Voting Regulation (BC Reg 4191) giving RDKB East End Regional Sewer Service (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583, 2015 first, second and third readings was presented.

Pursuant to the attached Regional District Special Voting Regulation (BC Reg 4191) Directors Moore, Martin, Pahl (service participants) and I deemed the following issue urgent and requested that the following resolution be considered by the Board of Directors as soon as possible:

That the Regional District of Kootenay Boundary Board of Directors gives the RDKB East End Regional Sewer (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583 , 2015 first, second and third readings. (This was a Corporate Vote Weighted)

The Special Voting Regulation resolution passed unanimously.

355-15 Moved: Alternate Director Cacchioni Seconded: Director Pahl

Corporate Vote Unweighted

That the report from Chair McGregor regarding the results of the Regional District Special Voting Regulation (BC Reg 4191) giving RDKB East End Regional Sewer Service (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583, 2015 first, second and third readings be received.

Carried.

Communications (Information Only)

a) BCSPCA-Aug 26/15

re: Update on Proposed Facility

b) L. Gould-Aug 30/15
re: Future Loss of Trail SPCA

c) Trail Historical Society
re: Heritage Conservation Study

d) Agricultural Land Commission-Sept 8/15
re: Van Oyen Subdivision Decision

356-15 Moved: Director Rotvold Seconded: Director Grieve

Corporate Vote Unweighted

That Information Communication Items a) - d) be received.

Carried.

The Board members discussed the letter from the BCSPCA which provided an update on a proposed new SPCA facility to be built in the West Kootenays. This new facility would replace the aging facility currently located in the City of Trail. It was noted that the City of Castlegar has approached the BCSPCA expressing interest in the project.

Staff will follow up with this matter.

Director Moore noted that the date for closure of the current SPCA Shelter located in Trail has changed from June 30, 2016 to the end of 2016. She also noted that the letter was somewhat misleading as there was mention of the RDKB's response declining to participate in the facility project but no mention that the RDKB advised it would be willing to have a further discussion.

Reports

Interim Schedule of Accounts-Ending August 31, 2015
Chair of Finance Committee-Director Rotvold

The Interim Schedule of Accounts ending August 31, 2015 was presented.

357-15 Moved: Director Rotvold Seconded: Director Danchuk

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts ending August 31, 2015 as follows:

Page 6 of 22
Board of Directors
September 29, 2015

Cheque Nos: 50734-51107	\$2,302,552.37
Payroll	\$ 472,457.64
TOTAL Expenditures for August 2015	\$2,775,010.01

Carried.

RDKB Committees-Draft Minutes September 2015

The draft minutes of the East End Services Committee; September 15, Utilities Committee; September 16, Beaver Valley Recreation Parks and Trails Committee; September 16 and Electoral Area Services Committee; September 17 were presented.

358-15 Moved: Director Cecchini Seconded: Director Smith

Corporate Vote Unweighted

That the following draft minutes be received:

East End Services Committee; September 15, Utilities Committee; September 16, Beaver Valley Recreation, Parks and Trails Committee; September 16, Policy, Executive and Personnel Committee; September 17, Electoral Area Services Committee; September 17.

Carried.

RDKB Committee Recommendations- Beaver Valley Recreation, Parks and Trails Committee Chair of Committee-Director Grieve

359-15 Moved: Director Grieve Seconded: Director Pahl

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Recreation Agreement with the City of Trail for Beaver Valley residents to access City recreation and culture services and programs at the same rate as City residents with said agreement in the amount of one hundred twenty-five thousand dollars (\$125,000) payable to the City of Trail. **FURTHER** that the term of the agreement is for one-year commencing September 1, 2015 and expiring August 31, 2016. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign and enter into the agreement and notify the City of Trail accordingly.

Carried.

**RDKB Committee Recommendations-Electoral Area Services Committee
Chair of Committee-Director Worley**

360-15 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax Application in the amount of \$17,000 as submitted by the Christina Lake Community Association for the design and installation of a make-up air system for the Community Hall kitchen. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign the agreement and enter into the contract.

Carried.

361-15 Moved: Director Grieve Seconded: Director Russell

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax Application in the amount of \$30,000 as submitted by the Christina Lake Boat Access Society for the redesign of the Texas Point Campground boat launch parking. **FURTHER** that the Board of Directors authorizes the RDKB signatories to sign the agreement and enter into the contract.

Carried.

362-15 Moved: Director Russell Seconded: Director Grieve

Stakeholder (Electoral Area Directors) Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors defers the Development Variance Permit as submitted by Catherine Campbell, acting as agent, on behalf of the property owners for 11 units, Units #26-36 in Building E, in the Tree Tops Development to allow a variance to the interior side parcel line setback of 2.17m, from 4m to 1.83m, on the property legally described as Strata Lots 26-36, Building 'E', DL 4109s, SDYD, Plan KAS2207, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1 or V as appropriate **SUBJECT TO** strata approval and **SUBJECT TO** it being a single uniform addition.

Carried.

363-15 Moved: Director Russell Seconded: Director Gee

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves forwarding a letter to the Agricultural Land Commission inquiring as to how the Commission intends to gain compliance respecting ALC Resolution #310/2013 at Lot 3, DL 363, SDYD, Plan 6263.

Carried.

Advisory Planning Commissions-Draft Minutes September 2015

The draft minutes of Advisory Planning Commissions:

Electoral Area 'C'\Christina Lake (September 10th), Electoral Area 'D'\Rural Grand Forks (September 1st) , Electoral Area 'E'\West Boundary (September 9th) and Electoral Area 'E'\Big White (September 1) were presented.

364-15 Moved: Director Grieve Seconded: Director Pahl

Corporate Vote Unweighted

That the draft minutes of the Electoral Area 'C'\Christina Lake (September 10th), Electoral Area 'D'\Rural Grand Forks (September 1st) , Electoral Area 'E'\West Boundary (September 9th) and Electoral Area 'E'\Big White (September 1) be received as presented.

Carried.

Recreation Commission-Draft Minutes September 2015

The draft minutes of the Electoral Area 'C'\Christina Lake Parks and Recreation Commission (September 9th) and the draft minutes of the Grand Forks and District Recreation Commission (September 10th) were presented.

365-15 Moved: Director Rotvold Seconded: Director Grieve

Corporate Vote Unweighted

That the draft minutes of the Electoral Area 'C'\Christina Lake Recreation Commission (September 9th) and the Grand Forks and District Recreation Commission (September 10th) be received as presented.

Carried.

Recreation Commission Recommendations Grand Forks and District Recreation Commission

366-15 Moved: Director Russell Seconded: Director Gee

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors accept applications to appoint an Electoral Area 'D'\Rural Grand Forks representative to the Grand Forks and District Recreation Commission.

Carried.

Board Appointments Updates

S.I.B.A.C. and S.I.D.I.T. - Chair McGregor

There will be a combination SIBAC and SIDIT meeting on November 2nd where the two groups will discuss ways to assist each other.

Okanagan Film Commission - Director Gee

A meeting has been scheduled for sometime in October.

Boundary Weed Stakeholders Committee - Director Gee

The Committee has not met since spring.

Columbia River Treaty Local Government Committee-Directors Danchuk and Worley

Director Danchuk updated the Board members on the September 3rd meeting held in Nelson where 11 USA County Commissioners attended. He noted that there were discussions as to how drought conditions and the changing weather patterns have been creating significant water issues and concerns. The County Commissioners visited Nakusp to view the low level of the Arrow Lakes, which is 30 feet below normal.

Kootenay Booth

Director Rotvold thanked all the volunteers for their help at the Kootenay Booth at the UBCM and she advised that the booth was very successful in the number of people who stopped by and with the donations that were brought in from the various Kootenay Columbia Communities/local governments.

Chair's Update - Chair McGregor and UBCM Update

The Chair updated the Board members on her attendance at the UBCM and advised that the Resource Breakfasts were very informative with good networking opportunities. She advised that the Highway 3 meetings were informative and turned the floor over to Director Moore.

Director Moore provided an update with respect to progress of the "electric highway" project that would see travel from Hope to Alberta include the border towns along Highway 3. She explained that given the communities involved are working together as one group with one voice, the Province has been willing to participate and listen to the needs. The goal is to promote the electric highway while working with the Ministry of Transportation and Infrastructure for signage that would direct highway traffic towards our communities and with the Ministry of Jobs, Tourism and Skills Training and Responsible for Labour for promotional campaigns making tourists aware of our communities through postings on the Destination BC website.

The Chair noted the following UBCM Provincial Funding Announcements:

- Up to \$75-million Rural Dividend to assist communities transition their economies
- \$90-million Small Communities Fund in support of infrastructure
- \$10-million Connecting BC to speed up and expand Internet service for communities with high-speed internet access

Director Russell provided information regarding the Social Procurement Clinic he attended.

Director Cecchini summarized her experience in the Fire Operations training session she participated in. She encouraged other Board members to participate in future opportunities and she thanked the KBRFR Fire Fighters who were at the UBCM and who assisted her during the training.

New Business

T. Lenardon-Sept. 9/15

re: Beaverdell Fire Hall Lease Agreement

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding the renewal of the Beaverdell Fire Hall Lease Agreement between the RDKB and the Beaverdell Community Club and Recreation Commission (BCCRC) for a three-year term commencing January 1, 2016 (to December 31, 2018) was presented.

367-15 Moved: Director Grieve Seconded: Director Danchuk

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves renewing the Beaverdell Fire Hall Lease Agreement with the Beaverdell Community Club and Recreation Commission for an automatic 3-year term commencing January 1, 2016 and expiring December 31, 2018 for an annual fee of \$1.00 with the full 3-year term fee of \$3.00 payable on the commencement date of January 1, 2016. **FURTHER** that the appropriate funds be included in the 2016-2020 Financial Plan. **FURTHER** that the Board of Directors approves the RDKB's authorized signatories to sign and enter into the Lease Agreement and notify the Beaverdell Community Club and Recreation Commission accordingly.

Carried.

T. Lenardon-Sept. 10/15

re: Montrose Fire Hall Lease Agreement

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding the renewal of the Montrose Fire Hall Lease Agreement between the RDKB and the Village of

Montrose for a 5-year term commencing January 1, 2016 and expiring December 31, 2020 was presented.

368-15 Moved: Director Rotvold

Seconded: Director Smith

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves renewing the current 2011-2015 Montrose Fire Hall Lease Agreement for another 5-year term commencing January 1, 2016 and expiring December 31, 2020 according to the following new rate structure:

2016-\$18,500

2017-\$18,900

2018-\$19,200

2019-\$19,700

2020-\$20,000. **FURTHER** that the appropriate funds be allocated in the Kootenay Boundary Regional Fire Rescue Budget and 2016-2020 Five Year Financial Plan. **FURTHER** that the Board of Directors approves the RDKB's authorized signatories to sign the agreement and to notify the Village of Montrose accordingly.

Carried.

T. Lenardon-Sept 14/15

re: Warfield Fire Hall Lease Agreement

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding the renewal of the Warfield Fire Hall Lease Agreement for a 4-year term commencing August 1, 2014 and expiring July 31, 2018 was presented.

369-15 Moved: Director Grieve

Seconded: Director Pahl

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the 2014-2018 Warfield Fire Hall Lease Agreement commencing August 1, 2014 and expiring July 31, 2018 according to the following new rate structure:

2014-2015 \$15,028

2015-2016 \$15,328.56

2016-2017 \$15,635.13

2017-2018 \$15,947.83. **FURTHER** that the appropriate funds be allocated in the Kootenay Boundary Regional Fire Rescue Budget and 2016-2020 Five Year Financial Plan. **FURTHER**

that the Board of Directors approves the RDKB signatories to sign and enter into the Lease Agreement and notify the Village of Warfield accordingly.

Carried.

C. Rimell-Sept/15

**re: ATCO Development Area D Trident/Cliff
Electoral Area 'B'/Lower Columbia-Old Glory**

A staff report from Carly Rimell, Planner regarding an application submitted by ATCO Wood Products for 1 proposed cut block for Development Area D in the Trident and Cliff geographic area, north of Rossland and east of Nancy Greene Provincial Park, on Crown Land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory, was presented.

C. Rimell-Sept/15

**re: ATCO Development Area B Shields/Mud Lake
Electoral Area 'B'\Lower Columbia-Old Glory**

A staff report from Carly Rimell, Planner regarding an application submitted by ATCO Wood Products for 5 proposed cut blocks for Development Area B in the Shields/Mud Lake geographic area, west of Nancy Greene provincial Park and north of Highway 3, on Crown Land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory, was presented.

C. Rimell-Sept/15

**re: License of Occupation-Boat House
Electoral Area 'C'\Christina Lake**

A staff report from Carly Rimell, Planner regarding an application to Front Counter BC as submitted by Joseph Zak, applying for a License of Occupation to legalize an existing boat house on Crown foreshore being part of the bed of Christina Lake, fronting that part of Lot 6, DL 2104, Plan 6703, SDYD, was presented.

C. Rimell-Sept/15

**re: License of Occupation-Commercial Recreation Docks
Electoral Area 'C'\Christina Lake**

A staff report from Carly Rimell, Planner regarding an application submitted by Rick Basso, of Christina Campers Ltd., to Front Counter BC applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970, was presented.

370-15

Moved: Director Cecchini

Seconded: Director Moore

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports the following Private Forestry and Front Counter BC Referral applications:

ATCO Wood Products application for 1 proposed cut block for Development Area D in the Trident and Cliff geographic area, north of Rossland and east of Nancy Greene Provincial Park, on Crown Land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory.

ATCO Wood Products application for 5 proposed cut blocks for Development Area B in the Shields/Mud Lake geographic area, west of Nancy Greene Provincial Park and north of Highway 3, on Crown Land within the RDKB Electoral Area 'B'/Lower Columbia-Old Glory.

Front Counter BC application submitted by Joseph Zak, applying for a License of Occupation to legalize an existing boat house on Crown foreshore being part of the bed of Christina Lake, fronting that part of Lot 6, DL 2104, Plan 6703, SDYD.

Front Counter BC application submitted by Rick Basso, of Christina Campers Ltd., applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970, be supported. **FURTHER** that the agencies be notified of the Board's support accordingly.

Carried.

C. Rimell-Sept\15

M&J Orchards Ltd

Medical Marihuana-Notification for Production Licence

A staff report from Carly Rimell regarding the notification to establish a federally licensed Marihuana for Medical Purposes Regulations (MMPR) Facility in Electoral Area 'E'/ West Boundary, off Myers Creek Road, east of Rock Creek, on the property legally described as DL 1549, except plan B4022 B7361 9525 28589 H1 sublots C&D, was presented.

371-15 Moved: Director Gee Seconded: Director Rotvold

Corporate Vote Unweighted

That the notification to establish a federally licensed Marihuana for Medical Purposes Regulations (MMPR) Facility in Electoral Area 'E'/ West Boundary, off Myers Creek Road, east of Rock Creek, on the property legally described as DL 1549, except plan B4022 B7361 9525 28589 H1 sublots C&D be referred back to staff.

Carried.

C. Rimell-Sept./15

ATCO Development Area E Sullivan Creek

Electoral Area 'B'\Lower Columbia-Old Glory

A staff report from Carly Rimell, Planner regarding ATCO Wood Products application for 5 proposed cut blocks for Development Area E in the Sullivan Creek geographic area southwest of Genelle was presented.

C. Rimell-Sept./15

Interfor Development Proposal (431)

Electoral Area 'D'\Rural Grand Forks

A staff report from Carly Rimell, Planner regarding an application for 10 proposed cut blocks in Electoral Area 'D'\Rural Grand Forks, near Granby Park, as submitted by Interfor Corporation was presented.

C. Rimell-Sept./15

Interfor Development Proposal (04S 09P)

Electoral Area 'E'\West Boundary

A staff report from Carly Rimell, Planner regarding a Development Proposal submitted by Interfor Corporation for 5 proposed cut blocks and roads near Beaverdell Electoral Area 'E'\West Boundary was presented.

C. Rimell-Sept./15

Interfor Development Proposal (400 406)

Electoral Area 'C'\Christina Lake

A staff report from Carly Rimell, Planner regarding a Development Proposal submitted by Interfor Corporation for 20 proposed cut blocks and roads in Electoral Area 'C'\Christina Lake between Trout Creek Recreation Site and Bonanza X-Country Ski Trails Recreation Site was presented.

C. Rimell-Sept./15

Interfor Development Proposal (423 426 432 442)

Electoral Area 'E'\West Boundary

A staff report from Carly Rimell, Planner regarding a Development Proposal submitted by Interfor Corporation for 44 proposed cut blocks in Electoral Area 'E'\West Boundary commencing east of Beaverdell, near Kettle Canyon running north up the Christian Valley with the terminus near Copper Kettle Lake was presented.

372-15 Moved: Director Grieve Seconded: Alternate Director Edwards

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports the following Private Forestry Referral applications:

ATCO Wood Products application for 5 proposed cut blocks for Development Area E in the Sullivan Creek geographic area southwest of Genelle, BC.

Interfor Corporation application for 10 proposed cut blocks in Electoral Area 'D'/Rural Grand Forks, near Granby Park.

Interfor Corporation application for 5 proposed cut blocks and roads near Beaverdell, Electoral Area 'E'\West Boundary.

Interfor Corporation application for 20 proposed cut blocks and roads in Electoral Area 'C'/Christina Lake between Trout Creek Recreation Site and Bonanza X-Country Ski Trails Recreation Site.

Interfor Corporation application for 44 proposed cut blocks and roads in Electoral Area 'E'/West Boundary commencing east of Beaverdell, near Kettle Canyon running north up the Christian Valley.

FURTHER that the agencies of ATCO Wood Products and Interfor Corporation be notified of the Board's support and also be provided with the Advisory Planning Commissions' comments for consideration. **FURTHER** and where required, that the comments from the Kettle River Watershed Management Plan Project Coordinator also be provided for consideration.

Carried.

Director Moore advised she looks forward to reading APC comments that are included on the Provincial Referral Staff Reports.

Grant-in-Aid As at September 18, 2015

373-15 Moved: Director Grieve Seconded: Director Gee

Stakeholder (Electoral Area Directors) Vote Weighted

That the following Grant in Aid applications be approved:

1. Village of Fruitvale Fitness Room - \$2,000 - Electoral Area 'A'
2. Lower Columbia Community Development Team Society-Dinner promoting ag food initiatives-\$300 - Electoral Area 'A'
3. Special Olympics BC - Trail - Continuation and establishment of programs - \$500 - Electoral Area 'A'
4. Special Olympics BC - Trail - \$500 - Electoral Area 'B'\Lower Columbia-Old Glory
5. Selkirk College - \$2,000 - Electoral Area 'D'\Rural Grand Forks

Late GIA Additions to Agenda:

- 6. Christina Lake Community Association - \$1,000 - Electoral Area 'C'\Christina Lake
- 7. Fruitvale Community Chest - Local charities, Christmas Hampers - \$1,500 - Electoral Area 'A'
- 8. Columbia Basin Alliance for Literacy Boundary - \$1,000 - Electoral Area 'D'\Rural Grand Forks
- 9. Beaverdell Community Club and Recreation Commission - \$70 - Electoral Area 'E'\West Boundary (non profit workshop)
- 10. Beaverdell Community Club and Recreation Commission - \$462 - Electoral Area 'E'\West Boundary (reimbursement for Bio-engineering Workshop attendance)
- 11. Columbia Basin Alliance for Literacy Boundary - \$1,000 - Electoral Area 'E'\West Boundary
- 12. Greenwood Volunteer Fire Department - \$500 - Electoral Area 'E'\West Boundary
- 13. Midway and Beyond Little Theatre - \$500 - Electoral Area 'E'\West Boundary
- 14. Columbia Basin Alliance for Literacy Boundary - \$1,000 - Electoral Area 'C'\Christina Lake

Carried.

New Business Late Addition to Agenda

J. MacLean

re: Appointment to Selkirk College

Rural Development Institute Regional Advisory Committee

A staff report from J. M. MacLean, CAO recommending the appointment of Director Martin to the Selkirk College Rural Development Institute Regional Advisory Committee to represent the RDKB was presented.

374-15 Moved: Director Grieve Seconded: Alternate Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors appoints Director Martin to the Selkirk College Rural Development Institute Regional Advisory Committee to represent the RDKB for a term that expires December 31, 2017 or whenever Director Martin ceases to be a member of the RDKB Board of Directors; whichever occurs sooner.

Carried.

Staff will follow up with Dr. Terri MacDonald, Regional Innovation Chair to determine how the Advisory Committee will be structured and to confirm the appointment process.

Bylaws**T. Lenardon - Sept. 15/15****re: 2016 Property Tax Exemption Bylaw No. 1582****First, Second, Third Readings and Adoption**

A staff report from Theresa Lenardon, Manager of Corporate Administration regarding proposed Regional District of Kootenay Boundary 2016 Property Tax Exemption Bylaw No. 1582, 2015 was presented.

The Board reviewed the draft Bylaw. Director Gee inquired as to why the Westbridge Community Hall is not included.

Staff advised that in addition to local government's authority to exempt certain properties from taxation that the BC Assessment Authority also can exempt properties. Staff will follow up with this inquiry to confirm whether the BC Assessment's authority is exempting the Westbridge Community Hall from taxation; if not, the Westbridge Community Hall will be added to the bylaw.

Staff will also follow up to determine the same with respect to the Beaverdell Community Hall.

375-15 Moved: Director Rotvold Seconded: Alternate Director Edwards

Corporate Vote Unweighted

That the staff report from Theresa Lenardon, Manager of Corporate Administration regarding proposed Regional District of Kootenay Boundary 2016 Property Tax Exemption Bylaw No. 1582, 2015 be received.

Carried.

376-15 Moved: Director Cecchini Seconded: Director Smith

Corporate Vote Unweighted

That Regional District of Kootenay Boundary 2016 Property Tax Exemption Bylaw No. 1582, 2015 be given first, second and third readings.

Carried.

There was a discussion regarding the loss of Regional District taxation revenue (approximately \$41,605) that would otherwise be paid from the properties named in the taxation exemption bylaw. The Board members reviewed which types of organizations (non-profit, not for profit and charities) they believe should receive the exemption benefit. Some

Directors noted that they would be more comfortable with, for example only charitable organizations being given the taxation exemption status.

Director Moore suggested the development of a Taxation Exemption Policy.

377-15 Moved: Director Rotvold Seconded: Director Russell

Corporate Vote Unweighted

That Regional District of Kootenay Boundary 2016 Property Tax Exemption Bylaw No. 1582, 2015 be reconsidered and finally adopted.

Carried.

378-15 Moved: Director Moore Seconded: Director Russell
(Director Grieve opposed)

That the matter of the Regional District of Kootenay Boundary Taxation Exemption bylaw be referred to the Policy, Executive and Personnel Committee for the development of a policy for the granting of permissive tax exemptions. **FURTHER** that this policy be drafted and presented to the RDKB Board of Directors for approval before the Board is presented with the 2017 Taxation Exemption Bylaw.

Carried.

C. Rimell-Sept/15

re: Application to Amend Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299

Proposed Zoning Amendment Bylaw No. 1579

First and Second Readings.

A staff report from Carly Rimell, Planner regarding an application to amend the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299 was presented.

379-15 Moved: Director Russell Seconded: Director Smith

Corporate Vote Unweighted

That the staff report from Carly Rimell, Planner regarding an application to amend the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299 be received.

Carried.

380-15 Moved: Director Russell Seconded: Director Grieve

Stakeholder (Electoral Area Directors) Vote Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1579, 2015 be read a first and second time.

Carried.

**Bylaw No. 1580 Amending Mt. Baldy Official Community Plan
First and Second Readings**

381-15 Moved: Director Gee Seconded: Director Russell

Stakeholder (Electoral Area Directors) Vote Unweighted

That Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1580, 2015 be read a first and second time.

Carried.

**Bylaw No. 1584
First and Second Readings**

382-15 Moved: Director Gee Seconded: Director Russell

Stakeholder (Electoral Area Directors) Vote Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1584, 2015 be read a first and second time.

Carried.

**Schedule Public Hearings
Bylaw 1579**

383-15 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Unweighted

That staff schedule a Public Hearing for Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1579 (amending Electoral Area 'D'\Rural Grand Forks Zoning Bylaw No. 1299) **FURTHER** that Director Russell be appointed to attend with Directors McGregor and Gee as Alternates.

Carried.

**Schedule Public Hearing
Bylaws 1580 and 1584**

384-15 Moved: Director Grieve Seconded: Director Gee

Corporate Vote Unweighted

That staff schedule Public Hearings for Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1580 (amending Mt. Baldy Official Community Plan Bylaw No. 1335) and for Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1584 (amending Mt. Baldy Zoning Bylaw No. 1340). **FURTHER** that Director Gee be appointed to attend with Directors McGregor and Russell as Alternate.

Carried.

Late (Emergent) Items***Discussion Item - Organizational Review***

The Chair inquired as to whether the Board wished to have a further discussion respecting the Organizational Review meeting that was held prior to the commencement of the Board meeting.

There was a brief review of the earlier meeting.

It was agreed that the Consultant to undertake the review should be sought through a request for proposals, and it was;

385-15 Moved: Director Moore Seconded: Director Russell

That Terms of Reference for the Organization/Governance Review Request for Proposals be drafted using Director Martin's report as the foundation document. **FURTHER** that the Terms of Reference be presented to the Finance Committee for review and possible endorsement.

Carried.

***Request Province to Reconsider Earlier Decision
re: Disaster Financial Assistance***

The Board members discussed a possible request to the Province that it reconsider its earlier decision to refuse disaster financial assistance to cover uninsurable losses from the Rock Creek/Westbridge fire.

386-15 Moved: Director Rotvold Seconded: Director Smith

That the Regional District of Kootenay Boundary Board of Directors forward correspondence to Premier Clark and the Secretary State for Emergency Preparedness requesting the Province to reconsider its earlier decision respecting disaster financial assistance.

Defeated

Discussion of items for future meetings

Proceeds from the sale of the Trail Airport

Question Period for Public and Media

A question period was not necessary.

Board Quarterly Discussion

Board Meeting at Big White Ski Resort-November 26, 2015

The Chair updated the Board members on the arrangements that have been made to date with respect to the Board meeting being held at Big White Ski Resort and she advised that staff are currently organizing transportation.

Directors are to contact the Manager of Corporate Administration to advise whether they wish to travel to Big White in a RDKB fleet vehicle with staff or whether they wish to carpool in their own vehicles with other Directors. The deadline for providing this information is November 12th.

It was agreed to reschedule the Board dinner to 7:00 p.m. and the Board meeting to 5:00 p.m.

The Board agreed to tour the RDKB Big White facilities, including the renovations to the Fire Hall and the Waste Transfer station. The tour will be arranged for the morning of Friday, November 27th.

Closed (In Camera) Session

A closed meeting was not required.

Adjournment

There being no further business to discuss, it was;

387-15 Moved: Director Danchuk

That the meeting be adjourned (time: 7:45 p.m.).

Carried.

TL

Board Delegation/Presentation Policy



Board/Committee Delegation Request Form

Name of person or organization wishing to appear:	Neil Muth, CEO, Columbia Basin Trust		
Subject of delegation:	Update on Trust Activities		
Purpose of delegation (please check where appropriate):	Information Only	<input checked="" type="checkbox"/>	
	Requesting a letter of support	<input type="checkbox"/>	
	Request for funding	<input type="checkbox"/>	
	Other (please provide details): Present an overview of the Trust's current initiatives and future plans.		
Contact Person (if different from above):	Jane Medlar		
Telephone:	250.304.1620	Email:	jmedlar@cbt.org
Meeting Date Requested:	September 29, 2015		
Technical Requirements: Will you be using a powerpoint presentation?	<input checked="" type="checkbox"/>	If yes, you are required to submit the presentation before the meeting as well as bringing it on a memory stick.	
The Regional District utilizes Microsoft Office products. The Regional District is not responsible for software incompatibility. If your presentation does not work on our equipment, you will not be able to use an electronic presentation.			
For more information please contact: Director of Corporate Administration 202-843 Rossland Avenue Trail, BC V1R 4S8 Phone: 250-368-9148 Toll Free: 1-800-355-7352 Fax: 250-368-3990 Email: tlenardon@rdkb.com			
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Board Delegation/Presentation Policy

To facilitate effective delegations:

1. A ten-minute limit is in place. It does not matter how many people speak. Please allow time for questions.
2. The name of the person and or group appearing before the Board will be published in the agenda and available to the public.
3. If you have not provided your information prior to the meeting, bring sufficient copies to the meeting. Sixteen (16) copies are required.
4. Direct all comments to the Chair.
5. Do not expect an immediate answer. The Board may wish to have further investigation or time to consider the matter.
6. You may not be able to appear before the Board on the day requested. You are not confirmed to appear before the Board until you receive confirmation from staff.
7. **At no time will a delegation be allowed regarding a bylaw which a Public Hearing has been held, or where a Public Hearing is required under an enactment as a prerequisite to the adoption of the bylaw.**
8. **At no time will a delegation be allowed for the purpose of discussing a matter to be dealt with as a grievance under a collective agreement.**

I understand and agree with the terms and conditions of my request to appear as a delegation:

Jane Medlar

Name of Delegate/Representative of Group

July 10, 2015

Date

Signature

For Office Use Only

Referred to
Chair:

July 10/15

Date

Approved

Declined

If declined provide explanation:

Date of delegation (if applicable):

October 29/15

Applicant informed of decision:

July 10/15

Signature

Date

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SUBMIT

**RDKB Board of Directors
Memorandum of Action Items**

Action Items Arising from Board Direction (Task List)

Updated on October 19, 2015

PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing

Note: Staff met with RDOS in June to discuss Sidley Mtn. Fire Protection

232-10	May 26/10	Christian Valley Mosquito	1. Staff working with proponents	Ongoing
102-14	March 20/14	Control Service	2. Staff will research use of bat houses in proposed Feasibility Study	

Note: Staff and the Area Director are working towards a public meeting in late summer/early fall.

5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport.	IP

Note: This item will be placed on upcoming Finance Committee agendas. Conversion and repeal/service discontinuation bylaws drafted and forwarded to member municipalities on Aug. 20th - Waiting for municipal responses.

TASKS FROM January 29, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
n/a	Ground Water Monitoring	Staff will investigate and report back to Board regarding leaching and any consequences should this occur.	

TASKS FROM February 26, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
n/a	Financial Plan Amendment	During 2016, staff will compile a list of various Financial Plan amendments that are made to the 2015 Five Year Financial Plan during the year. The list and summary of total value of all amendments will be provided to the Finance Committee and Board.	

TASKS FROM March 31, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
145-15	2014 CARIP Report and Contribution to Climate Action Reserve Fund	Staff will provide a report identifying opportunities for further carbon reductions taking into consideration planned retrofits, renewals and staff resources.	IP

TASKS FROM April 30, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
182-15	Grand Forks Curling Club Flat Roof	The 2015 Financial Plan will be amended to include the expense of replacing the GF Curling Rink roof with a corresponding transfer from reserve.	Jan 2016

TASKS FROM June 18, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
247-15	International Waste at District Landfills	Staff will refer the matter of international waste at District landfills back to the Environmental Services Committee for further discussion.	IP
250-15	Policies	Staff will amend the Waive Tipping Fee Policy to include provisions for standing waivers for groups or individuals.	IP
258-15	Mussel Control	Staff will forward a letter to the Provincial Government regarding the responsibility of mussel control.	IP

TASKS FROM July 30, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
282-15	L/T Effects of Smart Meters	1. The Board will petition Premier Christy Clark, Terry Clark, Dr. Perry Kendell to recommend review of Health Canada's Safety Code 6 to ensure appropriate protections for citizens based on the precautionary principle and a transparent review of the available research. 2. The Board will also petition the Govt of Canada to work in collaboration with the health departments of the provinces and territories, to examine existing cancer data collection methods in order to improve the collection of information relating to wireless device use and cancer.	IP IP
314-15	Boundary Animal Control Contract	Staff will provide the Board with the Commissionaires' Boundary Animal Control service reports.	IP

TASKS FROM August 31, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
n/a	RDKB Bylaws-Electoral Area 'A'	Staff will forward a letter to specific property owners who are hosting late-night parties advising that charging an admittance fee is in non-compliance with the Zoning Bylaw and that they must cease the illegal operations immediately. If the property owners do not comply, the RDKB will consult with its solicitors with respect to legal action.	
n/a	EOC Update	The Electoral Area Services Committee will be reviewing and discussing future communications and planning for, and management of, Electoral Area properties that are exposed to emergency response events.	

TASKS FROM September 29, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
353-15	Selkirk College Training/Programs	1. Staff/Directors will forward a letter to the Ministries of Health and Human Resources and Social Innovation advising that there is a real need for lab technician programs and training in the WK region. 2. In consultation with Selkirk College, the Board will lobby the Province advocating for funding support and	

resources to build a lab and launch lab technician training and programs considering the Selkirk College Trail Campus as the location.

n/a	BCSPCA	Staff will follow up on the matter of the City of Castlegar approaching the BCSPCA expressing interest in a proposed new SPCA facility to be built in the West Kootenays.	
359-15	Recreation Agreement	Staff will notify the City of Trail that the RDKB Directors have approved the Recreation Agreement with Trail. <i>Agreement sent out Oct 19, 2015</i>	C
366-15	Grand Forks & District Recreation Commission	The RDKB will accept applications to appoint an Electoral Area 'D'/Rural Grand Forks rep to the Grand Forks & District Recreation Commission.	
371-15	Medical Marihuana-Notification for Production Licence	The notification to establish a federally licensed Marihuana for Medical Purposes Regulation Facility in Electoral Area 'E'/West Boundary, off Myers Creek Road, east of Rock Creek, be referred back to staff.	
378-15	Taxation Exemption Policy	1. The matter of the RDKB Taxation Exemption Bylaw be referred to the PEP Committee for the development of a policy for the granting of permissive tax exemptions. 2. This policy is to be drafted and presented to the RDKB Board for approval before the Board is presented with the 2017 Taxation Exemption Bylaw.	
385-15	Organizational Review	1. The Consultant to undertake the review will be sought through a request for proposals. 2. The Terms of Reference for the Organizational/Governance Review Request for Proposals be drafted using Director Martin's report as the foundation document. 3. The Terms of Reference be presented to the Finance Committee for review and possible endorsement.	IP IP

Staff & Board Follow-Up – In Addition to Board Resolutions

Date Item/Issue for future meetings

Feb 26/15 – Board will discuss increasing the amount of sponsorship given to communities that host AKBLG conventions.

Mar 31/15 – Board will discuss the future use of proceeds from the sale of the airport.

Mar 31/15 – Strategic priority-funding of gas tax and the January 2016 intake of proposals regarding a Boundary-scale Trails development for 2016.

Apr 30/15 – Rural Dividends – Rural Advisory Council

May 28/15 – Staff investigate Bio-waste solids on ALR lands and prepare report for future consideration.

May 28/15 – Staff explore possible changes to Improvement District legislation.

July 30/15 – Discussion respecting historical sites



September 18, 2015

Geoffrey Furniss
112 Niven Drive
Yellowknife, NT X1A 3W8

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

SEP 23 2015

DOC #

REF. TO:

CC:

Agricultural Land Commission

133-4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000
Fax: 604 660-7033
www.alc.gov.bc.ca

ALC File: 53663

Dear Mr. Furniss:

Re: Application to Exclude Land from the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Agricultural Land Commission (Resolution #279/2015) as it relates to the above noted application. A sketch plan depicting the decision is also attached.

By way of a copy of this letter, the Commission is advising the Registrar of Land Titles of its order and confirming that the ALR notation is to be removed from Certificate of Title LB278389.

Your attention is drawn to s. 33(1) of the *Agricultural Land Commission Act* which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

Please note that pursuant to s. 33.1 of the *Agricultural Land Commission Act*, the Chair may direct the executive committee to reconsider this panel decision if, within 60 days from the date of this decision, he considers that the decision "may not fulfill the purposes of the commission as set out in section 6 or does not adequately take into account the considerations set out in section 4.3".

Further correspondence with respect to this application is to be directed to Lindsay McCoubrey at (Lindsay.McCoubrey@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Colin J. Fry, Chief Tribunal Officer

Page 2 of 2

Enclosures: Reasons for Decision (Resolution #279/2015)
Sketch plan

cc: ✓ Regional District of Kootenay Boundary (File: #E – 2452-06580.000)
Land Title Office - Kamloops

53663d1



AGRICULTURAL LAND COMMISSION FILE 53663

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 30(1) of the *Agricultural Land Commission Act*

Applicant:

**Geoffrey Furniss
(the "Applicant")**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Jerry Thibeault**



THE APPLICATION

- [1] The legal description of the property involved in the application is:

Parcel Identifier: 014-909-529

District Lot 2454, Similkameen Division Yale District, Except Part Lying East of the Eastern Limit of Plan H722, Plans 38495, KAP64195 and KAP87238
(the "Property")

- [2] The Property has the civic address 1810 Hulme Creek Road, Rock Creek.

- [3] The Property is 32.9 ha in area.

- [4] The Property is located partially within a designated agricultural land reserve ("ALR") as defined in s. 1 of the Agricultural Land Commission Act (the "ALCA"). Only 7.4 ha of the Property are within the ALR.

- [5] The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.

- [6] Pursuant to s. 30(1) of the ALCA, the Applicant is applying to exclude the 7.4 ha ALR portion of the Property from the ALR to facilitate future subdivision (the "Application").

- [7] On February 6, 2015, the Chair of the Agricultural Land Commission (the "Commission") referred the Application to the Kootenay Regional Panel (the "Panel").

RELEVANT STATUTORY PROVISIONS

- [8] The Application was made pursuant to s. 30(1) of the ALCA:

30 (1) An owner of land may apply to the commission to have their land excluded from an agricultural land reserve.



[9] The purposes of the Commission set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

[10] The Panel considered the Application pursuant to its mandate in s. 4.3 of the ALCA:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

EVIDENTIARY RECORD BEFORE THE PANEL

[11] The Panel considered the following evidence:

- 1. The Application
- 2. Local government documents
- 3. Previous application history
- 4. Agricultural capability map, ALR context map and satellite imagery

All documentation noted above was disclosed to the Applicant in advance of this decision.



Agricultural Land Commission Decision, ALC File 53663

[12] The Regional District of Kootenay Boundary (the "RDKB") resolved to forward the Application without a recommendation.

[13] The Panel reviewed previous applications involving the Property:

Application ID: 44038
Legacy File: 37424
(Gill, 2007)

To subdivide the 70.0 ha property into three parcels: 15.0 ha, 25.0 ha and a remnant parcel along Hulme Creek Road. The remnant parcel was mostly out of the ALR. The Commission noted that the property had limited agricultural capability and that the proposal would not adversely impact existing or future agricultural use of the property or surrounding lands. Allowed by Resolution #384/2007.

Application ID: 50022
(Furniss, 2009)

To subdivide five 4.5 ha parcels from the 30.0 ha property, leaving a 10.0 ha remainder parcel. The Commission determined that the land under application was largely unsuitable for agricultural use and the subdivision would not negatively affect surrounding or nearby agricultural operations because most of the nearby land lies outside of the ALR. Allowed by Resolution #840/2009.

[14] The Panel reviewed a relevant application relating to the Application:

Application ID: 45653
Legacy File: 38716
(Gill, 2007)

This application was on the property which used to make up part of the parent parcel of the current Property. To subdivide the 28.5 ha property into three parcels; 17.0 ha, 9.0 ha and 2.5 ha. The Commission indicated that the land under application had very limited agricultural capability and was unsuitable for agricultural use with the exception of seasonal grazing and that the subdivision



Agricultural Land Commission Decision, ALC File 53663

proposal will not impact agriculture. Allowed by
Resolution #845/2009.

SITE VISIT

[15] On June 3, 2015, the Panel conducted a drive by site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

[16] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications* and was provided to the Applicant on July 3, 2015 (the "Site Visit Report"). The Applicant responded on July 14, 2015 indicating that he had nothing further to add to the document and had no concerns with its contents.

APPLICANT MEETING

[17] In his email dated September 14, 2014, the Applicant waived his right to an Applicant Meeting in accordance with s. 30(5) of the ALCA.

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[18] In assessing agricultural capability, the Panel referred in part to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The agricultural capability ratings identified on CLI map sheet 82E/3 for the mapping units encompassing the Property are Class 6 and Class 7; more specifically the northern part of the ALR portion of the Property is classified as 6T and the southern portion is classified as (7:6TR - 3:7TR).

Class 6 - land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations.

Class 7 - land has no capability for soil bound agriculture.



Agricultural Land Commission Decision, ALC File 53663

The limiting subclasses associated with this parcel of land are T (topography) and R (shallow bedrock).

- [19] The Panel reviewed the CLI ratings and the Site Inspection Report and find that the steep hillside where the ALR portion of the Property is situated has minimal to no agricultural utility.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

- [20] The Applicant submitted no information referencing economic, cultural or social values.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

- [21] There is no Official Community Plan or Zoning Bylaw in this area.

DECISION

- [22] For the reasons given above, the Panel approves the Application to exclude the 7.4 ha ALR portion Property from the ALR.

- [23] Panel Chair **Sharon Mielnichuk** concurs with the decision.
Commissioner **Jerry Thibeault** concurs with the decision.


- [24] Decision recorded as Resolution #279/2015.

A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.



Agricultural Land Commission Decision, ALC File 53663

Upon instruction of the Panel, I have been authorized to release the Reasons for Decision by Resolution #279/2015. The decision is effective upon release.



Colin J. Fry, Chief Tribunal Officer

September 18, 2015

Date Released



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

RECEIVED

September 24, 2015

ALC File: 53892

Floyd and Joyce Jensen
 Bron and Sons Nursery
 Box 2643
 3315 Carson Road
 Grand Forks, BC V0H 1H0

SEP 24 2015

Regional District of
 East Kootenay

Dear Mr. and Mrs. Jensen:

Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Agricultural Land Commission (Resolution #285/2015) as it relates to the above noted application. A sketch plan depicting the decision has been attached.

Please send two (2) copies of the final survey plan to this office. When the Commission confirms that all conditions have been met, it will authorize the Registrar of Land Titles to accept registration of the plan.

Your attention is drawn to s. 33(1) of the *Agricultural Land Commission Act* which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

Please note that pursuant to s. 33.1 of the *Agricultural Land Commission Act*, the Chair may direct the executive committee to reconsider this panel decision if, within 60 days from the date of this decision, he considers that the decision "may not fulfill the purposes of the commission as set out in section 6 or does not adequately take into account the considerations set out in section 4.3". I can advise you that in this case, the Chair has already reviewed the decision and has instructed me to communicate to you that he does not intend to exercise that authority in this case.

Further correspondence with respect to this application is to be directed to Lindsay McCoubrey at (Lindsay.McCoubrey@gov.bc.ca).

Page 2 of 2

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

A handwritten signature in black ink, appearing to read 'J. Fry', written over a horizontal line.

Colin J. Fry, Chief Tribunal Officer

Enclosures: Reasons for Decision (Resolution #285/2015)
Sketch plan

cc: Regional District of East Kootenay (File: #D-362-2691.000)

53892d1



AGRICULTURAL LAND COMMISSION FILE 53892

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act*

Applicants:

**Joyce Jensen
Floyd Jensen
Bron and Sons Nursery
(the "Applicants")**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Jerry Thibeault
Ian Knudsen**



THE APPLICATION

- [1] The legal description of the properties involved in the application are:

Property 1

Parcel Identifier: 011-029-111

Lot 16, District Lot 363, Similkameen Division Yale District, Plan 2430, Except:

- (1) Plan 7521
- (2) Parcel A (Plan 85901)

Property 2

Parcel Identifier: 008-082-430

Lot 26, District Lot 362, Similkameen Division, Yale District, Plan 2430, Except Plan A965

(collectively the "Properties")

- [2] Property 1 and Property 2 have the civic addresses 3540 Almond Gardens Road West and 3601 Latkin Road respectively and are situated within the local government jurisdiction of the Regional District of Kootenay Boundary (the "RDKB") in proximity to Grand Forks.
- [3] Property 1 and Property 2 are 3.7 ha in area and 2.6 ha in area respectively.
- [4] The Properties are located completely within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").
- [5] The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.
- [6] Pursuant to s. 21(2) of the ALCA, the Applicants are applying to adjust the boundaries between the Properties to create one 0.8 ha parcel and one 5.5 ha parcel (the "Application").
- [7] On February 6, 2015, the Chair of the Agricultural Land Commission (the "Commission") referred the Application to the Kootenay Regional Panel (the "Panel").



RELEVANT STATUTORY PROVISIONS

[8] The Application was made pursuant to s. 21(2) of the *ALCA*:

21(2) An owner of agricultural land may apply to the commission to subdivide agricultural land.

[9] The purposes of the Commission set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

[10] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

EVIDENTIARY RECORD BEFORE THE PANEL

[11] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Agricultural capability map, ALR context map and satellite imagery



All documentation noted above was disclosed to the Applicants in advance of this decision.

[12] The RDKB resolved to forward the Application with support.

SITE VISIT

[13] On June 3, 2015, the Panel conducted a walk-around and meeting site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

[14] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications* and was provided to the Applicants on July 7, 2015 (the "Site Visit Report").

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[15] In assessing agricultural capability, the Panel referred in part to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability ratings identified on CLI map sheet 82E/1 for the mapping units encompassing the Property are Class 1 and Class 3; more specifically (3M) and (1).

Class 1 - land is capable of producing the very widest range of crops. Soil and climate conditions are optimum, resulting in easy management.

Class 3 - land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.

The limiting subclass associated with these parcels of land is M (moisture deficiency).



Agricultural Land Commission Decision, ALC File 53892

[16] In addition, the RDKB used agricultural land capability information from Herb Luttmending, P.Ag., who provided his professional services for the development of the Boundary Agricultural Area Plan. The information provided indicates that both parcels are improvable to Class 2. The Latkin Road parcel is limited by soil moisture deficiency and stoniness, while the Almond Gardens Road parcel has the same limitations as the Latkin Road parcel, with the exception of the northwest corner which while still improvable to Class 2, only has the limitation of soil moisture deficiency.

Class 2 - land is capable of producing a wide range of crops. Minor restrictions of soil or climate may reduce capability but pose no major difficulties in management.

[17] During the Site Visit, the Panel noted that the existing nursery was of considerable size and expansion is ongoing. The proposal would support the growth of this nursery which in turn would be a benefit to the agricultural use of the land.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

[18] No evidence was provided regarding economic, cultural or social values that may be relevant to the consideration of the Application.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

[19] No amendments are required for the proposal to proceed.

Weighing the factors in priority

[20] The Panel gave consideration to economic, social and cultural values and regional and community planning objectives planning as required by s. 4.3. In this case, the Panel finds that these considerations are not contributory to the decision given the Panel's finding following its review of the agricultural considerations.



Agricultural Land Commission Decision, ALC File 53892

[21] The Commission believes that this proposal would have a positive impact for agricultural use in the area as it supports the growth of an agricultural operation.

DECISION

[22] For the reasons given above, the Panel approves the Application to adjust the boundaries between the Properties to create one 0.8 ha parcel and one 5.5 ha parcel.

[23] The approved Application is subject to the following conditions:

- a. the subdivision being in substantial compliance with the plan submitted with the Application; and
- b. the subdivision plan being completed within three (3) years from the date of release of this decision.

[24] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

[25] Panel Chair **Sharon Mielnichuk** concurs with the decision.

Commissioner **Jerry Thibeault** concurs with the decision.

Commissioner **Ian Knudsen** concurs with the decision.

[26] Decision recorded as Resolution #285/2015.

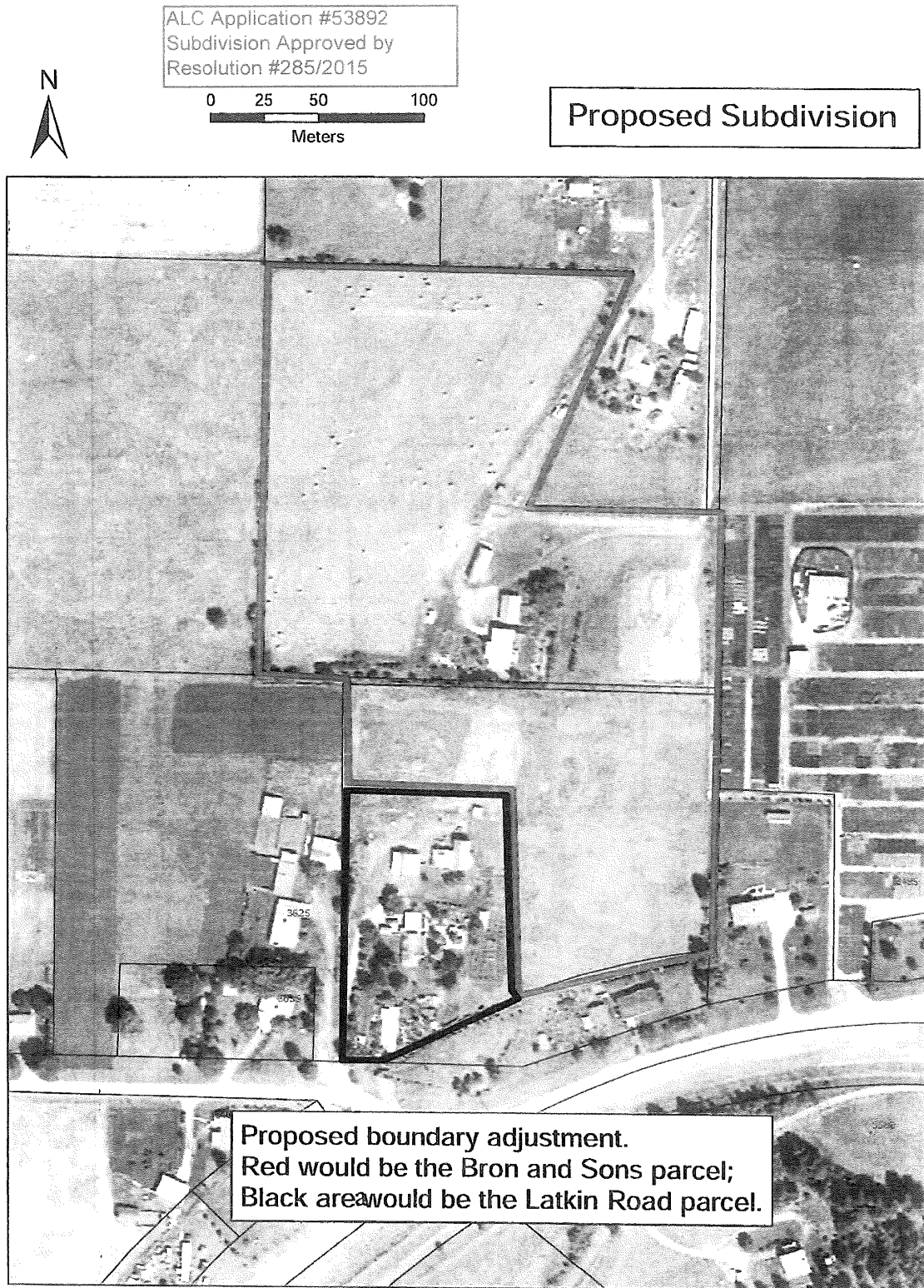
A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the *Agricultural Land Commission Act*.

Upon instruction of the Panel, I have been authorized to release the Reasons for Decision by Resolution #285/2015. The decision is effective upon release.


Colin J. Fry, Chief Tribunal Officer

September 24, 2015

Date Released



COPY

Projected Coordinate System:
NAD 83 UTM Zone 11N



September 18, 2015

Donavon & Patricia Lawrence
Box 253
282 – 2nd Avenue
Christina Lake, BC V0H 1E0

Dear Mr. and Mrs. Lawrence:

Agricultural Land Commission
133–4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000
Fax: 604 660-7033
www.alc.gov.bc.ca
ALC File: 53862

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

FILE #

SEP 23 2015

DOC #

REF. TO:

CC:

Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)

Please find attached the Reasons for Decision of the Agricultural Land Commission (Resolution #278/2015) as it relates to the above noted application.

Your attention is drawn to s. 33(1) of the *Agricultural Land Commission Act* which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

Please note that pursuant to s. 33.1 of the *Agricultural Land Commission Act*, the Chair may direct the executive committee to reconsider this panel decision if, within 60 days from the date of this decision, he considers that the decision "may not fulfill the purposes of the commission as set out in section 6 or does not adequately take into account the considerations set out in section 4.3". I can advise you that in this case, the Chair has already reviewed the decision and has instructed me to communicate to you that he does not intend to exercise that authority in this case.

Further correspondence with respect to this application is to be directed to Lindsay McCoubrey at (Lindsay.McCoubrey@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Colin J. Fry, Chief Tribunal Officer

Page 2 of 2

Enclosure: Reasons for Decision (Resolution #278/2015)

cc: Regional District of Kootenay Boundary (File: #C-269-00179.910)

53862d1



AGRICULTURAL LAND COMMISSION FILE 53862

REASONS FOR DECISION OF THE KOOTENAY PANEL

Application submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act*

Applicants:

**Donavon Lawrence
Patricia Lawrence
(the “Applicants”)**

Application before the Kootenay Regional Panel:

**Sharon Mielnichuk, Panel Chair
Jerry Thibeault
Ian Knudsen**



THE APPLICATION

- [1] The legal description of the property involved in the application is:
 Parcel Identifier: 027-222-268
 Lot A, District Lot 269, Similkameen Division, Yale District, Plan KAP84802
 (the "Property")

- [2] The Property has the civic address 282 - 2nd Avenue, Christina Lake.

- [3] The Property is 6.6 ha in area.

- [4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

- [5] The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.

- [6] Pursuant to s. 21(2) of the ALCA, the Applicants are applying to subdivide the Property into six (6) parcels of approximately 1.0 ha (the "Application").

- [7] On January 29, 2015, the Chair of the Agricultural Land Commission (the "Commission") referred the Application to the Kootenay Regional Panel (the "Panel").

RELEVANT STATUTORY PROVISIONS

- [8] The Application was made pursuant to s. 21(2) of the ALCA:
 21(2) An owner of agricultural land may apply to the commission to subdivide agricultural land.

- [9] The purposes of the Commission set out in s. 6 are as follows:
 6 The following are the purposes of the commission:



- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

[10] The Panel considered the Application pursuant to its mandate in s. 4.3 of the *ALCA*:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

EVIDENTIARY RECORD BEFORE THE PANEL

[11] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Previous application history
4. Agricultural capability map, ALR context map and satellite imagery

All documentation noted above was disclosed to the Applicants in advance of this decision.

[12] The Regional District of Kootenay Boundary (the "RDKB") resolved to forward the Application with support.

[13] The Panel reviewed previous applications involving the Property:



Agricultural Land Commission Decision, ALC File 53862

Application ID: 12599
Legacy File: 18659
(Lawrence, 1984)

To subdivide the 7.9 ha property into two lots; one at 1.6 ha and one at 6.3 ha. The 1.6 ha portion was to be purchased by the Christina Golf and Country Club to provide access from the expanded 9 hole golf course to the present 9 holes. Allowed by Resolution #1547/84.

Application ID: 12600
Legacy File: 21726
(Lawrence, 1988)

To exclude the 6.5 ha property from the ALR in order to develop a Par-3 golf course and a mini-golf course. The Commission refused the exclusion but approved the non-farm use of a Par-3 golf course and mini golf course with only temporary buildings on skids, and no permanent structures by Resolution #53/1988.

Reconsideration Request

The Commission received a request, dated May 8, 2000, from the applicant to reconsider Resolution #53/1988. The request was based on the proposal to expand the existing pro-shop and cafeteria to a 3,100 ft² bistro and pro-shop building. The Commission determined that no persons were affected by the reconsideration of the application and believed that the proposed building was acceptable in light of the use of a property as a golf course since 1988. The proposal was allowed by Resolution #390/2000.

[14] The Panel reviewed two relevant applications relating to the application:

Application ID: 12351
Legacy File: 32359
(Tipper, 1998)

To subdivide the northerly 1.4 ha portion of the property from the 4.5 ha property. Allowed by Resolution #772/1998.



Agricultural Land Commission Decision, ALC File 53862

Application ID: 44575
Legacy File: 37807
(Christina Golf Club, 2008)

To develop an RV campground for use by patrons of the golf course. The Commission allowed the proposed use with conditions such as that only golf patrons will use the site, and that the use is to be of a temporary nature with minimal disturbance to the agricultural viability of the parcel by Resolution #135/2008.

SITE VISIT

[15] On June 3, 2015, the Panel conducted a walk-around site visit in accordance with the *Policy Regarding Site Visits in Applications* (the "Site Visit").

[16] A site visit report was prepared in accordance with the *Policy Regarding Site Visits in Applications* and was provided to the Applicants on July 3, 2015 (the "Site Visit Report").

FINDINGS

Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[17] In assessing agricultural capability, the Panel referred in part to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability ratings identified on CLI map sheet 82E/1 for the mapping units encompassing the Property are Class 3 and Class 4; more specifically the northeastern portion of the Property is classified as improvable to (3MT) and the southern portion is improvable to (7:3M - 3:4MP).

Class 3 - land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.



Agricultural Land Commission Decision, ALC File 53862

Class 4 - land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

The limiting subclasses associated with this parcel of land are M (moisture deficiency), P (stoniness) and T (topographic limitations).

[18] The Panel reviewed the CLI ratings and find that the Property has good agricultural capability and suitability.

[19] The Staff Report of the RDKB includes the following statement: "The parcel is flat, high quality, agricultural land. It is irrigated, and originally operated as a farm."

[20] The Panel considered the previous application history involving the Property and the surrounding area. Non-farm uses in the area, specifically golf course related uses, both pre-date the ALR and have been permitted through application.

[21] The Commission has, in the past, permitted golf courses based on a general belief that the land can be converted to an agricultural condition should the golf course cease operations for whatever reason.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

[22] The Applicants did not submit any additional information pertaining to the economic, cultural or social values which would be enhanced by this Application.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

[23] Amendments to the Official Community Plan and Zoning Bylaws would be required for the proposal to proceed.

[24] In their application, the Applicants write the following:

"There are several reasons why we feel our proposal fits into the existing Official Community Plan (Bylaw No 1250):



Agricultural Land Commission Decision, ALC File 53862

- a. The property is currently in the center of an existing residential node consisting of mainly R3 lots so this rezoning would fit perfectly with this established neighbourhood.
- b. 1 ha sized lots coincide with the community values, "The community's rural character may partly be attributed to lower density residential areas, existing harmoniously with the natural environment, while respecting rural values such as privacy. . ."
- c. The proposed lots meet the minimum parcel size for unserviced lots (as outlined in Bylaw No. 1250 and as determined by Interior Health) which enables future lot owners to develop onsite water and sewer.
- d. These lots will not adversely impact the surrounding natural environment
- e. In our residential node. There has been a high level of new construction showing the desirability of our neighbourhood. The proposed lots would be considered desirable because of their size and location.
- f. No change would be required to the Official Community Plan.
- g. These lots would be preserved in the ALR."

Weighing the factors in priority

[25] The Panel considered the land uses taking place on the parcels in the surrounding area. While the area is generally utilized for residential and recreational purposes, the Panel finds that the level of development does not diminish the Property's capability or suitability to be used for agriculture.

DECISION

[26] For the reasons given above, the Panel refuses the Application to subdivide the 6.6 ha Property into six (6) parcels of approximately 1.0 ha.

[27] Panel Chair **Sharon Mielnichuk** concurs with the decision.
Commissioner **Jerry Thibeault** concurs with the decision.



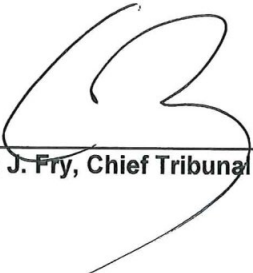
Agricultural Land Commission Decision, ALC File 53862

Commissioner **Ian Knudsen** concurs with the decision.

[28] Decision recorded as Resolution #278/2015.

A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the
Agricultural Land Commission Act.

Upon instruction of the Panel, I have been authorized to release the Reasons for Decision by
Resolution #278/2015. The decision is effective upon release.



Colin J. Fry, Chief Tribunal Officer

September 18, 2015

Date Released

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	OCT 21 2015
DOC #	
REF. TO:	M.F.
CC:	BOD / TL



1041004

October 15, 2015

Grace McGregor
Chair
Board of Directors
Regional District of Kootenay Boundary
202 – 843 Rossland Ave
Trail BC V1R 4S8

Dear Grace McGregor:

On behalf of Premier Christy Clark, I would like to thank you for your letter of September 8, 2015 requesting information on health protection measures the Province has in place regarding possible health hazards associated with non-ionizing electromagnetic fields. The letter has been forwarded to the Ministry of Health for a detailed response.

Please be assured that your letter is receiving prompt attention, and a response will be sent to you at the earliest opportunity.

Thank you,

Correspondence Coordinator
Ministry of Health

Ministry of Health

Health Protection Branch

4-2, 1515 Blanshard Street
PO Box 9646, STN PROV GOVT
Victoria BC V8W 9P1
Tel: (250) 952-1469
Fax: (250) 952-1713



October 22, 2015

Grace McGregor, Chair
Regional District of Kootenay Boundary
843 Rossland Avenue, Suite 202
Trail BC V1R 4S8

Reference: 250998

ekumar@rdkb.com

Dear Chair McGregor:

Re: Transit Funding Update

I am writing to share an important initiative the provincial government has undertaken to support transit service in British Columbia.

As you are aware, on February 17, 2015, the Province unveiled its BC Budget with a clear objective to maintaining balanced budgets. As such, it is imperative that we continue to not only ensure that transit is delivered as efficiently as possible, but also that every transit dollar possible is invested in the delivery of front-line services.

In my letter to you of May 11, 2015, I committed to finding solutions that would protect transit services for British Columbians. We have worked very hard to ensure we can sustain stable levels of transit services over the current three-year service plan period.

Many of these initiatives are underway. BC Transit continues to work with local governments to develop broad and clear strategies based on local ideas for service innovations, cost savings, and increased revenues. This includes working creatively with our partners and contractors to generate as much revenue as possible from advertising in order to reduce the costs of transit for taxpayers and riders. This work will be supplemented by the upcoming recommendations of the Crown Agency Review of BC Transit, which will focus on new revenue opportunities as well as efficiencies.

.../2

Ministry of Transportation
and Infrastructure

Office of the Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

-2-

In support of this effort, I am pleased to advise that the provincial government has amended BC Transit's regulations to enable BC Transit and its local government partners to fully utilize the three-year provincial investment of \$312 million in transit operating funding, as outlined in the BC Transit 2015/16 Service Plan. Specifically, for the next three years, any operating savings realized in a transit system will now be able to be carried forward to offset inflationary increases in costs for that transit system. This regulatory change reflects the provincial government's commitment to provide BC Transit and local communities with the flexibility and a valuable tool to help maintain transit service levels over the next three years, while working to deliver services more efficiently and exploring opportunities to invest transit funding more effectively.

I appreciate the hard work that BC Transit and local communities have done to date to manage costs and optimize revenues and service levels, and I look forward to further success as we continue to work together to deliver transit services that respect the needs of both transit users and taxpayers. The Province of British Columbia's financial commitment to transit operations remains the highest in Canada, twice the national average, and we are committed to maintaining this leadership position.

As a next step, BC Transit will be following up directly with each service area to explore how these opportunities can be applied in a manner that most efficiently delivers the local transit services that are so important in each community.

Sincerely,



Todd G. Stone
Minister

Copy to: Kevin Mahoney, Chair, Board of Directors
BC Transit

Manuel Achadinha, President and CEO
BC Transit

Christina Lake Waterfront Property Owners' Society

c/o 3489 East Lake Drive
Christina Lake, B.C., V0H 1E1
October 21, 2015

Mr. John Maclean
Chief Administrative Officer
Kootenay Boundary Regional District
202-843 Rossland Ave.
Trail, B.C. V1R 4S8

Re 2015 Wildfire Season

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	OCT 26 2015
DOC #	
REF. TO:	M.F.
CC:	JM DD Bob TL

Dear Mr. Maclean:

On behalf of the Christina Lake Waterfront Property Owners' Society I would like to thank the Regional District of Kootenay Boundary for its work in hosting meetings and providing information through the RDKB web site concerning the risk to persons and property from the several wildfires, both in north-eastern Washington State and in south-eastern British Columbia during the summer of 2015.

Our board and members particularly ask you to pass on our thanks to the American and Canadian firefighters who were actively involved in helping to control fires from the Kettle River Valley complex fires and the fire on Highway 3 on the lower portion of the Paulson Summit that briefly closed Highway 3. These situations were clearly worrisome to many and the outcomes could have been much worse but for the work of all involved.

I have written separately to Ken Gresley-Jones of the Christina Lake Fire Department, thanking him for his work and the work of his crews over the summer. Two situations close to our home at the northern end of East Lake Drive occurred earlier in the summer. In both cases crews from the Christina Lake fire hall responded quickly and effectively to address the situations, and we are very grateful.

There are both pleasures and risks in living close to nature as we do here at the lake. It is comforting to know that well-trained and supported resources are available to mitigate, at least, the risk from wild fires.

Please pass on our heart felt thanks to our American and Canadian wildfire fighters and others who assisted in what was an outstanding effort.

Sincerely

MJ (Mike) Fairweather
Chair, Christina Lake Waterfront Property Owners' Society

Cc: Ms. Grace McGregor, chair RDKB Regional District



KBAC MONTHLY REPORT

FROM : 1 Sept 15 TO : 30 Sept 15

<u>COMPLAINTS</u>	<u>GRAND FORKS</u>	<u>GREENWOOD</u>	<u>AREA C</u>	<u>AREA D</u>
CALLS	21	4	2	
WRITTEN	6			
DOGS	21	4	2	
LIVESTOCK	4			
OTHER	2			
IMPOUNDS	1	1		
TICKETS	2	1		
WARNING	2			
LICENCE	3	1		

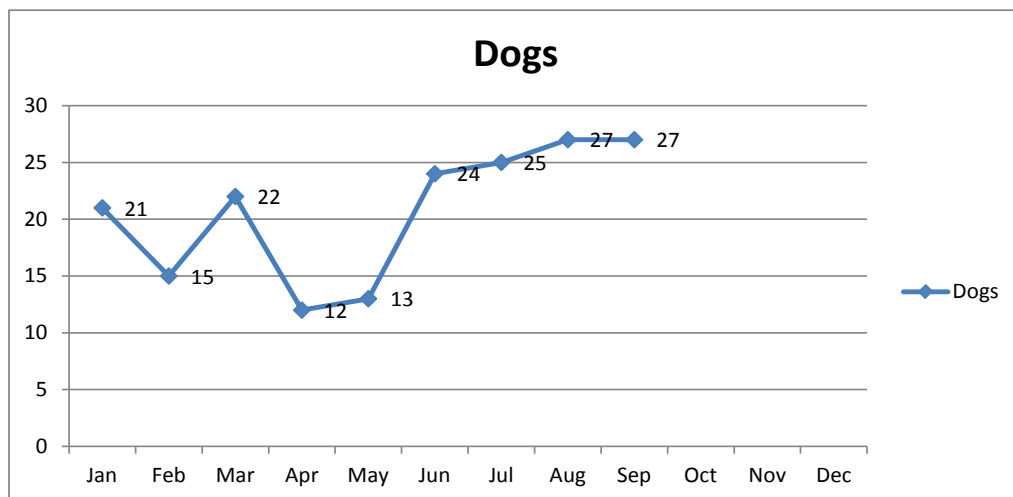
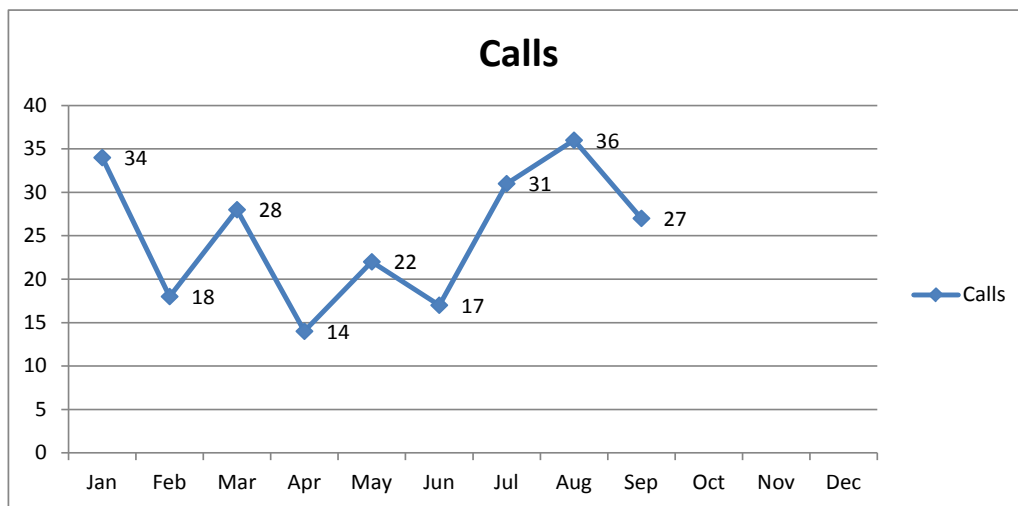
* OTHER includes but is not limited to feline, wildlife, and birds.

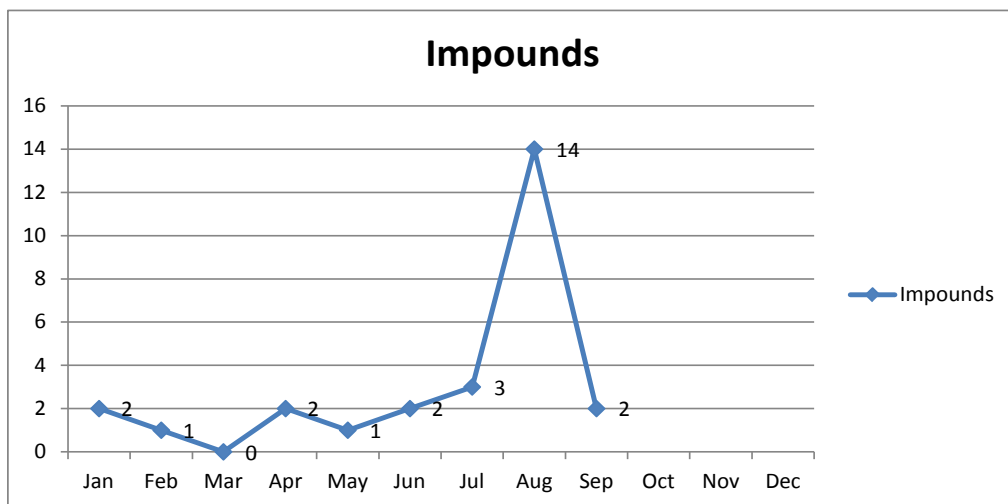
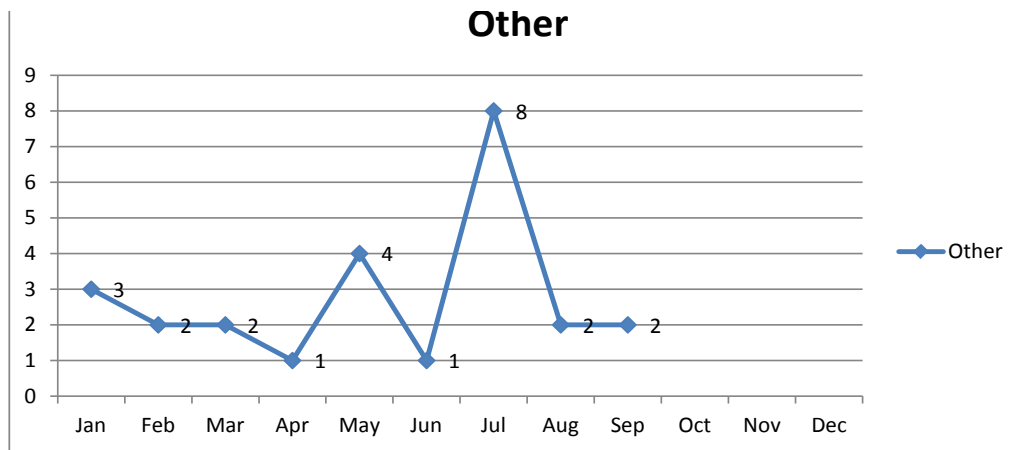
<u>Violation Occurrences</u>	
First Warning:	4
Second Warning:	
Third Warning:	

NOTES:

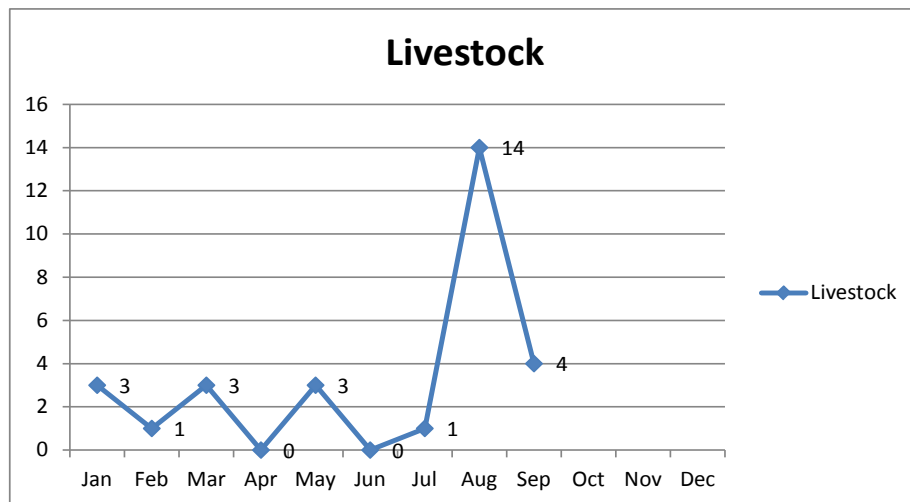
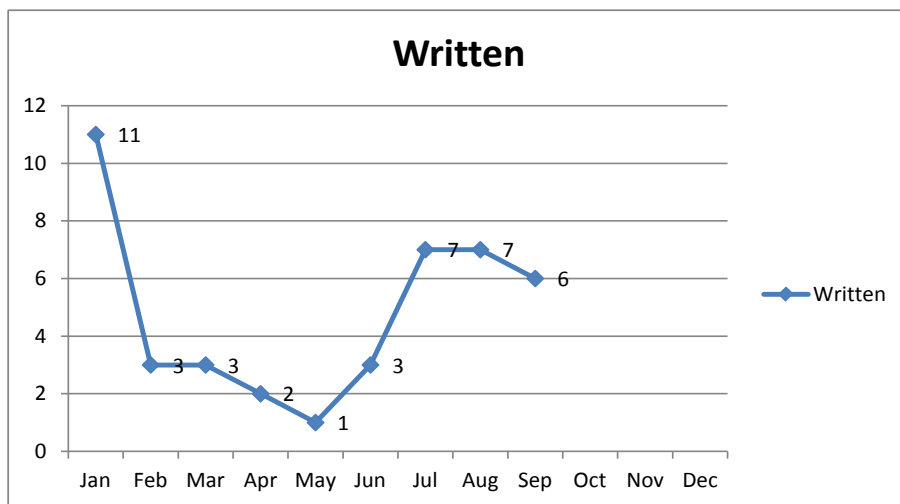
Note: Grand Forks numbers include Area D

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Calls	34	18	28	14	22	17	31	36
Written	11	3	3	2	1	3	7	7
Dogs	21	15	22	12	13	24	25	27
Livestock	3	1	3	0	3	0	1	14
Other	3	2	2	1	4	1	8	2
Impounds	2	1	0	2	1	2	3	14
Tickets	0	3	1	1	0	0	0	1
Warnings	2	4	7	3	3	3	5	0
Licence	2	5	1	1	1	0	1	2

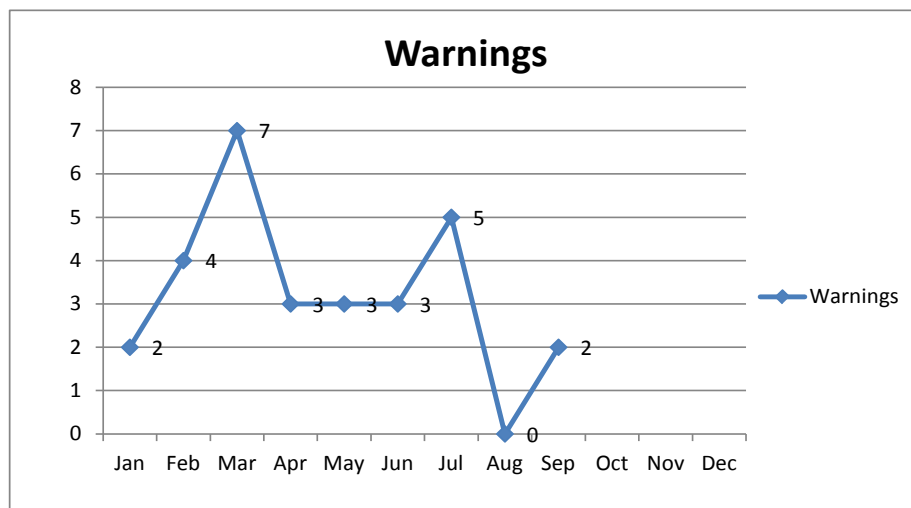
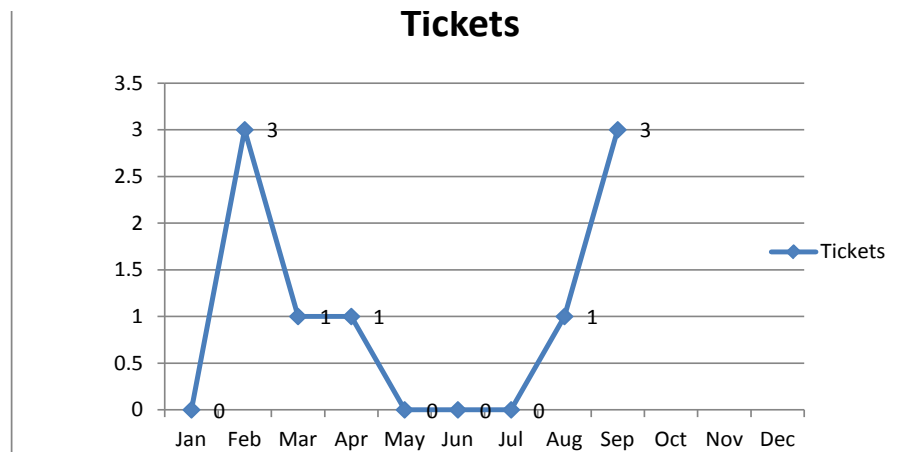




Sep	Oct	Nov	Dec	total
27				227
6				43
27				186
4				29
2				25
2				27
3				9
2				29
4				17



- . .



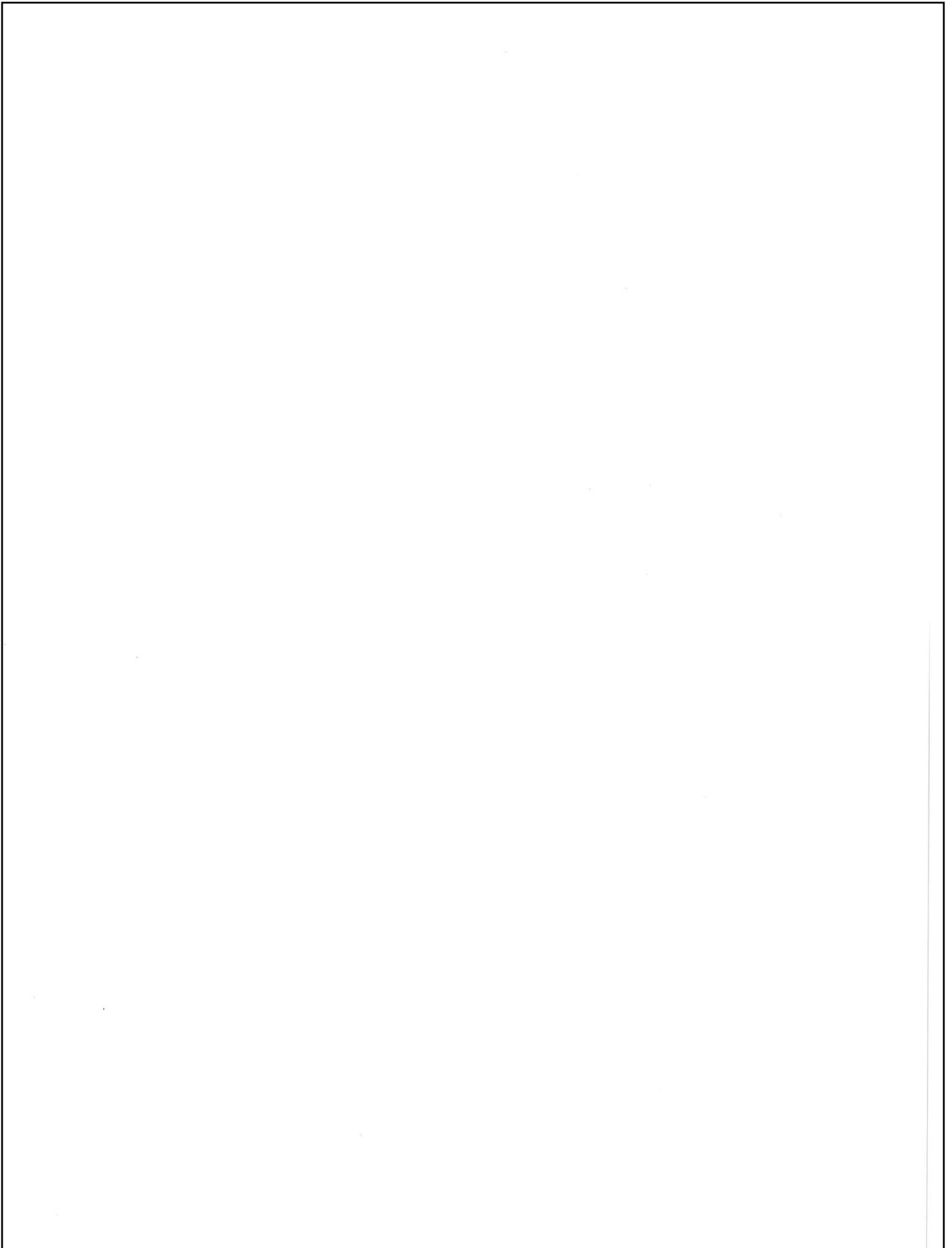
REGIONAL DISTRICT OF KOOTENAY BOUNDARY
INTERIM SCHEDULE SUMMARY:

SEPTEMBER 2015

ACCOUNTS PAYABLE FOR SEPTEMBER 2015 \$1,466,879.62

PAYROLL EXPENDITURES (PP# 19 & 20) \$683,410.49

TOTAL EXPENDITURES FOR SEPTEMBER 2015 \$2,150,290.11



REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 1

Date : Oct 20, 2015

Time : 8:14 am

Supplier : 084010 To ZUC010
 Pay Date : 01-Sep-2015 To 30-Sep-2015
 Bank : 1 - CIBC Bank - General

Seq : Supplier Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
51108	03-Sep-2015	ABE030	ABELL PEST CONTROL	Cleared	347	C	519.17
51400	17-Sep-2015	ACE020	ACE OF TASTE	Issued	374	C	203.06
51109	03-Sep-2015	ACK020	ACKLANDS-GRAINGER INC.	Cleared	347	C	216.13
51579	25-Sep-2015	ACK020	ACKLANDS-GRAINGER INC.	Cleared	386	C	352.78
51110	03-Sep-2015	AFF015	AFFORDABLE FLOORS LTD.	Cleared	347	C	11,813.34
51580	25-Sep-2015	AFF015	AFFORDABLE FLOORS LTD.	Issued	386	C	3,624.01
51243	10-Sep-2015	ALL140	ALLAN, JONATHAN	Issued	364	C	120.00
51111	03-Sep-2015	ALP002	ALPINE SIGNS & GRAPHICS	Cleared	347	C	252.00
51244	10-Sep-2015	ALP002	ALPINE SIGNS & GRAPHICS	Cleared	364	C	1,128.41
51581	25-Sep-2015	ALP002	ALPINE SIGNS & GRAPHICS	Cleared	386	C	1,092.00
51245	10-Sep-2015	ALP003	ALPINE CONTRACTING	Cleared	364	C	14,049.63
51112	03-Sep-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	347	C	144.51
51401	17-Sep-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	374	C	379.63
51246	10-Sep-2015	AND040	ANDREW SHERET LTD.	Cleared	364	C	91.66
51582	25-Sep-2015	AND100	ANDERSON, TARA-LEE	Issued	386	C	96.77
51113	03-Sep-2015	AON002	AON REED STENHOUSE INC.	Cleared	347	C	9,583.00
51114	03-Sep-2015	ARL010	THE ARLINGTON HOTEL	Cleared	347	C	217.44
51247	10-Sep-2015	ARN030	ARNOLD, DARCY	Cleared	364	C	1,080.00
51248	10-Sep-2015	ARN050	ARNELL, HANNAH	Issued	364	C	150.00
51249	10-Sep-2015	ARR010	ARROW BUILDING SUPPLY	Cleared	364	C	5.24
51402	17-Sep-2015	ARR010	ARROW BUILDING SUPPLY	Cleared	374	C	10.49
51583	25-Sep-2015	ARR010	ARROW BUILDING SUPPLY	Issued	386	C	27.16
51250	10-Sep-2015	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Cleared	364	C	761.60
51251	10-Sep-2015	BAB020	BA BENSON & SONS	Cleared	364	C	4,104.41
51403	17-Sep-2015	BAB020	BA BENSON & SONS	Cleared	374	C	13.00
51252	10-Sep-2015	BAS001	BASSETT-SMITH, JOHN	Cleared	364	C	2,025.00
51253	10-Sep-2015	BCW002	BC WATER AND WASTE ASSOCIATION	Cleared	364	C	555.45
51404	17-Sep-2015	BEA014	BEAVERDELL COMMUNITY CLUB	Issued	374	C	3.00
51405	17-Sep-2015	BEA035	BEATTIE, DAVE	Cleared	374	C	235.68
51115	03-Sep-2015	BEA039	BEAUPRE, PETER & JOAN	Issued	347	C	550.00
51254	10-Sep-2015	BEA130	BEAVER VALLEY LIBRARY	Cleared	364	C	15,093.00
51116	03-Sep-2015	BFS010	B & F SALES LTD	Cleared	347	C	22.39
51584	25-Sep-2015	BFS010	B & F SALES LTD	Issued	386	C	63.00
51585	25-Sep-2015	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	386	C	1,208.00
51117	03-Sep-2015	BIG025	BIG WHITE SEWER UTILITY LTD.	Cleared	347	C	137.03
51586	25-Sep-2015	BIG025	BIG WHITE SEWER UTILITY LTD.	Issued	386	C	152.78
51118	03-Sep-2015	BIG030	BIG WHITE WATER UTILITY LTD.	Cleared	347	C	54.06
51255	10-Sep-2015	BIG030	BIG WHITE WATER UTILITY LTD.	Cleared	364	C	7,309.48
51587	25-Sep-2015	BIG030	BIG WHITE WATER UTILITY LTD.	Issued	386	C	7,371.94
51256	10-Sep-2015	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	Cleared	364	C	1,144.15
51119	03-Sep-2015	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	347	C	1,356.39
51588	25-Sep-2015	BIG060	BIG WHITE SKI RESORT LTD.	Issued	386	C	2,493.19
51406	17-Sep-2015	BIS020	BISARO, DONNA	Cleared	374	C	25.06
51589	25-Sep-2015	BLA050	BLACK PRESS GROUP LTD.	Cleared	386	C	832.21
51257	10-Sep-2015	BLA090	BLACKWELL, CAMERON	Issued	364	C	130.00
51590	25-Sep-2015	BOR010	BORSATO, ANDREW	Issued	386	C	90.00
51120	03-Sep-2015	BOR110	BORSATO, CATHY	Cleared	347	C	7.86
51258	10-Sep-2015	BOU017	BOUNDARY INVASIVE SPECIES SOCIETY	Cleared	364	C	2,000.00
51121	03-Sep-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	347	C	6.62
51259	10-Sep-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	364	C	20.57
51407	17-Sep-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	374	C	10.44
51122	03-Sep-2015	BOU530	BOUNDARY LOCKSMITHS	Cleared	347	C	71.68
51123	03-Sep-2015	BRA030	BRANDT TRACTOR	Cleared	347	C	590.63
51260	10-Sep-2015	BRE090	BREDBECK, HAROLD	Cleared	364	C	797.93

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 2

Date : Oct 20, 2015

Time : 8:14 am

Supplier : 084010 To ZUC010
 Pay Date : 01-Sep-2015 To 30-Sep-2015
 Bank : 1 - CIBC Bank - General

Seq : Supplier Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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51124	03-Sep-2015	BRY090	BRYANT, DEAN	Cleared	347	C	200.00
51261	10-Sep-2015	BUR090	BURGET, BETH, A.	Cleared	364	C	153.05
51125	03-Sep-2015	BVC001	BV COMMUNICATIONS LTD.	Cleared	347	C	2,582.85
51262	10-Sep-2015	BVC001	BV COMMUNICATIONS LTD.	Cleared	364	C	1,223.25
51408	17-Sep-2015	BVC001	BV COMMUNICATIONS LTD.	Cleared	374	C	134.23
51591	25-Sep-2015	CAN014	CANADA SAFETY EQUIPMENT LTD.	Cleared	386	C	163.92
51126	03-Sep-2015	CAN024	CANCADD IMAGING SOLUTIONS LTD.	Cleared	347	C	827.25
51263	10-Sep-2015	CAN042	CAN BRIGHT ENTERPRISES	Cleared	364	C	45,990.56
51264	10-Sep-2015	CAN044	CANWEST PROPANE PARTNERSHIP	Cleared	364	C	420.62
51592	25-Sep-2015	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	386	C	4,154.36
51127	03-Sep-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	347	C	150.19
51265	10-Sep-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	364	C	50.47
51409	17-Sep-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	374	C	334.68
51593	25-Sep-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	386	C	92.81
51410	17-Sep-2015	CAN170	CANADA POST CORP	Cleared	374	C	303.04
51266	10-Sep-2015	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Cleared	364	C	287.22
51411	17-Sep-2015	CAR011	CAREER DEVELOPMENT SERVICES	Cleared	374	C	8,727.35
51267	10-Sep-2015	CAR012	CARO ANALYTICAL SERVICES	Cleared	364	C	2,458.16
51128	03-Sep-2015	CAS006	CASTLEGAR NORDIC SKI CLUB	Cleared	347	C	7,500.00
51594	25-Sep-2015	CER030	CERTIFIED ENSEMBLE SERVICES	Issued	386	C	590.10
51129	03-Sep-2015	CHA020	CHAMPION CHEVROLET	Cleared	347	C	679.31
51268	10-Sep-2015	CHA020	CHAMPION CHEVROLET	Cleared	364	C	334.06
46992	09-Jan-2015	CHA210	CHARTERED PROFESSIONAL ACCOUNTANTS	Cancelled	348	C	-106.40
51595	25-Sep-2015	CHE050	CHERRY HILL COFFEE INC.	Issued	386	C	245.00
51596	25-Sep-2015	CHI090	CHILD IDENTIFICATION	Issued	386	C	89.25
51269	10-Sep-2015	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	364	C	59.26
51597	25-Sep-2015	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Issued	386	C	5,915.29
51270	10-Sep-2015	CHR011	CHRISTINA LAKE GRAVEL & READY MIX	Cleared	364	C	381.50
51412	17-Sep-2015	CHR045	CHRISTINA LAKE VILLAGE	Issued	374	C	2,514.25
51130	03-Sep-2015	CHR270	CHRISTINA LAKE NEWS	Cleared	347	C	49.00
51413	17-Sep-2015	CHR270	CHRISTINA LAKE NEWS	Cleared	374	C	49.00
51131	03-Sep-2015	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Cleared	347	C	2,000.00
51132	03-Sep-2015	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Cleared	347	C	5,045.00
51598	25-Sep-2015	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Issued	386	C	18,750.00
51133	03-Sep-2015	CIB010	CIBC VISA	Cleared	347	C	15,732.94
51599	25-Sep-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	386	C	50.36
51271	10-Sep-2015	CLE050	CLEARTECH INDUSTRIES	Cleared	364	C	5,255.04
51600	25-Sep-2015	COA010	COCA-COLA REFRESHMENTS CANADA	Cleared	386	C	782.84
51272	10-Sep-2015	COL010	COLANDER RESTAURANTS (1999) LTD.	Cleared	364	C	126.80
51273	10-Sep-2015	COL017	COLBACHINI, CHERYL ANN	Cleared	364	C	119.50
51601	25-Sep-2015	COL017	COLBACHINI, CHERYL ANN	Issued	386	C	119.50
51274	10-Sep-2015	COL024	COLUMBIA TRUCK CENTERS	Cleared	364	C	106.22
51134	03-Sep-2015	COL200	C.V.C.C.S.	Cleared	347	C	1,994.51
51602	25-Sep-2015	COL240	COLUMBIA FILTER LTD.	Issued	386	C	90.05
51275	10-Sep-2015	COL390	COLUMBIA BASIN BROADBAND CORPORATI	Cleared	364	C	2,240.00
51603	25-Sep-2015	COL390	COLUMBIA BASIN BROADBAND CORPORATI	Issued	386	C	2,240.00
51135	03-Sep-2015	COM003	COMMERCIAL AQUATIC SUPPLIES	Cleared	347	C	1,748.67
51136	03-Sep-2015	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Cleared	347	C	9,030.00
51276	10-Sep-2015	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Cleared	364	C	9,030.00
51277	10-Sep-2015	COM190	COMMONSPPLACE CONSULTING	Cleared	364	C	3,466.60
51414	17-Sep-2015	COR010	CORAL ENVIRONMENTS LTD.	Cleared	374	C	324.45
51278	10-Sep-2015	COR130	CORMACK, CHRISTOPHER	Cleared	364	C	194.52
51137	03-Sep-2015	COU010	COUNTERFORCE INC.	Cleared	347	C	231.27

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51415	17-Sep-2015	CRO030	CROCKER EQUIPMENT CO LTD	Cleared	374	C	334.82
51138	03-Sep-2015	CSA002	CSA GROUP	Cleared	347	C	264.60
51279	10-Sep-2015	DAI001	DAINES, MARK	Cleared	364	C	203.79
51604	25-Sep-2015	DAI001	DAINES, MARK	Cleared	386	C	60.00
51605	25-Sep-2015	DAL070	DALEY, CHRISTOPHER	Issued	386	C	220.27
51280	10-Sep-2015	DAN090	DANCHUK, JOSEPH, P.	Cleared	364	C	72.88
51139	03-Sep-2015	DAS015	DA SILVA, JR, EUGENE, T.	Issued	347	C	23.85
51281	10-Sep-2015	DAT020	DATUM CONSULTING LTD.	Cleared	364	C	7,218.75
51282	10-Sep-2015	DEA060	DEAN, DONNA	Issued	364	C	86.40
51606	25-Sep-2015	DEL080	DE LAGE LANDEN FINANCIAL SERVICES CAN	Issued	386	C	682.85
51140	03-Sep-2015	DEN060	DENKOVSKI, GORAN	Cleared	347	C	37.33
51141	03-Sep-2015	DEW030	DEWITT, JEREMY	Issued	347	C	131.19
51142	03-Sep-2015	DHC010	DHC COMMUNICATIONS INC.	Cleared	347	C	1,093.11
51283	10-Sep-2015	DHC010	DHC COMMUNICATIONS INC.	Cleared	364	C	9,038.87
51607	25-Sep-2015	DHC010	DHC COMMUNICATIONS INC.	Issued	386	C	243.94
51143	03-Sep-2015	DIS070	DISCOVER ROCK CREEK SOCIETY	Issued	347	C	1,892.06
51416	17-Sep-2015	DIV050	DIVING DYNAMICS	Cleared	374	C	112.00
51284	10-Sep-2015	DRE030	DREXLER COMPUTER SYSTEMS	Cleared	364	C	336.00
51144	03-Sep-2015	ECO030	ECO-CLEAN DRY CLEANING SERVICES	Cleared	347	C	44.54
51608	25-Sep-2015	ECO030	ECO-CLEAN DRY CLEANING SERVICES	Issued	386	C	42.34
51417	17-Sep-2015	EDW040	EDWARDS, BEV	Cleared	374	C	35.00
51418	17-Sep-2015	END010	ENDING VIOLENCE ASSOCIATION	Cleared	374	C	200.00
51609	25-Sep-2015	ENV010	ENVIRONMENTAL OPERATORS CERTIFICATI	Issued	386	C	105.00
51145	03-Sep-2015	FAI030	FAIRBANK ARCHITECTS LTD	Cleared	347	C	1,308.20
51285	10-Sep-2015	FAI030	FAIRBANK ARCHITECTS LTD	Cleared	364	C	5,762.61
51286	10-Sep-2015	FED020	FEDERATED CO-OPERATIVES LTD.	Cleared	364	C	1,497.14
51287	10-Sep-2015	FER001	FERRARO FOODS	Cleared	364	C	786.18
51419	17-Sep-2015	FER001	FERRARO FOODS	Cleared	374	C	94.50
51610	25-Sep-2015	FER003	FERRABY, GREG	Issued	386	C	60.00
51146	03-Sep-2015	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	347	C	64.04
51288	10-Sep-2015	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	364	C	29.82
51420	17-Sep-2015	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	374	C	55.49
51025	28-Aug-2015	FIR040	FIREFIGHTERS ASSOCIATION	Cancelled	350	C	-10,958.26
51242	09-Sep-2015	FIR040	FIREFIGHTERS ASSOCIATION	Cleared	352	C	3,793.43
51611	25-Sep-2015	FIR040	FIREFIGHTERS ASSOCIATION	Cleared	386	C	3,885.36
51421	17-Sep-2015	FIR190	FIRE SAFETY CANADA	Cleared	374	C	11,681.59
51612	25-Sep-2015	FIV030	FIVE STAR UNIFORMS	Issued	386	C	552.45
51147	03-Sep-2015	FLE015	FLEETCOR CANADA MASTERCARD	Cleared	347	C	3,305.13
51148	03-Sep-2015	FLE015	FLEETCOR CANADA MASTERCARD	Cleared	347	C	458.98
51149	03-Sep-2015	FOR010	FORTISBC - ELECTRICITY	Cleared	347	C	18,072.14
51289	10-Sep-2015	FOR010	FORTISBC - ELECTRICITY	Cleared	364	C	1,539.66
51422	17-Sep-2015	FOR010	FORTISBC - ELECTRICITY	Cleared	374	C	5,463.39
51613	25-Sep-2015	FOR010	FORTISBC - ELECTRICITY	Cleared	386	C	1,267.29
51150	03-Sep-2015	FOR040	FORTIS BC - NATURAL GAS	Cleared	347	C	179.20
51290	10-Sep-2015	FOR040	FORTIS BC - NATURAL GAS	Cleared	364	C	1,485.21
51423	17-Sep-2015	FOR040	FORTIS BC - NATURAL GAS	Cleared	374	C	1,398.69
51614	25-Sep-2015	FOR040	FORTIS BC - NATURAL GAS	Cleared	386	C	102.53
51291	10-Sep-2015	FOU080	FOUR STAR COMMUNICATIONS INC.	Cleared	364	C	228.64
51292	10-Sep-2015	FRA010	FRASER, DON	Cleared	364	C	250.12
51615	25-Sep-2015	FRI070	FRITSCH, BARB	Issued	386	C	1,000.00
51151	03-Sep-2015	FRI100	FRITO LAY CANADA	Cleared	347	C	167.40
51424	17-Sep-2015	FRU010	THE VILLAGE OF FRUITVALE	Cleared	374	C	40.00
51293	10-Sep-2015	FRU020	FRUITVALE CO-OP	Cleared	364	C	370.98

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51616	25-Sep-2015	GAG001	GAGNON, ANDRE	Cleared	386	C	60.00
51152	03-Sep-2015	GAI010	GAIA PRINCIPLES IPM SERVICES	Cleared	347	C	52.50
51153	03-Sep-2015	GAL070	GALLERY GRAPHICS	Cleared	347	C	570.68
51294	10-Sep-2015	GEE020	GEE, VICKI LYNN	Cleared	364	C	960.00
51425	17-Sep-2015	GEN002	GENERATION TO GENERATION SOCIETY	Cleared	374	C	10,000.00
51154	03-Sep-2015	GEN040	GENELLE VOLUNTEER FIRE DEPT	Cleared	347	C	107.28
51295	10-Sep-2015	GEN050	GENELLE IMPROVEMENT DISTRICT	Cleared	364	C	3,527.68
51426	17-Sep-2015	GEO020	GEOTRAC SYSTEMS INC.	Cleared	374	C	154.56
51155	03-Sep-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	347	C	619.22
51296	10-Sep-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	364	C	49.90
51427	17-Sep-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	374	C	14.23
51617	25-Sep-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	386	C	134.89
51428	17-Sep-2015	GIL030	GILLMOR, NANCY	Cleared	374	C	74.10
51297	10-Sep-2015	GIL140	GILROYED, WAYNE	Cleared	364	C	200.00
51156	03-Sep-2015	GOL100	GOLDSBURY, CORRIE	Cleared	347	C	143.52
51298	10-Sep-2015	GOL100	GOLDSBURY, CORRIE	Cleared	364	C	115.00
51429	17-Sep-2015	GOR040	GORDON, DEANNA	Cleared	374	C	47.62
51299	10-Sep-2015	GRA010	CITY OF GRAND FORKS	Cleared	364	C	350,000.00
51430	17-Sep-2015	GRA010	CITY OF GRAND FORKS	Cleared	374	C	124.50
51431	17-Sep-2015	GRA050	GRAND FORKS HOME HARDWARE	Cleared	374	C	1,528.37
51300	10-Sep-2015	GRA055	GRAND FORKS RENOVATION CENTRE	Cleared	364	C	8.15
51301	10-Sep-2015	GRE030	GREYHOUND COURIER EXPRESS	Cleared	364	C	166.65
51432	17-Sep-2015	GRE030	GREYHOUND COURIER EXPRESS	Cleared	374	C	87.27
51302	10-Sep-2015	GRE080	GRESLEY-JONES, KEN	Cleared	364	C	575.00
51303	10-Sep-2015	GRI010	GRIEVE, ALI K.	Cleared	364	C	86.40
51157	03-Sep-2015	GUA010	GUARANTEED AUTOMOTIVE	Cleared	347	C	833.03
51158	03-Sep-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	347	C	3,429.55
51304	10-Sep-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	364	C	367.35
51433	17-Sep-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	374	C	11,393.90
51618	25-Sep-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	386	C	1,456.46
51305	10-Sep-2015	HAC020	HACH SALES AND SERVICE CANADA LTD.	Cleared	364	C	126.11
51159	03-Sep-2015	HAG020	HAGEL, JEREMY	Cleared	347	C	311.53
51306	10-Sep-2015	HAG020	HAGEL, JEREMY	Cleared	364	C	732.26
51160	03-Sep-2015	HAL010	HALL PRINTING	Cleared	347	C	4,111.63
51161	03-Sep-2015	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	347	C	163.28
51307	10-Sep-2015	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	364	C	60.00
51434	17-Sep-2015	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	374	C	62.22
51619	25-Sep-2015	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	386	C	83.97
51162	03-Sep-2015	HAR010	HARLAN FAIRBANKS	Cleared	347	C	605.14
51620	25-Sep-2015	HAR150	HARVEY GORSLINE COMPANY	Issued	386	C	189.00
51435	17-Sep-2015	HAW006	HAWKINS, KRIS	Cleared	374	C	76.73
51308	10-Sep-2015	HEL010	EDMISON, HELENA	Cleared	364	C	80.01
51309	10-Sep-2015	HIR010	HIRAM, JANICE	Cleared	364	C	217.00
51163	03-Sep-2015	HOR015	HORIZON NORTH RELOCATABLE STRUCTUR	Cleared	347	C	106.05
51621	25-Sep-2015	HOR015	HORIZON NORTH RELOCATABLE STRUCTUR	Issued	386	C	106.05
51436	17-Sep-2015	HOR070	HORNE, KEVIN	Cleared	374	C	59.35
51622	25-Sep-2015	HOS040	HOSKINS, PENNY	Issued	386	C	20.14
51164	03-Sep-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	347	C	1,636.70
51623	25-Sep-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	386	C	54.50
51310	10-Sep-2015	HUZ010	HUZZEY, MARTIN, R.	Cleared	364	C	150.00
51311	10-Sep-2015	ILL010	IL LAGO FAMILY ITALIAN RESTAURANT	Cleared	364	C	2,099.26
51312	10-Sep-2015	IMP020	IMPERIAL OIL LIMITED	Cleared	364	C	1,144.70
51313	10-Sep-2015	IMP120	4IMPRINT	Cleared	364	C	314.25

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51624	25-Sep-2015	IMP120	4IMPRINT	Issued	386	C	499.88
51625	25-Sep-2015	INF030	INFOSAT COMMUNICATIONS	Cleared	386	C	632.07
51165	03-Sep-2015	INL070	INLAND ALLCARE	Cleared	347	C	850.11
51314	10-Sep-2015	INL070	INLAND ALLCARE	Cleared	364	C	5,580.58
51626	25-Sep-2015	INS050	INSIGHT CANADA INC	Issued	386	C	6,123.04
51166	03-Sep-2015	INT017	INTERSTATE BATTERIES	Cleared	347	C	81.03
51627	25-Sep-2015	INT017	INTERSTATE BATTERIES	Issued	386	C	36.28
51315	10-Sep-2015	IRI010	IRIDIA MEDICAL INC.	Cleared	364	C	105.00
51167	03-Sep-2015	IRO030	IRON GRAPHIX INC.	Cleared	347	C	280.00
51316	10-Sep-2015	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Cleared	364	C	1,499.56
51168	03-Sep-2015	JAR010	JARVIE, JEANNETTE	Cleared	347	C	128.46
51169	03-Sep-2015	JJH010	J.J.H. ENTERPRISES	Cleared	347	C	14.00
51317	10-Sep-2015	JJH010	J.J.H. ENTERPRISES	Cleared	364	C	433.09
51318	10-Sep-2015	JOH012	JOHNSON, KIM, IN TRUST	Cleared	364	C	165.82
51319	10-Sep-2015	JOH030	JOHNNY'S MUFFLER SHOP	Cleared	364	C	50.40
51170	03-Sep-2015	JON060	JONES, FRANCES	Cleared	347	C	6.45
51320	10-Sep-2015	JRD010	J.R. DRILLING LTD.	Cleared	364	C	140.00
51321	10-Sep-2015	KET006	KETTLE VALLEY GOLF CLUB	Issued	364	C	130.83
51322	10-Sep-2015	KET170	KETTLE VALLEY WASTE LTD.	Cleared	364	C	3,040.97
51323	10-Sep-2015	KIL010	KILBY, JOHN	Issued	364	C	140.00
51628	25-Sep-2015	KIM020	KIMCO CONTROLS LTD.	Issued	386	C	1,412.78
51171	03-Sep-2015	KIR010	KIRK, CHRISTINE	Cleared	347	C	18.95
51172	03-Sep-2015	KLA010	KLASSEN, TIMOTHY	Issued	347	C	131.70
51629	25-Sep-2015	KLE020	KLEIN, MIRANDA	Issued	386	C	440.00
51437	17-Sep-2015	KON001	KONE INC.	Cleared	374	C	231.38
51630	25-Sep-2015	KON001	KONE INC.	Cleared	386	C	308.66
51324	10-Sep-2015	KOO045	KOOTENAY COMMUNICATIONS LTD.	Cleared	364	C	303.80
51173	03-Sep-2015	KOO200	KOOTENAY COFFEE COMPANY	Cleared	347	C	750.00
51631	25-Sep-2015	KOO200	KOOTENAY COFFEE COMPANY	Cleared	386	C	405.00
51325	10-Sep-2015	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	364	C	130.45
51438	17-Sep-2015	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	374	C	148.53
51174	03-Sep-2015	KOR060	KORTELAND, BENNIE	Cleared	347	C	44.46
51439	17-Sep-2015	KOV010	KOVACS, MARGARET A.	Cleared	374	C	115.48
51632	25-Sep-2015	KRA003	KRASTEL, MARK	Issued	386	C	90.00
51326	10-Sep-2015	KRO010	KROG, NEIL	Cleared	364	C	163.36
51175	03-Sep-2015	LAC030	LACEY, ADAM D	Cleared	347	C	75.00
51633	25-Sep-2015	LEA001	LEAVITT, LEO	Issued	386	C	60.00
51327	10-Sep-2015	LIB010	LIBERTY FOOD STORES	Issued	364	C	26.33
51176	03-Sep-2015	LIM010	LIME CREEK LOGGING LTD.	Issued	347	C	352.70
51634	25-Sep-2015	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Issued	386	C	21.70
51440	17-Sep-2015	LIT030	LITTLE SCHOLARS MONTESSORI	Cleared	374	C	44.00
51177	03-Sep-2015	LOR010	LORDCO PARTS LTD.	Cleared	347	C	451.68
51328	10-Sep-2015	LOR010	LORDCO PARTS LTD.	Cleared	364	C	536.76
51441	17-Sep-2015	LOR010	LORDCO PARTS LTD.	Cleared	374	C	65.42
51635	25-Sep-2015	LOR010	LORDCO PARTS LTD.	Cleared	386	C	648.60
51329	10-Sep-2015	LOW020	LOWER COLUMBIA COMMUNITY DEVELOPMI	Cleared	364	C	88,300.00
51178	03-Sep-2015	MAC004	MACREADY, AIMEE	Cleared	347	C	72.96
51179	03-Sep-2015	MAC130	MACARTHUR, SANDI	Cleared	347	C	25.38
51180	03-Sep-2015	MAC140	MACKENZIE, MICHELLE A.	Cleared	347	C	53.95
51181	03-Sep-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	347	C	262.05
51330	10-Sep-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	364	C	63.22
51636	25-Sep-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	386	C	44.50
51331	10-Sep-2015	MAK010	MAKI, PHILLIP	Cleared	364	C	222.72

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51332	10-Sep-2015	MAR001	MARTIN, MICHAEL, T.	Cleared	364	C	113.36
51182	03-Sep-2015	MAR006	MARINO WHOLESALE LTD.	Cleared	347	C	1,532.03
51333	10-Sep-2015	MAR006	MARINO WHOLESALE LTD.	Cleared	364	C	516.98
51442	17-Sep-2015	MAR006	MARINO WHOLESALE LTD.	Cleared	374	C	7.75
51637	25-Sep-2015	MAR006	MARINO WHOLESALE LTD.	Issued	386	C	406.42
51443	17-Sep-2015	MAR022	MARCH, MICHELLE	Cleared	374	C	72.43
51183	03-Sep-2015	MAR160	MARTECH ELECTRICAL SYSTEMS LTD.	Cleared	347	C	1,505.35
51184	03-Sep-2015	MCF020	MCFARLANE, KATHRYN	Cleared	347	C	14.55
51185	03-Sep-2015	MCG002	MCGREGOR, GRACE	Cleared	347	C	984.16
51334	10-Sep-2015	MCG002	MCGREGOR, GRACE	Cleared	364	C	862.16
51335	10-Sep-2015	MCI050	MCISAAC, JORDAN	Cleared	364	C	426.70
51444	17-Sep-2015	MCK090	MCKENZIE, ERIN	Cleared	374	C	21.57
51638	25-Sep-2015	MCL030	MCLEAN, KIM	Issued	386	C	90.00
51445	17-Sep-2015	MCL140	MCLEAN, MITCHELL	Issued	374	C	250.00
51336	10-Sep-2015	MCR002	MCRITCHIE, TERRI	Cleared	364	C	160.00
51639	25-Sep-2015	MER040	MERRY, ROSS	Issued	386	C	50.00
51186	03-Sep-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Cleared	347	C	411.36
51337	10-Sep-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Cleared	364	C	371.78
51446	17-Sep-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Cleared	374	C	503.03
51640	25-Sep-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	386	C	197.16
51187	03-Sep-2015	MIN030	MINISTER OF FINANCE	Cleared	347	C	10,152.00
51188	03-Sep-2015	MIN040	MINISTER OF FINANCE	Cleared	347	C	87.36
51641	25-Sep-2015	MIN040	MINISTER OF FINANCE	Issued	386	C	100.82
51338	10-Sep-2015	MIN090	MINISTER OF FINANCE	Cleared	364	C	102.83
51642	25-Sep-2015	MIR010	MIRCOM DISTRIBUTION (BC) INC.	Cleared	386	C	187.32
51189	03-Sep-2015	MKL001	M K LAWN CARE	Cleared	347	C	189.00
51643	25-Sep-2015	MKL001	M K LAWN CARE	Issued	386	C	245.70
51190	03-Sep-2015	MMM001	MMM GROUP LIMITED	Cleared	347	C	1,522.50
51339	10-Sep-2015	MMM001	MMM GROUP LIMITED	Cleared	364	C	2,383.50
51340	10-Sep-2015	MON010	VILLAGE OF MONTROSE	Cleared	364	C	253.88
51341	10-Sep-2015	MON140	MONITARIO TECHNICAL SERVICES INC.	Cleared	364	C	4,725.00
51644	25-Sep-2015	MOR008	MORRIS, LORRAINE	Issued	386	C	65.27
51342	10-Sep-2015	MOR010	MORRISSEY CREEK BUILDING SUPPLIES (19	Cleared	364	C	6,440.00
51343	10-Sep-2015	MOR015	MORROW BIOSCIENCE LTD.	Cleared	364	C	10,815.00
51344	10-Sep-2015	MOU100	MOUNTAIN MEDIA	Cleared	364	C	2,415.00
51447	17-Sep-2015	MOU100	MOUNTAIN MEDIA	Cleared	374	C	418.95
51345	10-Sep-2015	MUN050	MUNICIPAL INSURANCE ASSOC. OF B. C.	Issued	364	C	3,314.27
51346	10-Sep-2015	OKA180	OKANAGAN MAP GUIDES LTD.	Issued	364	C	567.00
51645	25-Sep-2015	OKA180	OKANAGAN MAP GUIDES LTD.	Issued	386	C	992.25
51347	10-Sep-2015	OLD010	OLD DUTCH FOODS	Cleared	364	C	372.06
51191	03-Sep-2015	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	347	C	907.20
51348	10-Sep-2015	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	364	C	4,178.66
51349	10-Sep-2015	OPU010	OPUS DAYTONKNIGHT CONSULTANTS LTD.	Cleared	364	C	3,291.11
51350	10-Sep-2015	PAC090	PACKER, D.J.	Cleared	364	C	277.86
51351	10-Sep-2015	PAH010	PAHL, EDWARD	Cleared	364	C	50.00
51192	03-Sep-2015	PAR050	PARSLOW LOCK & SAFE	Cleared	347	C	176.14
51352	10-Sep-2015	PAR050	PARSLOW LOCK & SAFE	Cleared	364	C	35.29
51448	17-Sep-2015	PAR050	PARSLOW LOCK & SAFE	Cleared	374	C	28.57
51353	10-Sep-2015	PAR150	PARKER, SHARON	Cleared	364	C	53.95
51354	10-Sep-2015	PER120	PERT, JOANNE	Cleared	364	C	49.25
51355	10-Sep-2015	PET010	PETRO CANADA	Cleared	364	C	7,092.25
51356	10-Sep-2015	PET090	PETERS, KERI	Cleared	364	C	19.41
51193	03-Sep-2015	PIN040	PINEGROVE AUTO & SMALL ENGINE REPAIR	Cleared	347	C	174.30

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Supplier : 084010 To ZUC010
 Pay Date : 01-Sep-2015 To 30-Sep-2015
 Bank : 1 - CIBC Bank - General

Seq : Supplier Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
51646	25-Sep-2015	PLA100	PLANET CLEAN	Issued	386	C	326.23
51194	03-Sep-2015	POW040	BOB, POWER	Cleared	347	C	18.44
51357	10-Sep-2015	POW100	POWER TECH ELECTRIC LTD.	Cleared	364	C	370.91
51647	25-Sep-2015	POW100	POWER TECH ELECTRIC LTD.	Issued	386	C	472.02
51195	03-Sep-2015	PRA040	PRAXAIR DISTRIBUTION	Cleared	347	C	136.39
51648	25-Sep-2015	PRA040	PRAXAIR DISTRIBUTION	Cleared	386	C	288.37
51196	03-Sep-2015	PRE015	PRECISE PAINTING 0919305 BC. LTD	Cleared	347	C	9,030.00
51449	17-Sep-2015	PRO015	PROMO BRANDIT WHOLESALE LTD	Cleared	374	C	218.10
51358	10-Sep-2015	PUR020	PURULATOR INC.	Cleared	364	C	31.84
51649	25-Sep-2015	PUR020	PURULATOR INC.	Cleared	386	C	37.18
51359	10-Sep-2015	RAC010	RACE TRAC FUELS	Cleared	364	C	1,292.26
51197	03-Sep-2015	REB001	REBELATO MORNING PERK	Cleared	347	C	258.46
51360	10-Sep-2015	REC010	RECEIVER GENERAL FOR CANADA	Cleared	364	C	99,050.46
51650	25-Sep-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	386	C	75,540.59
51198	03-Sep-2015	REG070	REGIONAL DISTRICT OF CENTRAL OKANAGA	Cleared	347	C	54,695.00
51651	25-Sep-2015	RIC010	RICOH CANADA INC.	Cleared	386	C	260.38
51199	03-Sep-2015	RID020	RIDGE, ROGER	Cleared	347	C	42.82
51200	03-Sep-2015	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Cleared	347	C	1,376.04
51361	10-Sep-2015	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Cleared	364	C	5,264.68
51362	10-Sep-2015	RIT030	RITCHIE, NICOLE	Cleared	364	C	10.86
51652	25-Sep-2015	RIV020	RIVERVALE RECREATION	Cleared	386	C	4,466.77
51363	10-Sep-2015	ROC001	WESTERN ROCKY MOUNTAIN INDUSTRIES	Cleared	364	C	10,062.12
51201	03-Sep-2015	ROC030	ROCKY MOUNTAIN PHOENIX	Cleared	347	C	16,197.58
51653	25-Sep-2015	ROC030	ROCKY MOUNTAIN PHOENIX	Cleared	386	C	5,833.03
51654	25-Sep-2015	ROS008	ROSSLAND GOLD-FEVER FOLLIES SOCIETY	Issued	386	C	6,336.00
51364	10-Sep-2015	ROS010	THE CITY OF ROSSLAND	Cleared	364	C	18,336.59
51365	10-Sep-2015	ROT030	ROTVOLD, MARGUERITE	Cleared	364	C	341.20
51202	03-Sep-2015	ROZ030	ROZUM, JIRI	Cleared	347	C	31.22
51203	03-Sep-2015	RUS010	RUSSELL, ROLY	Cleared	347	C	1,299.28
51366	10-Sep-2015	RYD010	RYDER-BURBIDGE, SIMON	Cleared	364	C	160.00
51204	03-Sep-2015	SAF100	S & A FALCON ENGINEERING LTD.	Cleared	347	C	525.00
51450	17-Sep-2015	SAV010	SAVAGE PLUMBING & HEATING	Issued	374	C	513.50
51205	03-Sep-2015	SAV030	SAVOY EQUIPMENT LTD KELOWNA	Cleared	347	C	710.83
51367	10-Sep-2015	SCH030	SCHOOL DISTRICT NO. 51 (BOUNDARY)	Cleared	364	C	2,156.22
51368	10-Sep-2015	SCO120	SCOTT, ELYSIA	Issued	364	C	37.59
51206	03-Sep-2015	SEC030	SECURE BY DESIGN	Cleared	347	C	44.80
51369	10-Sep-2015	SEC040	SECURIGUARD SERVICES LIMITED	Cleared	364	C	14,628.74
51370	10-Sep-2015	SEL010	SELECT OFFICE PRODUCTS	Cleared	364	C	165.65
51451	17-Sep-2015	SEL010	SELECT OFFICE PRODUCTS	Cleared	374	C	44.69
51655	25-Sep-2015	SEL010	SELECT OFFICE PRODUCTS	Cleared	386	C	195.83
51207	03-Sep-2015	SEL050	SELKIRK COLLEGE (GRAND FORKS)	Cleared	347	C	1,000.00
51208	03-Sep-2015	SEL160	SELKIRK SECURITY SERVICE	Cleared	347	C	623.00
51371	10-Sep-2015	SEL160	SELKIRK SECURITY SERVICE	Cleared	364	C	11,206.27
51452	17-Sep-2015	SEL160	SELKIRK SECURITY SERVICE	Cleared	374	C	35.70
51656	25-Sep-2015	SEL160	SELKIRK SECURITY SERVICE	Cleared	386	C	89.96
51209	03-Sep-2015	SHA030	SHAW CABLE	Cleared	347	C	61.55
51453	17-Sep-2015	SHA030	SHAW CABLE	Cleared	374	C	388.92
51657	25-Sep-2015	SHA030	SHAW CABLE	Issued	386	C	251.95
51454	17-Sep-2015	SHU040	SHUSTER, CHRISTOPHER	Issued	374	C	150.36
51455	17-Sep-2015	SID030	SIDONI, WALKER, WS	Cleared	374	C	250.00
51658	25-Sep-2015	SIM070	SIMM, LARRY	Issued	386	C	90.00
51210	03-Sep-2015	SKE010	SK ELECTRONICS LTD.	Cleared	347	C	4,729.17
51372	10-Sep-2015	SMI150	SMITH, EDWARD I.	Cleared	364	C	153.92

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Supplier : 084010 To ZUC010
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 Bank : 1 - CIBC Bank - General

Seq : Supplier Status : All
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
51211	03-Sep-2015	SOU010	SOUTHCOMM COMMUNICATIONS LTD.	Cleared	347	C	112.00
51212	03-Sep-2015	SOU080	SOURCE OFFICE FURNISHINGS	Cleared	347	C	219.52
51373	10-Sep-2015	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Cleared	364	C	7,437.00
51213	03-Sep-2015	SPE030	SPEEDPRO SIGNS PLUS	Cleared	347	C	651.67
51374	10-Sep-2015	SPE030	SPEEDPRO SIGNS PLUS	Cleared	364	C	173.60
51456	17-Sep-2015	SPE030	SPEEDPRO SIGNS PLUS	Cleared	374	C	747.25
51659	25-Sep-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	386	C	122.80
51660	25-Sep-2015	SPR020	SPRAGGE, W.	Cleared	386	C	150.00
51457	17-Sep-2015	SPR040	SPRADO, TOMAS, B	Issued	374	C	50.02
51458	17-Sep-2015	STE130	STERICYCLE COMMUNICATION SOLUTIONS	Cleared	374	C	729.91
51214	03-Sep-2015	STR010	STRAUSS, AL	Cleared	347	C	2,483.66
51459	17-Sep-2015	STY010	STYKEL, KELLY	Issued	374	C	20.87
51215	03-Sep-2015	SUN050	SUNNYDAYS SERVICES	Cancelled	377	C	0.00
51460	17-Sep-2015	SVE010	SVENDSEN, JAMES	Issued	374	C	550.00
51661	25-Sep-2015	TAK020	TAKTSANG, SAM	Issued	386	C	50.00
51461	17-Sep-2015	TDC020	TD CANADA TRUST	Cleared	374	C	5,111.58
51375	10-Sep-2015	TEA020	TEASDALE, BRYAN	Cleared	364	C	31.48
51662	25-Sep-2015	TED010	TED J. THOMAS & ASSOCIATES LTD.	Cleared	386	C	3,743.25
51462	17-Sep-2015	TEE020	TEES, KRISTAL	Issued	374	C	12.53
51216	03-Sep-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	347	C	14,739.68
51463	17-Sep-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	374	C	2,013.66
51663	25-Sep-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	386	C	442.52
51217	03-Sep-2015	TEL002	TELUS MOBILITY	Cleared	347	C	2,689.48
51664	25-Sep-2015	TEL002	TELUS MOBILITY	Cleared	386	C	2,910.95
51376	10-Sep-2015	TER010	TERRA NOVA MOTOR INN	Cleared	364	C	158.19
51377	10-Sep-2015	TET010	TETRA TECH EBA INC.	Cleared	364	C	8,488.20
51218	03-Sep-2015	THE010	THE SOURCE	Cleared	347	C	33.59
51378	10-Sep-2015	THE010	THE SOURCE	Cleared	364	C	12.59
51464	17-Sep-2015	THE010	THE SOURCE	Issued	374	C	29.10
51665	25-Sep-2015	THO140	THORIMBERT, CHERYL	Issued	386	C	10.08
51666	25-Sep-2015	TKI010	TKI CONSTRUCTION LTD.	Issued	386	C	59,486.01
51667	25-Sep-2015	TLS010	TL SMID & ASSOCIATES	Issued	386	C	227.21
51219	03-Sep-2015	TOM040	TOMASHEWSKY, ROSANNE	Cleared	347	C	62.40
51379	10-Sep-2015	TOM040	TOMASHEWSKY, ROSANNE	Cleared	364	C	36.40
51380	10-Sep-2015	TOM060	TOMASHEWSKY, ROSANNE, IN TRUST	Cleared	364	C	168.71
51465	17-Sep-2015	TOU005	TOURISM ROSSLAND SOCIETY	Issued	374	C	3,423.00
51668	25-Sep-2015	TOW020	TOWNSEND, RENICE V.	Cleared	386	C	10.90
51220	03-Sep-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	347	C	75.50
51381	10-Sep-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	364	C	1,804.66
51466	17-Sep-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	374	C	136.00
51382	10-Sep-2015	TRA130	TRAIL TRANSIT SERVICES	Cleared	364	C	519.88
51467	17-Sep-2015	TRA190	TRAIL & DISTRICT ARTS COUNCIL	Cleared	374	C	10,762.50
51221	03-Sep-2015	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	347	C	123.78
51468	17-Sep-2015	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	374	C	218.11
51669	25-Sep-2015	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	386	C	50.21
51222	03-Sep-2015	TRA370	TRAIL CARTAGE & STORAGE (2005) LTD.	Cleared	347	C	2,102.63
51383	10-Sep-2015	TRA540	TRANS-CARE RESCUE LTD.	Cleared	364	C	7,133.75
51223	03-Sep-2015	TRE070	TREMBLAY, DONNA	Cleared	347	C	42.09
51384	10-Sep-2015	TRO010	TROWELEX RENTALS AND SALES	Cleared	364	C	4,292.40
51469	17-Sep-2015	TRO010	TROWELEX RENTALS AND SALES	Cleared	374	C	24,459.12
51385	10-Sep-2015	TYS010	TYSON, GRANT	Cleared	364	C	157.63
51224	03-Sep-2015	UNI010	UNITED RENTALS OF CANADA INC.	Cleared	347	C	4,325.06
51225	03-Sep-2015	UNS010	UNSER, WES, K.	Cleared	347	C	225.00

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Supplier : 084010 To ZUC010
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 Bank : 1 - CIBC Bank - General

Seq : Supplier Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
51470	17-Sep-2015	UTG010	UTGAREN, VAL	Cleared	374	C	47.62
51386	10-Sep-2015	VAB010	VAB ENTERPRISES	Cleared	364	C	682.50
51387	10-Sep-2015	VAL020	VALKYRIE LAW GROUP LLP	Cleared	364	C	1,040.27
51471	17-Sep-2015	VAL020	VALKYRIE LAW GROUP LLP	Cleared	374	C	713.44
51226	03-Sep-2015	VAL100	VALU OFFICE SUPPLIES	Cleared	347	C	129.91
51227	03-Sep-2015	VAL110	EMILY, VALIANT	Cleared	347	C	175.00
51228	03-Sep-2015	VAL130	VALLEN	Cleared	347	C	97.22
51388	10-Sep-2015	VAL130	VALLEN	Cleared	364	C	384.63
51472	17-Sep-2015	VAL130	VALLEN	Cleared	374	C	360.38
51389	10-Sep-2015	VIS020	VISSER MACHINING 2007 LTD.	Cleared	364	C	488.95
51229	03-Sep-2015	VIS050	VISTA RADIO LTD.	Cleared	347	C	91.35
51390	10-Sep-2015	VIS050	VISTA RADIO LTD.	Cleared	364	C	1,298.85
51391	10-Sep-2015	VIT001	VITALAIRE	Cleared	364	C	707.95
51230	03-Sep-2015	WAL080	WAL MART CANADA CORP	Cleared	347	C	1,114.74
51392	10-Sep-2015	WAL080	WAL MART CANADA CORP	Cleared	364	C	446.73
51670	25-Sep-2015	WAL080	WAL MART CANADA CORP	Issued	386	C	71.67
51231	03-Sep-2015	WAL090	WALKER, SARAH KELLY	Cleared	347	C	5.24
51393	10-Sep-2015	WAR020	VILLAGE OF WARFIELD	Cleared	364	C	9,149.92
51394	10-Sep-2015	WAR040	WARFIELD FIRE DEPT. SOCIAL CLUB	Issued	364	C	90.08
51473	17-Sep-2015	WAS010	WASTE MANAGEMENT	Cleared	374	C	726.72
51232	03-Sep-2015	WAT020	WATER PURE AND SIMPLE	Cleared	347	C	160.00
51671	25-Sep-2015	WAT020	WATER PURE AND SIMPLE	Issued	386	C	268.80
51233	03-Sep-2015	WDS010	W.D. SHEETMETAL LTD.	Cleared	347	C	637.88
51474	17-Sep-2015	WES016	WESTBRIDGE RECREATION SOCIETY	Issued	374	C	200.00
51234	03-Sep-2015	WES036	WESTERN FINANCIAL GROUP	Cleared	347	C	375.00
51395	10-Sep-2015	WIN060	WINTON, SARA	Issued	364	C	13.86
51672	25-Sep-2015	WOL002	WOLFE, DEREK	Issued	386	C	90.00
51235	03-Sep-2015	WOR100	WORLEY, LINDA	Cleared	347	C	759.52
51396	10-Sep-2015	WOR100	WORLEY, LINDA	Cleared	364	C	96.80
51236	03-Sep-2015	WYL010	WYLIE, BRIAN	Cleared	347	C	14.55
51397	10-Sep-2015	XER010	XEROX CANADA LTD.	Cleared	364	C	21.14
51398	10-Sep-2015	XPC010	XP CONTRACTING	Cleared	364	C	963.90
51237	03-Sep-2015	YOU080	YOUR DOLLAR STORE WITH MORE 180	Cleared	347	C	5.07
51238	03-Sep-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	347	C	53.02
51399	10-Sep-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	364	C	17.92
51475	17-Sep-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	374	C	188.74

Total Computer Paid : 1,466,879.62

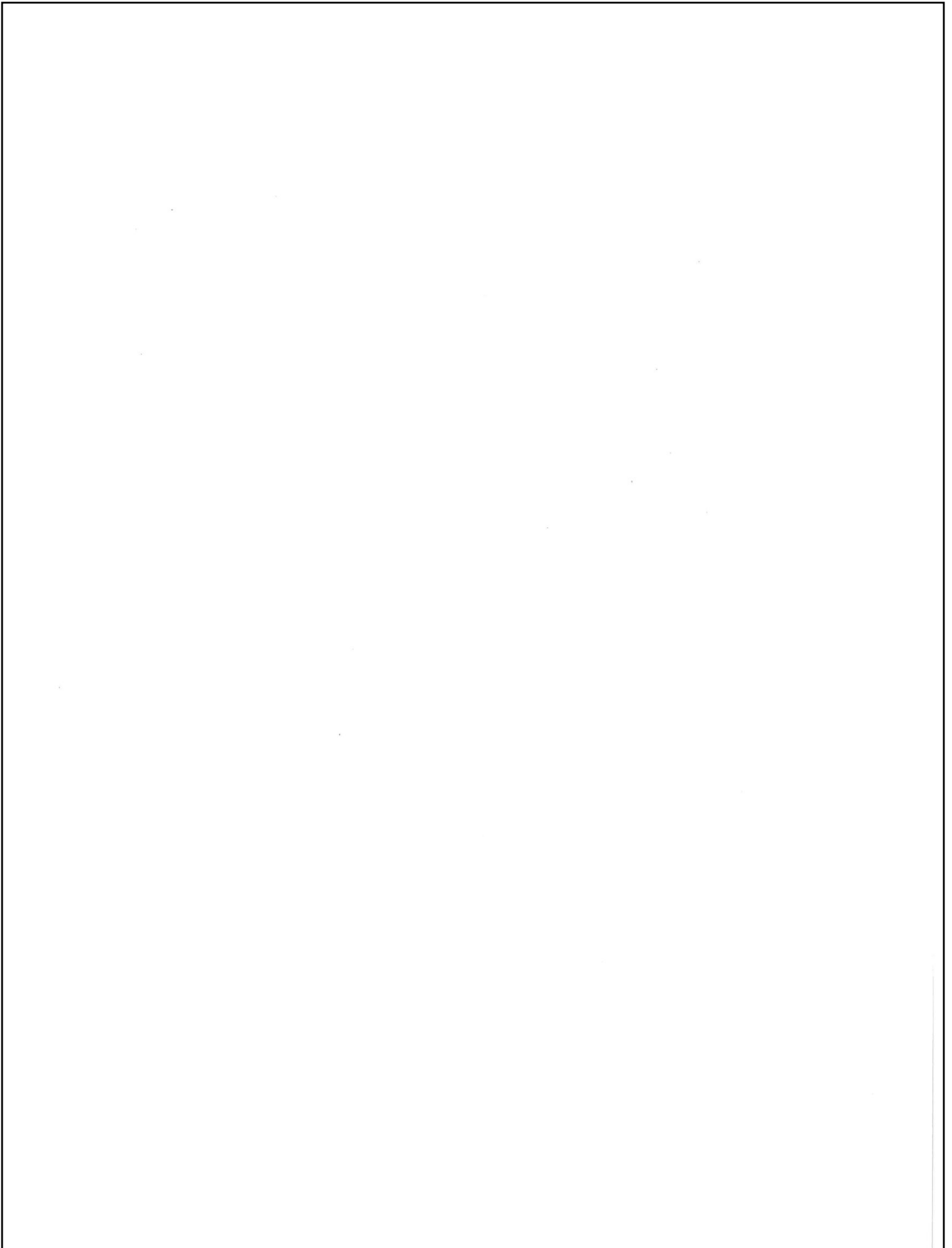
Total EFT PAP : 0.00

Total Paid : 1,466,879.62

Total Manually Paid : 0.00

Total EFT File : 0.00

461 Total No. Of Cheque(s) ...





**Boundary Economic Development Committee
Minutes
Tuesday, September 8, 2015 – 10:00 am
RDKB Grand Forks Boardroom**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director V. Gee
Director N. Krog
Director E. Smith
Director G. McGregor

Staff and others present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures Boundary
S. Elzinga, Community Futures Boundary
S. Winton, City of Grand Forks

Call to Order

The Chair called the meeting to order at 10:00 am.

Consideration of the Agenda (additions/deletions)

The agenda for the September 8, 2015 meeting of the Boundary Economic Development Committee was presented.

Moved: Director Rotvold Seconded: Director Krog

That the agenda for the September 8, 2015 meeting of the Boundary Economic Development Committee be adopted as presented.

Carried.

Consideration of the Minutes

The minutes of the Boundary Economic Development Committee meeting held June 2, 2015 were presented.

Moved: Director Krog Seconded: Director Rotvold

That the minutes of the Boundary Economic Development Committee meeting held June 2, 2015 be adopted as presented.

Carried.

Delegations

There were no delegations present.

Unfinished Business**Boundary Economic Development Committee Memorandum of Action Items - Ending June 30, 2015**

The Boundary Economic Development Committee Memorandum of Action Items for the period ending June 30, 2015 was presented.

A request was made by a Director to add items to the agenda as updates. Chair Russell will work with staff to incorporate information sharing by Committee members on future agendas.

Moved: Director Rotvold Seconded: Director Smith

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending June 30, 2015 be received.

Carried.

**Discussion Item-Strategy
re: Potential Economic Development Delivery Models**

BEDC strategic visioning update: A discussion on potential delivery models for decision-making and economic development action within the region.

Chair Russell invited discussion and views from the Committee members on potential economic development delivery models. He provided an example of a model adopted by the Nelson and Area Economic Development Partnership highlighting best practices pertaining to rural and regional economic development. Discussion ensued on more efficient budgeting for projects and the need to develop better partnerships with various organizations within the community. The notion of striking a regional/sub-regional advisory committee, not owned by BEDC, which could get direction from various business with the community was discussed. Discussion ensued that it may be beneficial to hire an outside party to assist in identifying a delivery model. There will be further discussion on this topic on a future agenda.

New Business

Community Futures Monthly Report-July-August 2015

The Boundary Economic Development Committee Monthly report for July-August 2015, as prepared by Community Futures Boundary was presented.

The Committee members were informed that the Boundary Regional Chamber of Commerce has hired Kathy Wright, the new executive director who will take on the new position on September 1st. Ms. Wright will be invited to attend the next BEDC meeting in October.

Discussion Item-Planning re: Revision of Boundary Agricultural Plan

The Committee members discussed the need to revise the Boundary Agricultural Plan. Staff will provide a report to the Committee showing what recommendations were and were not acted on from the current Boundary Agricultural Plan.

Moved: Director Rotvold Seconded: Director Krog

The Boundary Economic Development Committee directs staff to see if there is funding available for a revision of the Boundary Agricultural Plan and advise the Committee.

Carried.

**Discussion Item-Regional District of Okanagan Similkameen Meeting
re: Community Forests and Parks and Trails**

Directors Gee and Rotvold and J. MacLean, CAO provided the Committee members with a verbal report on a meeting they attended in June with Regional District of Okanagan Similkameen (RDOS) in Penticton to discuss RDOS's Community Forests and Parks and Trails.

**Discussion Item-Communication
re: Update-Selkirk College Course Work for Non-Profit Organizations**

Chair Russell lead a discussion and update on Selkirk College's provision of course work on government leadership, governance and financial management for non-profit organizations. As an Electoral Area 'D' sponsor of the program, he informed the Committee members that he is trying to facilitate non-profits by increasing efficiencies to be more productive and to also increase professional skill sets for non-profit organizations who apply for grant-in-aid requests.

**Discussion Item
re: Roadside Signage**

There was a brief discussion on the location of these signs. BEDC has renewed a contract for edge panels on the signs.

Late (Emergent) Items

1. Director McGregor informed the Committee members that on October 7th, a workshop on "Aging in the Kootenays" will be held in Warfield. Currently it is only open to AKBLG members but may be opened to others.
2. W. McCulloch informed the Committee members that Business Walks will not be held this year. Business Walks will be added to a future BEDC agenda.

Discussion of items for future agendas

1. Potential Economic Development Delivery Models
2. Business Walks

Question Period for Public and Media

A question period for public and media was not required.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 11:45 am.



**Boundary Economic Development Committee
Minutes
Tuesday, October 6, 2015 – 10:00 am
RDKB Grand Forks Boardroom**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director V. Gee
Director N. Krog
Director E. Smith
Director G. McGregor

Staff and others present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures Boundary
S. Elzinga, Community Futures Boundary
S. Winton, City of Grand Forks,
K. Wright, Boundary Regional Chamber of Commerce

Call to Order

The Chair called the meeting to order at 10:00 am.

Consideration of the Agenda (additions/deletions)

The agenda for the October 6, 2015 meeting of the Boundary Economic Development Committee was presented.

Moved: Director Rotvold Seconded: Director Smith

That the agenda for the October 6, 2015 meeting of the Boundary Economic Development Committee be adopted as presented.

Carried.

Consideration of the Minutes

Presentation of the minutes of the Boundary Economic Development Committee meeting held September 8, 2015 were deferred to the November meeting.

Delegations

Kathy Wright - Boundary Regional Chamber of Commerce

Ms. Kathy Wright, Boundary Regional Chamber of Commerce attended the BEDC meeting to introduce herself to the Committee as the new Executive Director. She informed the Committee that she started this position on September 1st after relocating from Slave Lake, Alberta. Her focus will be on strategic planning and bringing local value to the Chamber of Commerce as well as increasing membership within the business community in the Boundary area. Committee Chair Russell encouraged collaboration between the BEDC and the Chamber of Commerce.

Unfinished Business

Boundary Economic Development Committee Memorandum of Action Items – Ending September 30, 2015

Presentation of the Memorandum of Committee Action Items ending September 30, 2015 was deferred to the November meeting.

Update Item-Forestry Tour

The Committee members were informed that the forestry tour has been rescheduled to November 2, 2015.

Discussion Item - Planning

Revision of the Boundary Area Agricultural Plan

Committee Chair Russell informed the Committee members that he was advised by the Agriculture Investment Corporation that BEDC may get matching funding during the upcoming spring intakes to complete a revision of the Boundary Area Agricultural Plan. He also suggested enlisting a local non-profit organization or contractor to deliver the plan. It was estimated that the cost may be approximately \$50,000 to complete the revision but this will be revisited during the budget process in the fall.

Discussion Item

Hotel Tax Charges

Committee Chair Russell provided the Committee members with an update on the new requirements for the Municipal and Regional District Tax (MRDT) program. Effective

September 1, 2015 there will be changes to application, renewal and reporting requirements. Communities will be able to increase the MRDT from 2% to 3%.

Cindy Alblas, Christina Gateway Community Development Association, is meeting with communities and tourism officials to discuss the program. Ms. Alblas will be invited to attend a future BEDC meeting to report on the mechanics of the program or provide a briefing paper if she is unable to attend a future BEDC meeting.

New Business

Community Futures Monthly Report

The Boundary Economic Development Committee Monthly Report for September 2015, as prepared by Community Futures Boundary was presented.

Committee Chair Russell requested reports back from those Committee members who are attending the Rails/Trails Tourism Strategy meeting in Midway on October 6, 2015 for the next BEDC meeting.

The Committee was informed that Community Futures will be profiling 20 businesses in the Boundary area on a new website called "Imagine Kootenay". WorkBC will be linked into this website.

Discussion ensued around the date of the Grand Forks Community Economic Advisory Table meeting which coincides with the Regional District's Board of Directors meeting on October 29, 2015. S. Elzinga will be contacting this group to request that they reschedule to another date so Regional District of Kootenay Boundary Directors would be able to attend this meeting.

Moved: Director Rotvold Seconded: Director Krog

That the Boundary Economic Development Committee Monthly Report for September 2015, as prepared by Community Futures Boundary be received.

Carried.

Discussion Item

Regional District of Okanagan Similkameen Meeting

Re: Community Forests, Parks and Trails

A staff report from John M. MacLean, CAO regarding the Regional District of Okanagan Similkameen meeting regarding Community Forests, Parks and Trails was presented.

J. MacLean informed the Committee members that the meeting went well. He advised the Committee members that should the BEDC decide to move forward with trails development, a trails masterplan will need to be developed. Committee Chair Russell advised that if BEDC is interested in pursuing a trails masterplan, it will need to be discussed before BEDC enters into budget discussions. The Committee members discussed different aspects such as including both motorized and non-motorized access, the cost of developing the masterplan, collaboration with municipalities and/or communities, consistent signage throughout the Boundary, staffing, etc.

Moved: Director Rotvold Seconded: Director Gee

That the staff report from John M. MacLean, CAO regarding the Regional District of Okanagan Similkameen meeting regarding Community Forests, Parks and Trails be received. **FURTHER** that the Boundary Economic Development Committee directs staff to develop a study or staff report on the costs of developing a trails masterplan for the Committee's review.

Carried.

Discussion Item

Rural Dividend

Committee Chair Russell provided this agenda item for informational purposes only and to make these priorities and goals public before 2016.

Priorities:

Building community capacity and quality of life

Expanding learning and skill development opportunities

Providing opportunities for rural youth to stay and return to rural communities

Encouraging collaboration and partnerships between rural British Columbians and First Nations.

Late (Emergent) Items

There were no late or emergent items for discussion.

Discussion of items for future agendas

There were no items for future agendas.

Question Period for Public and Media

A question period for public and media was not necessary.

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*Boundary Economic Development Committee
October 6, 2015*

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 11:35 am.



**East End Sewerage Committee
Minutes
Tuesday, September 8, 2015 – 3:00 pm
RDKB Board Room, Trail, BC**

Committee members present:

Director K. Moore, Chair
Director L. Worley
Alternate Director R. Cacchioni
Alternate Director B. Rakuson

Staff and others present:

J. MacLean, Chief Administrative Officer
G. Denkovski, Manager of Infrastructure and Sustainability
M. Forster, Executive Assistant/Recording Secretary
One member of the media

Call to Order

The Chair called the meeting to order at 3:00 pm.

Adoption of Agenda (Additions/Deletions)

The agenda for the September 8, 2015 East End Sewerage Committee was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the agenda for the September 8, 2015 East End Sewerage Committee meeting be adopted as presented.

Carried.

Adoptions of Minutes

The draft minutes of the East End Sewerage Committee meeting held June 2, 2015 were presented.

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East End Sewerage Committee
September 8, 2015*

Moved: Alternate Director Rakuson Seconded: Alternate Director Cacchioni

That the draft minutes of the East End Sewerage Committee meeting held June 2, 2015 be adopted as presented.

Carried.

Delegation(s)

There were no delegations present.

Unfinished Business

East End Sewerage Committee Memorandum of Action Items - Ending June 30, 2015

The East End Sewerage Committee Memorandum of Action Items for the period ending June 30, 2015, was presented.

Pedestrian/Utilities Bridge Agreement Termination

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability on the status of the pedestrian/utilities bridge project was presented. A letter received from the City of Trail was reviewed. The City of Trail is continuing discussions with proponents and is inviting participation from other proponents.

New Business

Flow Meter Accuracy Update and Correction of Flows

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding a flow meter accuracy update and correction of flows over the January 2015 to July 2015 period due to a technical malfunction was presented.

The Committee members were informed that due to two different technical issues which occurred during this time period, the margin of error was above threshold. Upon investigation it was discovered that head readings should be taken before the stations are cleaned. The Committee members expressed concern that the January 2015 readings may still be incorrect. G. Denkovski will review the January 2015 flow meter reports for accuracy.

CPCC Sanitary Sewer Monthly Report - April 2015

A staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for April 2015, was presented.

The Committee members had no comment on this agenda item.

CPCC Sanitary Sewer Monthly Report - May 2015

Staff Reports by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for May 2015, was presented.

The Committee members had no comment on this agenda item.

CPCC Sanitary Sewer Monthly Report - June 2015

Staff Reports by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for June 2015, was presented.

The Committee members commented on the high flow numbers. G. Denkovski, Manager of Infrastructure and Sustainability informed the Committee members that the high flow numbers may have been due to a weather event on a certain date. The feasibility of installing a weather gauge was discussed.

CPCC Sanitary Sewer Monthly Report - July 2015

Staff Reports by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for July 2015, was presented.

The Committee members had no comment on this agenda item.

Late (Emergent) Items

There were no late (emergent) items for discussion.

Discussion of items for future agendas

There was no discussion of items for future agendas.

Question Period for Public and Media

A media question was raised in regards to the timing of the resolution of the pipe bridge crossing issue. The media was informed that it may be resolved by mid September.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was concluded at 3:18 pm.



**East End Sewerage Committee
Minutes
Tuesday, October 6, 2015 – 3:30 pm
RDKB Board Room, Trail, BC**

Committee members present:

Director K. Moore, Chair

Alternate Director R. Cacchioni

Alternate Director B. Rakuson

Staff present:

A. Stanley, General Manager of Environmental Services

G. Denkovski, Manager of Infrastructure and Sustainability

M. Forster, Executive Assistant/Recording Secretary

Call to Order

The Chair called the meeting to order at 3:30 pm.

Adoption of Agenda (Additions/Deletions)

The agenda for the October 6, 2015 East End Sewerage Committee meeting was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the agenda for the October 6, 2015 East End Sewerage Committee meeting be adopted as presented.

Carried.

Adoptions of Minutes

The draft minutes of the East End Sewerage Committee meeting held on September 8, 2015 were presented.

Moved: Alternate Director Rakuson Seconded: Alternate Director Cacchioni

That the draft minutes of the East End Sewerage Committee meeting held September 8, 2015 be adopted as presented.

Carried.

Delegation(s)

There were no delegations present.

Unfinished Business

East End Sewerage Committee Memorandum of Action Items - September 30, 2015

The East End Sewerage Committee Memorandum of Action Items for the period ending September 30, 2015, was presented.

Alternate Director Cacchioni inquired on the status of the development of a reserve policy on the Regional Sewer - Trail Benefiting Draft Budget and Financial Plan. The Committee was informed that staff is currently working on this and will be brought to the Committee in the near future.

Flow Meter Reports for Volume Data Collected in May, June, July, August 2015 and Summary

Flow meter reports summarizing volume data collected for the months of May, June, July, August 2015 and Summary, were presented.

The Committee members had no comments on this agenda item.

Divesting of Sole and Dual Benefitting Regional Interceptor Sewer Assets

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the divesting of sole and dual benefitting regional interceptor sewer assets to service participants was presented.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee recommends to the RDKB Board of Directors that they direct staff to proceed with the necessary agreements, amend the service bylaw and seek electoral approval from the participants.

Defeated.

G. Denkovski, Manager of Infrastructure and Sustainability reviewed the processes, required by an agreement, that are necessary to acquire the sole and dual benefitting assets from the East End Sewerage Utility. The Committee members inquired as to the necessity of the referendum process and instructed staff to contact the appropriate Ministry and government officials to seek an exemption to the referendum process.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson.

That the East End Sewerage Committee hereby directs staff to contact the appropriate Ministry and government officials to seek an exemption of the referendum process. **FURTHER** that the East End Sewerage Committee hereby directs staff to review, and report back to the Committee, both costs, as they relate to Rossland and Warfield, associated with keeping the interceptor sewer assets regional and divesting of the sole and dual benefitting interceptor assets. **FURTHER** that the East End Sewerage Committee hereby directs staff to provide a report on the estimated costs for each participant's portion related to legal costs regarding transfer and land title costs.

Carried.

New Business

CPCC Sanitary Sewer Monthly Report - August 2015

A staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for August 2015, was presented.

The Committee members had no comments on this agenda item.

Grant Opportunity Tracking

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities was presented.

The Committee members appreciated the informative report.

East End Sewerage Utility Goals and Objectives

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the development of goals and objectives for the RDKB East End Sewerage Utility was presented.

The Committee members discussed the goals, targets and measurements provided by the report. G. Denkovski, Manager of Infrastructure and Sustainability informed the Committee that the report would be provided bi-annually.

Moved: Alternate Director Cacchioni Seconded: Alternate Director Rakuson

That the East End Sewerage Committee directs staff to research and present alternate performance metrics.

Carried.

Late (Emergent) Items

There were no late (emergent) items.

Discussion of items for future agendas

A discussion of items for future agendas was not required.

Question Period for Public and Media

A question period for public and media was not required.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 3:58 pm.



**Policy, Executive and Personnel Committee
Minutes**

**Wednesday, September 17, 2015
RDKB Board Room, Trail, BC**

2:00 p.m.

Directors Present

Director L. Worley, Chair
Director G. McGregor
Director R. Russell
Director P. Cecchini
Alternate Director R. Cacchioni
Director V. Gee via teleconference

Staff Present

J. M. MacLean, CAO
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 2:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the September 17, 2015 meeting of the Policy, Executive and Personnel Committee was presented.

Moved: Director Cechini Seconded: Director Russell

That the agenda for the September 17, 2015 meeting of the Policy, Executive and Personnel Committee be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held June 10, 2015 were presented.

Moved: Alternate Director Cacchioni Seconded: Director Russell

That the minutes of the Policy, Executive and Personnel Committee meeting held June 10, 2015 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Policy, Executive and Personnel Committee Memorandum of Action Items

The Policy, Executive and Personnel Committee Memorandum of Action Items ending June 30, 2015 was presented.

Moved: Director Cecchini Seconded: Alternate Director Cacchioni

That the Policy, Executive and Personnel Committee Memorandum of Action Items ending June 30, 2015 be received.

Carried.

There was a brief discussion regarding the May 13/15 Action Item; the pre-reading material being prepared by staff for the upcoming organizational review meeting taking place prior to the September 29th Board meeting.

Staff advised that in addition to the report that will be submitted by Director Martin, the CAO Staff Report included on the July 31st Board meeting agenda will also provide some preliminary information on the organization review. This staff report and Director Martin's report will be forwarded to the members of the Board as a primer in advance of the review meeting.

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Policy, Executive and Personnel Committee
September 17, 2015***

There was also a discussion regarding the pre-work and preliminary information that the Board members require before the October Strategic Planning Session. Staff advised that prior to the Strategic Planning Session, the facilitator / consultant will be sending out a questionnaire to the Board that will provide an opportunity for feedback and to also identify a common theme.

Alcohol in Fire Halls

The draft policy restricting alcohol in RDKB Fire Halls was presented.

After some discussion it was decided that Article #3 under Procedure be amended to include the language "**who have not consumed any alcohol**" after the beginning of the sentence, and it was;

Moved: Alternate Director Cacchioni Seconded: Director McGregor

That the language in Article #3 under Procedure be amended so that Article #3 now reads: "Ensure there is a designed crew **who have not consumed any alcohol.....**" **FURTHER** that the proposed amended policy be referred to the Directors for comments.

Carried.

Draft Employee Recognition Policy

The draft Employee Recognition Policy is presented.

The draft Policy has been updated according to the Committee's recommendation made at the June 10, 2015 meeting, which was to add the word *gift* to the last paragraph on page 1 under the Employee Retirement or Resignation heading. No further updates were requested.

Moved: Alternate Director Cacchioni Seconded: Director McGregor

That draft Employee Recognition Policy, be amended with updates from the June 10, 2015 Committee meeting with adding the word "**gift**" to the last paragraph on page 1 under the Employee Retirement or Resignation heading so that the text reads: "....the RDKB shall present the employee with a gift (**gift**, cheque, or gift certificate)....." **FURTHER** that the draft policy be referred to the Directors for comments.

Carried.

NEW BUSINESS

Discussion Item

re: Financial Concession - Waive Building Permit Fees

There was a discussion regarding financial compensation (eg waive Building Permit Fees) for homes that must be rebuilt due to the fires in the Rock Creek/Westbridge areas.

Director Gee explained the fundraising initiatives that are assisting those West Boundary residents who were impacted by the fire and the intent of the request, which was originally to assist 2 parties rebuild their homes. However, 1 party is now receiving assistance from Habitat for Humanity and the Mennonite Disaster Service therefore it won't be necessary to waive the Building Permit Fees in this case.

This is not the case for the 2nd party therefore waiving the building permit fees would provide some financial assistance.

The Committee discussed this matter and it was decided to support waiving building permit fees on a one-on-one basis in principle, but that the matter be referred to the Electoral Area Services Committee for further review. Director Gee will provide information and details to the Electoral Area Services Committee with respect to waiving building permit fees on an individual basis.

Moved: Director McGregor

Seconded: Director Russell

That the Policy, Executive and Personnel Committee approves, in principle, the waiving of Building Permit Fees on an individual basis to assist those property-owners who have been impacted by the Rock Creek/Westbridge Fire. **FURTHER** that the matter be referred to the Electoral Area Services Committee for further review and possible action.

Carried.

LATE (EMERGENT) ITEMS

RDKB Regional Emergency Plan Emergency Operations Centre (EOC)

Director Gee advised that the Electoral Area 'E'/West Boundary Advisory Planning Commission is keen to review the RDKB Regional Emergency Plan.

The Chief Administrative Officer explained the roles as defined in the Emergency Plan and the extent to which the public should be involved. When responding to an emergency it is difficult to balance the roles of the public, the RDKB overall, EOC staff and other staff and it is very challenging to meet the needs of individuals, the community as a whole and the needs of various community groups.

Staff will discuss the lessons learned from the Rock Creek/Westbridge fire and how to move forward and work with the Advisory Planning Commissions as possible community representative groups for community emergencies and disasters etc. and how the Electoral Area Directors can discuss managing public expectations with their constituents.

The Chief Administrative Officer noted that there will be meetings for the RDKB Board of Directors to review lessons learned from the fire and for the Board to also receive a breakdown of costs after the Provincial funding has been reimbursed. Most costs should be covered.

The format of the pending EOC Debrief Session was reviewed and it was noted that there will be a report respecting this matter on the next Protective Services Committee meeting agenda.

Financial Plan Action Items

Staff will provide more detailed information on the Financial Plan Action Items.

Further Updates

Staff updated the Committee on the status of the RFP process for the Information Services Review, broadband in the Grand Forks office and a transfer from the Information Services Reserve Account for the fibre line into the office.

Staff will provide a report regarding Broadband in the Grand Forks office and present it to the Committee at a future meeting.

Staff will provide a written report to the Committee requesting that the Board of Directors approves a \$12,000 transfer from the Information Services Reserve account to cover costs for the fibre line going to the Grand Forks office.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

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1. Policy for the RDKB Fire Departments (career and volunteer) regarding renting fire halls for parties and celebrations that are not part of fore department social activities such as Fire-Men's Ball, Christmas Social etc. (this would be a secondary policy to the Restriction of Alcohol in Fire Halls Policy)
2. Update on technology/Broadband in Grand Forks Board Room.
3. Discussion regarding how agendas are delivered electronically (e.g. discuss a different file-type option for delivery in addition to the current CivicWeb pdf, split-screen and html files)
4. Update on digital expense sheets.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not necessary.

CLOSED (IN CAMERA) SESSION

A closed meeting was not necessary.

ADJOURNMENT

There being no further business, it was;

Moved: Director Cecchini

That the meeting be adjourned (time: 2:55 p.m.).

Carried.

TL



**Policy, Executive and Personnel Committee
Minutes**

**Thursday, October 15, 2015 – 1:00 pm
RDKB Board Room, Trail, BC**

Committee members present:

Director L. Worley, Chair
Director P. Cecchini
Director R. Russell
Director V. Gee
Alternate Director R. Cacchioni

Staff present:

J. M. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 1:00 pm.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the October 15, 2015 meeting of the Policy, Executive and Personnel Committee was presented.

Moved: Director Cecchini Seconded: Alternate Director Cacchioni

That the agenda for the October 15, 2015 meeting of the Policy, Executive and Personnel Committee is adopted.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held on September 17, 2015 were presented.

Moved: Alternate Director Cacchioni Seconded: Director Cecchini

That the minutes of the Policy, Executive and Personnel Committee meeting held on September 17, 2015 be approved.

Carried.

GENERAL DELEGATIONS

Ellen Koskinen-Dodgson, TMC IT and Telecom Consulting Re: IT Review

A presentation from Ellen Koskinen-Dodgson, TMC IT and Telecom Consulting regarding the IT review will be addressed under New Business item 6A.

UNFINISHED BUSINESS

Policy, Executive and Personnel Committee Memorandum of Action Items - September 30, 2015

The Memorandum of Committee Action Items for the period ending September 30, 2015 was presented.

Moved: Alternate Director Cacchioni Seconded: Director Gee

That the Memorandum of Committee Action Items for the period ending September 30, 2015 be received.

Carried.

John M. MacLean Re: Alcohol in RDKB Fire Halls

The proposed draft amended policy restricting alcohol in RDKB Fire Halls was presented according to the Committee's recommendations made at the September 17, 2015 meeting. The amendment involved changing the language in Article #3 under Procedure so that it now reads: "Ensure there is a designated crew who have not consumed any alcohol...."

The policy was referred to the Board of Directors for comments. No further comments or changes were made by the Board of Directors.

Moved: Director Cecchini Seconded: Director Russell

That the Policy, Executive and Personnel Committee approves the amended Alcohol in Fire Halls Policy as presented. **FURTHER** that the amended policy be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation of approval.

Carried.

John M. MacLean

Re: Employee Recognition Policy

The proposed draft amended Employee Recognition Policy was presented according to the Committee's recommendations at the September 17, 2015 meeting. The amendment involved adding the word "gift" to the last paragraph on page 1 under the Employee Retirement or Resignation heading so that the text reads: "...the RDKB shall present the employee with a gift (gift, cheque or gift certificate)..."

The policy was referred to the Board of Directors for comments. Director Moore's comments were attached. The policy was presented for further direction and comments from the PEP Committee.

The Committee members reviewed the comments provided by Director Moore and decided to leave the policy as presented.

Moved: Alternate Director Cacchioni Seconded: Director Cecchini

That the Policy, Executive and Personnel Committee approves the amended Employee Recognition Policy as presented. **FURTHER** that the amended policy be referred to the Regional District of Kootenay Boundary Board of Directors with a recommendation of approval.

Carried.

NEW BUSINESS

Meeting with Ellen Koskinen-Dodgson, TMC IT and Telecom Consulting

Re: IT Review

A presentation by Ellen Koskinen-Dodgson, TMC IT and Telecom Consulting was made to the Committee regarding the IT Review.

Ms. Koskinen-Dodgson invited feedback from the Committee members on their experiences with the RDKB's IT services. Committee members' comments included:

1. RDKB should consider having a Facebook page which links back to its website;
2. RDKB website needs improvement/not user friendly/updating;
3. More communication should be carried on by digital means;
4. Public facing features could be more electronic and streamlined;
5. Would like to see a digital counter of "hits" to various areas of the RDKB website;
6. Would like to see more reports and/or studies on the website;
7. Would like to see on-line access to grants-in-aid;
8. RDKB should use more social media;
9. Would like to see more electronic connections between municipalities and the RDKB;
10. Would like to see a link to mayors and/or municipalities on the RDKB website;
11. Would like to see more meetings held by videoconferencing; and
12. Streaming RDKB meetings?

A report based on the information gathered by Ms. Koskinen-Dodgson will be provided in late fall.

LATE (EMERGENT) ITEMS

There were no late or emergent items for discussion.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. Permissive tax exemptions.
2. Electronic meetings to be discussed at the Strategic Planning meeting this fall and will come back to the Board.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 2:20 pm.



**East End Services Committee
Minutes
Tuesday, October 20, 2015 – 4:30 pm
RDKB Trail Board Room**

Committee members present:

Director A. Grieve - Chair
Director L. Worley
Director P. Cecchini
Director J. Danchuk
Director M. Martin
Director L. McLellan
Director T. Pahl - telephone

Staff and others present:

J. M. MacLean, Chief Administrative Officer
M. Anderson, General Manager of Operations/Deputy CAO
T. Martin, Regional Fire Chief
M. Forster, Executive Assistant/Recording Secretary
6 members of the public

Call to Order

The Chair called the meeting to order at 4:30 pm.

Acceptance of the Agenda (additions/deletions)

The agenda for the October 20, 2015 East End Services Committee meeting was presented.

Moved: Director Worley Seconded: Director Danchuk

The agenda was amended with the addition of a discussion on transit services.

That the agenda for the October 20, 2015 East End Services Committee meeting be adopted as amended.

Carried.

Minutes

The minutes of the East End Services Committee meeting held on September 15, 2015 were presented.

Moved: Director Martin Seconded: Director Cecchini

That the minutes of the East End Services Committee meeting held on September 15, 2015 be approved as presented.

Carried.

Delegations

There were no delegations present.

Unfinished Business

East End Services Committee Memorandum of Action Items - Ending September 30, 2015

The East End Services Committee Memorandum of Action Items for the period ending September 30, 2015 was presented.

Moved: Director Danchuk Seconded: Director McLellan

That the East End Services Committee Memorandum of Action Items for the period ending September 30, 2015 be received.

Carried.

New Business**M. Andison****Re: BCSPCA Contract Extension**

A staff report from Mark Andison, General Manager, Operations / Deputy CAO to update the East End Services Committee on the status of the RDKB's contract with the BC SPCA for the provision of animal control services to East End stakeholder communities and to seek direction from the Committee with respect to future arrangements upon expiry of the current contract was presented.

The Committee members were informed that the current contract will expire on December 31, 2015. Staff suggested that the current contract be renewed on a month-to-month basis due to the fact that BC SPCA is still in the process of selecting a site for its new shelter facility, and if the BC SPCA can't provide an effective level of service from its new location this would allow the RDKB and partners to entertain proposals from alternative contractors.

The Committee members expressed concerns over the proposed month-to-month contract renewal. The Committee felt that a month would not allow sufficient time to find a new facility and/or alternative contractor should the need arise. The Committee also discussed cost apportionment between partner municipalities.

Moved: Director Martin Seconded: Director Worley

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the Regional District, with partner municipalities (Trail, Fruitvale and Montrose), enter into an agreement with the BC SPCA to continue to provide animal control service for an indefinite term but with a three-month termination clause under the terms of the 2013-2015 contract, beginning January 1, 2016.

Carried.

T. Martin**Re: KBRFR First Responder Medical Information**

A staff report from T. Martin, Regional Fire Chief & Fire Dispatch Manager regarding the reporting of KBRFR First Responder Medical Information was presented.

T. Martin, Regional Fire Chief & Fire Dispatch Manager invited the Committee members to comment on the amount of information that staff will gather from First Responder

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calls and whether the amount of information was sufficient. The Committee members did not request additional information to be gathered, however, they inquired as to whether the information was shared with the BC Ambulance Service. The Committee will be provided with a report detailing the information gathered at the February 2016 meeting.

Moved: Director McLellan Seconded: Director Pahl

That the staff report from T. Martin, Regional Fire Chief & Fire Dispatch Manager regarding the reporting of KBRFR First Responder Medical Information be received.

Carried.

T. Martin

Re: E911 Trail Fire Dispatch Stats - ending September 30, 2015

A staff report from T. Martin, Regional Fire Chief & Fire Dispatch Manager regarding E911 Trail Fire Dispatch Stats for the period ending September 30, 2015 was presented.

Moved: Director McLellan Seconded: Director Pahl

That the staff report from T. Martin, Regional Fire Chief & Fire Dispatch Manager regarding E911 Trail Fire Dispatch Stats for the period ending September 30, 2015 be received.

Carried.

J. MacLean

Re: Columbia Basin Trust Community Initiative Fund

A staff report from John M. MacLean, CAO regarding ongoing discussions around administration of the Columbia Basin Trust Community Initiative Fund (CIF) was presented.

John M. MacLean, CAO informed the Committee members that this agenda item is a continuation of discussions by the Committee on issues and concerns around the CIF. The issues included incorporating administrative changes to improve the intake process for application and requesting the Columbia Basin Trust to establish an additional CIF to be administered sub-regionally. Last year concerns were raised on the use of the CIF that either directly or indirectly mitigated or lessened the responsibility of local

government taxpayers. The agreement states that the CIF should not lessen the responsibility of local taxpayers. Last year there was some confusion and questions were raised about an application put forward by a local group to improve or refurbish local government recreational infrastructure.

Discussion ensued on whether the application criteria should be tightened. There was general consensus that staff will continue to review applications during the intake period and should an application be questionable, that it come back to the East End Committee for decision before it goes to a municipality for adjudication.

Moved: Director Cecchini Seconded: Director Danchuk

That the East End Services Committee agrees that any application that is questionable in meeting Section 7.2 under Project Eligibility Guidelines will come back to the Committee for decision before going to municipalities for adjudication.

Carried.

B. Burget

Re: Kootenay Columbia Trails Society Financial Statements

A staff report from Beth Burget, General Manager of Finance requesting direction on the type of Financial Statements required by the Committee for approval of the Kootenay Columbia Trails Society (KCTS) funding request was presented.

The Committee members reviewed 3 different levels of financial statements that could be prepared: Notice to Reader-Compilation Engagement, Review Engagement and Audit Engagement. Currently the KCTS provides the Committee with Review Engagement Financial Statements.

Moved: Director Martin Seconded: Director McLellan

That the East End Services Committee direct staff to advise Kootenay Columbia Trail Society that the Committee will require Review Engagement Financial Statements in order to obtain funding from the Regional District of Kootenay Boundary.

Carried.

Moved: Director Cecchini Seconded: Director Worley

That the Kootenay Columbia Trails Society be requested to provide a report detailing the projects that were completed last year as well as financial statements.

Carried.

Moved: Director Cecchini Seconded: Director Worley

That the Kootenay Columbia Trails Society be invited to attend the November East End Services Committee meeting.

Carried.

(Director McLellan opposed.)

Discussion Item

Re: Kootenay Boundary Regional Fire Rescue Service Cost Sustainability

John M. MacLean, CAO invited a frank discussion on ideas to achieve cost sustainability for the Kootenay Boundary Regional Fire Rescue Service. Direction was given by the Committee members at a previous meeting to have this discussion at every other meeting on a long term basis. Director Cecchini expressed the need to have the opportunity for a discussion, prior to the budgeting process, with fire officials on where costs could be saved, if improvements can be made to the service and how the Committee is supporting the fire professionals and volunteers.

Moved: Director McLellan Seconded: Director Worley

That a cost benefit analysis will be developed on combining Fruitvale and Montrose firehalls.

Defeated.

Moved: Director Cecchini Seconded: Director Martin

That the East End Services Committee directs staff to set up a casual meeting with fire professionals, management, union representatives and paid-on-call fire staff to discuss ideas to achieve cost sustainability.

Carried.

Late (Emergent) Items

Transit Meeting Update

Directors Cecchini, Danchuk and Worley attended a West Kootenay Transit meeting where the topic of considering more appropriate bus stops was discussed. It was suggested that RDKB staff attend these meetings.

Discussion of items for future agendas

1. Discussion on RDKB staff attending the West Kootenay Transit meetings.

Question Period for Public and Media

A question period for public and media was not required.

Closed (In camera) Session

A closed (in camera) session was not required.

Adjournment

The meeting was adjourned at 6:00 pm.



Electoral Area Services

Minutes

Thursday, October 22, 2015

RDKB Board Room, 2140 Central Ave., Grand Forks, BC

Directors Present:

Director Linda Worley, Chair
 Director Ali Grieve
 Director Grace McGregor
 Director Roly Russell
 Director Vicki Gee

Staff Present:

Mark Andison, General Manager of Operations/Deputy CAO
 Donna Dean, Manager of Planning & Development
 Goran Denkovski, Manager of Infrastructure and Sustainability
 Lori King, Recording Secretary

1. CALL TO ORDER

Chair Worley called the meeting to order at 5:03 p.m.

2. ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

October 22, 2015

There were two changes to the order of the agenda:

6A - Christina Lake Seniors Housing Society: OCP/Zoning Bylaw Amendment was moved to follow the Delegation presentation.

6E - RDEK Proposal to Develop a Business Case for a Shared Agricultural Liaison Officer Position was moved to follow the Christina Lake Seniors Housing Society OCP/Zoning Bylaw Amendment.

Moved: Director McGregor

Seconded: Director Russell

That the October 22, 2015 Electoral Area Services Agenda be adopted as amended.

October 22, 2015

Page 1 of 7

Carried.

3. MINUTES

October 22, 2015

Moved: Director McGregor

Seconded: Director Grieve

That the October 22, 2015 Electoral Area Services Minutes be received.

Carried.

4. DELEGATIONS

Christina Lake Seniors Housing Society

In attendance for the Christina Lake Seniors Housing Society were:

Kathy O'Malley, President

Sandy Mark, Secretary

Liz Stewart, Board Member

Pat Walker, Board Member

On behalf of the Society, Kathy O'Malley made the presentation to the Electoral Area Services Committee which included:

- A brief history of the previous proposal in 2009,
- New proposal has a smaller footprint,
- A map of the new proposed property and drawings of the proposed building,
- Rental apartment building for seniors, run by the non-profit, Christina Lake Seniors Housing Society,
- Affordable studio, one and two bedroom apartments,
- Built into the slope of the property,
- View from Kimura Road looks like a one story building,
- Possibility of incorporating a child care into the facility, which would allow for integration of generations, and a possibility of including a Wellness Centre,
- Native plants used in landscaping,
- Connect to the Christina Lake Living Arts Centre sewage disposal system and the Christina Waterworks District,

NEW BUSINESS ITEMS MOVED TO FRONT OF AGENDA

6.A) Christina Lake Seniors Housing Society

RE: OCP/Zoning Bylaw Amendment

Page 2 of 7

Electoral Area Services

October 22, 2015

Southeast corner of Christina Lake Community Park
Electoral Area 'C'/Christina Lake
RDKB File: C-498-02994.015 TEMP

Moved: Director McGregor

Seconded: Director Grieve

That the application from the Christina Lake Seniors Housing Society to amend the Area 'C' Official Community Plan and Area 'C' Zoning Bylaw to re-designate and rezone the area legally described as That part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.2 ha, more or less, be supported.

AND FURTHER that staff be directed to draft amendment OCP and zoning bylaws for presentation to the Board of Directors for first and second readings and to schedule and hold a public hearing on the proposed Official Community Plan and zoning bylaw amendments.

Carried.

6.E) RDEK Proposal to Develop a Business Case for a Shared Agricultural Liaison Officer Position

Staff Report from Mark Andison, General Manager, Operations / Deputy CAO outlining a proposal received from the Regional District of East Kootenay to participate in developing a business case for a shared agricultural liaison officer between the RDKB, RDCK, and RDEK.

Mark Andison reviewed the report.

Discussions included:

Director Russell-likes the idea and believes that this model is viable.

Director Gee-supports this potentially positive initiative for the Boundary and the opportunity to work with the CBT. Interested in how it will work in the remote communities.

Director McGregor-Agriculture will work very well in this joint proposal. Interested in how the breakdown will work and how many communities will be involved in the three regions.

Moved: Director Russell

Seconded: Director McGregor

That Regional District of Kootenay Boundary staff be authorized to work with staff from the Regional District of East Kootenay, Regional District of Central Kootenay, and the Columbia Basin Trust to assist with the development of a proposal for a shared Agricultural Liaison Officer for the three regional districts.

Carried.

5. UNFINISHED BUSINESS

A. Financial Concession - Waive Building Permit Fees

Referred from the Sept. 17th PEP Committee Meeting

Mark Andison reviewed this item to those present.

Director Gee believed that the waived Building Permit fees are negligible at this time. There is a Habitat for Humanity home currently being built.

B. A Memorandum of Action Items and their status

Director Gee inquired when the Mt. Baldy Public Hearing was going to take place and Donna Dean answered that the date in November would be set in the next few days.

A small discussion was held on the Regional Food Policy.

Moved: Director Grieve

Seconded: Director McGregor

That the Memorandum of Action Items be received.

Carried.

C. Gas Tax Forms

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the update and creation of RDKB Gas Tax application, final report, and annual report forms.

Goran Denkovski, spoke on the revised annual report forms.

- Administration reporting has been cut back from 10 years to 5 years.
- The Gas Tax Committee treats every application separately, send applications to Goran first.
- Two of the forms never existed and the current form had to be updated.
- This is a condensed form.
- Form can be used as a guide for the applications,
- Applicant's background package can be attached to the front of the form.

There were a few changes to the form discussed:

- First page - under Land Ownership, create a new box that's titled 'Other'.
- 'Regional District of Kootenay Boundary Gas Tax Annual Reporting for the year' page - under Broad Category: add Recreation and Building envelope,
- Remove 'Mandatory'.

Moved: Director Grieve

Seconded: Director Gee

That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the update and creation of RDKB Gas Tax application, final report, and annual report forms, be received

Carried.

6. NEW BUSINESS

B. Mary and Michael Hoffman

RE: Development Variance Permit

725 Feathertop Way, Big White Ski Resort

RDKB File: BW-4222-07500.690

Donna Dean reviewed the background for the application and the details for the requested variances.

Moved: Director Grieve

Seconded: Director McGregor

That the Development Variance Permit application for Mary and Michael Hoffman, submitted by their agent, Andrea Van Neikerk of Eidos Architecture Inc., to allow a variance to the rear parcel line where adjacent to a publicly owned ski trail of 0.29m from 2m to 1.71m and a siting exception variance of 0.22m from 0.6m to 0.82m to allow for roof overhangs of a single family dwelling on the property legally described as Strata Lot 18, DL 4222, SDYD, Plan KAS3134, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form V, be presented to the Board for consideration, with a recommendation of support.

Carried.

C. Zellstoff Celgar Ltd.

RE: Development Permit Amendment

9155 Station Road, Electoral Area 'A'

RDKB File: A-205A-00935.050

Donna Dean reviewed the application.

Moved: Director Grieve

Seconded: Director McGregor

That the staff report submitted by Zellstoff Celgar Limited Partnership for a Development Permit Amendment for the parcel legally described as Lot 6B, Twp 7A, DL 205A, DL 205B, Section 20 & 29, KD, PLAN 800, be received.

Carried.

D. Ronald Bell & Robert Faickney

RE: MOTI Subdivision

1500 Neimi Road, Electoral Area 'C'/Christina lake

RDKB File: C-317-02536.570

Donna Dean reviewed the referral.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, which would dissolve Lot 27 legally described as Strata Lot 27, DL 317, KAS1647, SDYD and through a boundary adjustment add the additional area to Strata Lots 29 through 30, DL 317, KAS1647, SDYD, located at 1500 Neimi Road, Electoral Area 'C'/Christina Lake, be received.

Carried.

F. BC Building Act Implications

A Staff Report from Mark Andison, General Manager, Operations / Deputy CAO outlining the implications of the new *BC Building Act* for the RDKB.

Mark Andison reviewed the report and said the two big issues that affect the RDKB:

1. Competency requirements for Building Officials
 - Of what they can inspect
2. Consistency - Provincial wide. He discussed how the New Building Act affects the Sprinkler Control Bylaw.

Moved: Director McGregor

Seconded: Director Gee

That the staff report from Mark Andison, General Manager, Operations / Deputy CAO outlining the implications of the new *BC Building Act* for the RDKB be received.

Carried.

G. Grant in Aid Update

Moved: Director Gee

Seconded: Director McGregor

That the Grant in Aid report be received.

Carried.

F. Gas Tax Update

Moved: Director Grieve

Seconded: Director McGregor

That the Gas Tax report be received.

Carried.

I. 2016 FireSmart Grant Program

A Staff Report from Mark Andison, General Manager, Operations / Deputy CAO regarding the 2016 FireSmart Grant Program eligibility criteria.

Mark Andison reviewed his staff report.

Director Gee inquired if a group out there put together a plan, would they forward it to the next Electoral Area Services meeting and the answer was they would do it before the November meeting.

Moved: Director McGregor

Seconded: Director Gee

That the report regarding the 2016 FireSmart Grant Program application eligibility criteria from Mark Andison, General Manager, Operations / Deputy CAO be received.

Carried.

LATE (EMERGENT) ITEMS

There were no late (emergent) items.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

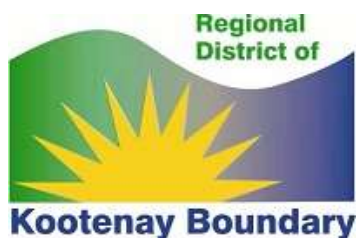
There was no discussion.

CLOSED (IN CAMERA) SESSION

There was no closed (in camera) meeting.

ADJOURNMENT

There being no further business to discuss, Chair Worley adjourned the meeting at 6:07 p.m.

**STAFF REPORT****Date:** 02 Oct 2015**File**ES Admin - Liquid
Waste**To:** Chair Moore and Members East
End Sewerage Committee**From:** Goran Denkovski, Manager of
Infrastructure and Sustainability**Re:** Divesting of Sole and Dual Benefiting
Sewer Assets to Service Participants**Issue Introduction**

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the divesting of sole and dual benefitting regional interceptor sewer assets to service participants.

History/Background Factors

In late 2013, Service Participants (Rossland, Warfield and Trail) agreed to terms and conditions of a new cost apportionment agreement. The agreement also required the RDKB to:

1. Apportion the Cost of the Service relating to capital upgrades, replacements, operation and maintenance of portions of the infrastructure for the Service that convey sewage generated by only one of the Participants (the "Sole Benefit Cost of the Service") to that Participant;
2. Apportion the Cost of the Service relating to capital upgrades, replacements, operation and maintenance of portions of the infrastructure for the Service that convey sewage generated by two but not the third of the Participants (the "Dual Benefit Cost of the Service") between the two benefiting Participants on the basis of the relative volume of sewage that each of the two benefiting Participants puts into the Service; and,
3. Apportion the remaining Cost of the Service (the "Regional Benefit Cost of the Service") between the Participants on the basis of the relative volume of sewage that each of the Participants puts into the Service.

As of October 2015 the RDKB has fulfilled these obligations.

The service participants have requested to acquire the sole and dual benefiting assets from the East End Sewerage Utility. As such, an agreement will have to be signed, elector approval will be required for the disposition in accordance with section 190(2)(d) of the Local Government Act as well as an amendment to the RDKB's service bylaw.

Implications

That RDKB East End Sewerage Utility Assets that are sole and dual benefiting would be divested to the City of Trail, City of Rossland and the Village of Warfield. The RDKB requires electoral approval from the participants.

Advancement of Strategic Planning Goals

N/A

Background Information Provided

1. Sewer Infrastructure Asset Purchase Agreement (Trail) (Draft 1)

Alternatives

1. Receive the Staff Report.
2. Receive the Staff Report and recommend that the Board of Directors direct Staff to proceed with the necessary agreements, amend the service bylaw and seek electoral approval from the participants.
3. Not to Receive the Staff Report.

Recommendation(s)

That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the divesting of sole and dual benefiting regional interceptor sewer assets to service participants, be received.

That the Sewerage Committee recommend to the RDKB Board of Directors that they direct Staff to proceed with the necessary agreements, amend the service bylaw and seek electoral approval from the participants.

SEWER INFRASTRUCTURE ASSET PURCHASE AGREEMENT

THIS AGREEMENT is dated for reference the ____ day of _____, 2015

BETWEEN:

The Regional District of Kootenay Boundary, a municipal corporation having its offices at 202 – 843 Rossland Avenue, Trail, B.C., V1R 4S8
(the “**RDKB**”)

AND:

The City of Trail, a municipal corporation having its offices at 1394 Pine Ave, Trail, B.C., V1R 4E6
(the “**City**”)

WHEREAS:

- A. All capitalized terms in these Recitals have the meaning given to them in Section 1.1 of this Agreement.
- B. Pursuant to the East End Regional Sanitary Sewer Service Establishment Bylaw No. 1549, 2014, the collection, conveyance, treatment and disposal of sewage was established as a service (the “**Service**”) of the RDKB with the participating member municipalities of The Corporation of the City of Rossland, the City of Trail and The Corporation of the Village of Warfield.
- C. The RDKB owns and operates all necessary components, apparatus and equipment for the provision of the Service, including receiving drains, trunk sewers, pipes, mains, meters, interceptors, lift stations, manholes, pumping stations, storm overflows, screening chambers, and all other components of sewage disposal and treatment facilities and buildings (the “**Service Infrastructure**”).
- D. The RDKB has agreed to sell, and the City has agreed to purchase certain portions of the Service Infrastructure on the terms and subject to the conditions provided in this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises and the covenants, agreements, representations, warranties and payments contained in this Agreement, the receipt and sufficiency of which is hereby acknowledged, the parties covenant and agree with each other as follows:

1. INTERPRETATION

1.1 Definitions

In this Agreement unless something in the subject matter or context is inconsistent therewith, the capitalized terms herein will have the meanings set out below:

- (a) “**Assets**” has the meaning given in Section 3.1 of this Agreement;
- (b) “**Governmental Authorities**” means any government, regulatory authority, governmental department, bureau, agency, commission, board, tribunal, crown corporation, licensing body, court, judicial body, arbitral body or other law, rule or regulation-making entity having jurisdiction over municipal services provided by the City relating to the collection, conveyance, treatment and disposal of sewage, including environmental matters relating thereto;
- (c) “**Service**” has the meaning given in Recital A of this Agreement;
- (d) “**Service Infrastructure**” has the meaning given in Recital B of this Agreement; and

(e) “**Statutory Rights of Way**” means those statutory rights of way [*easements, licences, leases?*] more particularly described in Schedule D to this Agreement;

(f) “**Time of Closing**” has the meaning given in Section 12.1 of this Agreement.

1.2 Headings

The division of this Agreement into articles and sections and the insertion of the recitals and headings are for convenience of reference only and shall not affect the construction or interpretation of the Agreement.

1.3 Currency

All transactions referred to in this Agreement will be made in lawful currency of Canada.

1.4 Singular, Plural, Gender and Person

Wherever in this Agreement the context so requires the singular number shall include the plural number and vice versa and any gender used shall be deemed to include the feminine, masculine or neuter gender.

1.5 Statutes

Each reference to a statute is deemed to be reference to that statute and to the regulations made under that statute as amended or re-enacted from time to time.

1.6 Use of the word “including”

The word “including” when following any general term or statement will not be construed as limiting the general term or statement to the specific matter immediately following the word “including” or to similar matters, and the general term or statement will be construed as referring to all matters that reasonably could fall within the broadest possible scope of the general term or statement.

1.7 Schedules

The following attached schedules are incorporated in this Agreement and are deemed to be part of this Agreement:

Schedule A	-	Description of Assets
Schedule B	-	Infrastructure Map showing location of Assets
Schedule C	-	Schedule of GST Election
Schedule D	-	Statutory Rights of Way

2. CONDITION PRECEDENT

This Agreement and the obligations of the RDKB and of the City hereunder shall be subject to receipt by the RDKB of the approval of the electors in accordance with Section 190(2)(d) of the *Local Government Act*, authorizing the Chair of the Board and the [Chief Administrative Officer] of the RDKB to enter into this Agreement on behalf of the RDKB.

3. PURCHASE AND SALE OF ASSETS

3.1 Description of Assets

Upon the terms and subject to the conditions of this Agreement, the RDKB agrees to sell, assign and transfer to the City, and the City agrees to purchase from the RDKB, those portions of the Service Infrastructure that convey sewage generated by only the City, as more specifically described in Schedule 1 to this Agreement and shown highlighted in the Infrastructure Map attached as Schedule 2 to this Agreement (all of which collectively are the “**Assets**”).

3.2 Exclusions

[NTD: details] shall be specifically excluded from the purchase and sale in this Agreement, and from the Assets.

4. PURCHASE PRICE

4.1 Purchase Price and Allocation

The purchase price payable by the City to the RDKB for the Assets will be \$ *[amount]* exclusive of any taxes, fees or charges payable upon and in connection with the sale and transfer of the Assets, and shall be allocated as follows:

- (a) **[NTD: consider if the purchase price is to be allocated to different parts of the Assets]**

4.2 Payment of Purchase Price

The City will pay the full amount of the Purchase Price by certified cheque, bankers draft or wire transfer to the RDKB, or to the RDKB's solicitors, in trust, as directed, at or before the Time of Closing.

5. RDKB REPRESENTATIONS AND WARRANTIES

The RDKB represents and warrants to the City as follows, with the intent that the City will rely on these representations and warranties in entering into this Agreement, and in concluding the purchase and sale contemplated by this Agreement.

5.1 Capacity to sell

The RDKB is a British Columbia local government with, subject to section 2, the power and capacity to dispose of the Assets and to enter into this Agreement and carry out its terms to their full extent.

5.2 Authority to sell

Subject to section 2 of this Agreement, the execution and delivery of this Agreement and the completion of the transaction contemplated by this Agreement have been duly and validly authorized by all necessary corporate action on the part of the RDKB, and this Agreement constitutes a legal, valid and binding obligation of the RDKB enforceable against the RDKB in accordance with its terms except as may be limited by laws of general application affecting the rights of creditors.

5.3 Sale will not cause default

Neither the execution and the delivery of this Agreement, nor the completion of the purchase and sale contemplated by this Agreement, will:

- (a) violate any statute, regulation, rule, injunction, judgment, order, decree, ruling, charge, or other restriction of any government, governmental agency, or court to which any of the RDKB or the Assets are subject; or
- (b) give any person the right to accelerate, terminate, modify, or cancel, or require any notice under any agreement, contract, lease, license, instrument, or other arrangement to which RDKB is a party or by which it is bound or to which any of the Assets are subject.

5.4 Title

The RDKB owns and possesses and has a good marketable title to the Assets free and clear of all mortgages, liens, charges, pledges, security interests, encumbrances and other claims. Other than as expressly set forth herein, the Assets are being sold "as-is" "where-is" with no representations or warranties of any kind.

5.5 Litigation

There is no litigation or administrative or governmental proceeding or inquiry pending, or to the knowledge of the RDKB, threatened against or relating to the Assets, nor does the RDKB know of any reasonable basis for any such action, proceeding or inquiry.

5.6 Canadian Resident

The RDKB is not a non-resident of Canada within the meaning of the *Income Tax Act*.

5.7 Brokers' Fees.

The RDKB has no liability or obligation to pay any fees or commissions to any broker, finder, or agent with respect to the transactions contemplated by this Agreement for which the City could become liable or obligated or for which a lien or encumbrance could be placed on the Assets.

5.8 Disclosure.

The representations and warranties contained in this Section 5 do not contain any untrue statement of a fact or omit to state any fact necessary in order to make the statements contained in this Section 5 not misleading.

6. CITY REPRESENTATIONS AND WARRANTIES

The City represents and warrants to the RDKB as follows, with the intent that the RDKB will rely on these representations and warranties in entering into this Agreement, and in concluding the purchase and sale contemplated by this Agreement.

6.1 Capacity to purchase

The City is a British Columbia local government with the power and capacity to acquire and own the Assets and to enter into this Agreement and carry out its terms to their full extent.

6.2 Authority to purchase

The execution and delivery of this Agreement and the completion of the transaction contemplated by this Agreement have been duly and validly authorized by all necessary corporate action on the part of the City, and this Agreement constitutes a legal, valid and binding obligation of the City enforceable against the City in accordance with its terms except as may be limited by laws of general application affecting the rights of creditors.

6.3 Consent

No approval, consent, waiver, or authorization of or filing or registration with any governmental authority or third party is required for the execution, delivery, or performance by the City of the purchase and sale contemplated by this Agreement.

6.4 Litigation

There is no litigation or administrative or governmental proceeding or inquiry pending, or to the knowledge of the City, threatened against or relating to the City, nor does the City know of any reasonable basis for any such action, proceeding or inquiry, that would, if determined adversely to the City limit, restrict or prevent completion of the purchase and sale contemplated by this Agreement.

6.5 Brokers' Fees.

The City has no liability or obligation to pay any fees or commissions to any broker, finder, or agent with respect to the transactions contemplated by this Agreement for which the RDKB could become liable or obligated.

6.6 Disclosure.

The representations and warranties contained in this Section 6 do not contain any untrue statement of a fact or omit to state any fact necessary in order to make the statements contained in this Section 6 not misleading.

7. RDKB COVENANTS

7.1 Use of Assets

Until closing, the RDKB shall only use the Assets only in the ordinary course of providing the Service and will use its usual efforts to preserve and maintain the Assets in their current state.

7.2 Insurance

From the date of this Agreement until closing, the RDKB shall maintain in full force and effect its usual policies of insurance, if any, in respect of the Assets.

7.3 Procure Consents

The RDKB shall diligently take all reasonable steps required to obtain, before closing, all consents to the assignments of the Statutory Rights of Way for which a consent is required, subject to section 13.3 of this Agreement.

8. CITY COVENANTS

8.1 Taxes

The City will be liable for and shall pay all provincial sales taxes and registration charges and transfer fees properly payable upon and in connection with the sale and transfer of the Assets by the RDKB to the City. **[NTD: to be confirmed with tax advice: At closing, each of the City and the RDKB shall make the elections provided for by s. 167 of the Excise Tax Act in the forms attached as the Schedule of GST Election.]**

8.2 Consents

The City shall at the request of the RDKB execute and deliver such applications for consent and such assignment agreements, and provide such information as may be necessary to obtain the consents and assignments referred to in section 7.3 and will assist and co-operate with the RDKB in obtaining the consents and assignments.

9. SURVIVAL OF REPRESENTATIONS, WARRANTIES AND COVENANTS

9.1 RDKB's Representations, Warranties and Covenants

All representations, warranties, covenants and agreements made by the RDKB in this Agreement or under this Agreement shall, unless otherwise expressly stated, survive closing and any investigation at any time made by or on behalf of the City, subject to section 9.2, and shall continue in full force and effect for the benefit of the City.

9.2 Limitation on RDKB's Indemnity

No claim by the City under the covenant of indemnity contained in section 14.1 or for damages or other relief in respect of misrepresentation or breach of warranty, covenant or agreement by the RDKB under this Agreement will be valid unless:

- (a) written notice of the claim is given by the City to the RDKB before the expiration of 30 months after closing; and
- (b) the aggregate amount of all such claims exceeds \$ **[amount]**.

9.3 City's Representations, Warranties and Covenants

All representations, warranties, covenants and agreements made by the City in this Agreement or under this Agreement shall, unless otherwise expressly stated, survive closing and any investigation at any time made by or on behalf of the RDKB, and shall continue in full force and effect for the benefit of the RDKB.

9.4 Limitation on City's Indemnity

No claim by the RDKB under the covenant of indemnity contained in section 14.2 or for damages or other relief in respect of misrepresentation or breach of warranty, covenant or agreement by the City under this Agreement will be valid unless:

- (a) written notice of the claim is given by the RDKB to the City before the expiration of 30 months after closing; and
- (b) the aggregate amount of all such claims exceeds \$ [amount].

10. CONDITIONS PRECEDENT

10.1 Conditions Precedent to the Obligations of the City

All obligations of the City under this Agreement are subject to the fulfillment at or before closing of the following conditions:

- (a) The RDKB's representations and warranties contained in this Agreement and in any certificate or document delivered under this Agreement or in connection with the transactions contemplated by this Agreement will be true at and as of closing as if such representations and warranties were made at and as of such time; and
- (b) Subject to section 13.3, the RDKB will have performed and complied with all agreements, covenants and conditions required by this Agreement to be performed or complied with by it before or at closing;

The foregoing conditions are for the exclusive benefit of the City and any such condition may be waived in whole or in part by the City at or before closing by delivering to the RDKB a written waiver to that effect signed by the City.

10.2 Conditions Precedent to the Obligations of the RDKB

All obligations of the RDKB under this Agreement are subject to the fulfillment, before or at closing, of the following conditions:

- (a) The City's representations and warranties contained in this Agreement will be true at and as of closing as though such representations and warranties were made as of such time; and
- (b) The City will have performed and complied with all covenants, agreements and conditions required by this Agreement to be performed or complied with by it at or before closing.

Each of the foregoing conditions is for the exclusive benefit of the RDKB and, with the exception of section 2, any such condition may be waived in whole or part by the RDKB at or before closing by delivering to the City a written waiver to that effect signed by the RDKB.

11. CLOSING

11.1 Time of Closing

Subject to the terms and conditions of this Agreement, the purchase and sale of the Assets will be completed at 3:00 p.m., local time in Trail, B.C., on the later of the 15th business day following the date upon which the RDKB will have received elector approval referred to in section 2 or at such other time and date agreed upon in writing between the parties (the "**Time of Closing**").

11.2 Documents to be Delivered by the RDKB

At the closing the RDKB will deliver or cause to be delivered to the City:

- (a) any deeds of conveyance, bills of sale, transfers and assignments, in form and content satisfactory to the City's counsel, appropriate to effectively vest a good and marketable title to the Assets in

the City to the extent contemplated by this Agreement, and immediately registrable in all places where registration of such instruments is required;

- (b) all consents or approvals obtained by the RDKB, if any, for the purpose of validly assigning all or some of the Statutory Rights of Way;
- (c) the elections under s. 167 of the *Excise Tax Act* in the form attached as the Schedule of GST Election [NTD: *if necessary*]; and
- (d) copies of those resolutions of the RDKB required to be passed to authorize the execution, delivery and implementation of this Agreement and of all documents to be delivered by the RDKB under this Agreement;

11.3 Documents to be Delivered by the City

At the closing the City will deliver or cause to be delivered:

- (a) the elections under s. 167 of the *Excise Tax Act* in the form attached as the Schedule of GST Election [NTD: *if necessary*];
- (b) a certified cheque or banker's draft payable to the RDKB for the full amount of the Purchase Price; and

12. RISK

12.1 Risk of Loss

From the date of this Agreement to closing, the Assets will be and remain at the risk of the RDKB. If any of the Assets are lost, damaged or destroyed before closing, the City may, in lieu of not completing this Agreement under section 10.1, elect by notice in writing to the RDKB to complete the purchase to the extent possible without reduction of the purchase price, in which event all proceeds of any insurance or compensation in respect of such loss, damage or destruction will be payable to the City and all right and claim of the RDKB to any such amounts not paid by closing will be assigned to the City.

12.2 No Liability

The City agrees that notwithstanding anything herein or any duty, principle, term or rule of law to the contrary, whether express or implied, the RDKB shall not be liable to the City for any loss or damage of any nature whatsoever, including any special, incidental, direct, indirect or consequential damages, related to or arising from the transfer of ownership of the Assets from the RDKB to the City, and the City's use, operation or maintenance of the Assets after the Time of Closing.

13. POST-CLOSING COVENANTS

13.1 Further action

If at any time after the Time of Closing any further action is necessary or desirable to carry out the purposes of this Agreement, each of the parties will take such further action (including the execution and delivery of such further instruments and documents) as any other party may reasonably request, at the sole cost and expense of the requesting party (unless the requesting party is entitled to indemnification therefore under Section 14 below). Without limiting the foregoing, RDKB shall from time to time at the request of City and without further consideration, execute and deliver such instruments of transfer, conveyance, and assignment in addition to those delivered hereunder, and will take such other actions as City may request from time to time, to more effectively transfer, convey, and assign to and vest in City, and to put City in possession of, all or any portion of the Assets, subject to section 13.3 of this Agreement.

13.2 Maintenance and Operation Covenant of City

The City agrees to:

- (a) use, operate and maintain the Assets in accordance with prudent practices applicable to municipal sewage services; and
- (b) apply for, obtain and maintain in full force and effect all necessary authorizations, permits, licences and approvals from Governmental Authorities relating to the City's collection, conveyance, treatment and disposal of sewage services that utilize the Assets,

for the purpose of ensuring that the use, operation and maintenance of the Assets or any other infrastructure used for the provision of sewage services by the City will not cause any damage to the RDKB's Service Infrastructure, failing which the RDKB will be entitled to make good any damage at the City's sole cost and expense, and the City will pay to the RDKB all costs incurred by the RDKB, including RDKB staff costs, within 30 days of receipt of the RDKB's invoice.

13.3 Access by City

Notwithstanding any other provision in this Agreement, if the RDKB is not able to obtain assignment of all or some of the Statutory Rights of Way to the City on or before the Time of Closing, the City acknowledges and agrees that it will obtain at its sole cost all easements, statutory rights of way, permits, licences, covenants, consents, approvals, confirmations, agreements or other such instruments, permitting the future use, right of access to and ability to operate and maintain the Assets, that are necessary in addition to this Agreement.

14. INDEMNITIES

14.1 RDKB's Indemnity

The RDKB will indemnify and hold harmless the City from any and all manner of claims, demands, losses, costs, expenses, penalties, damages, actions, suits or fines ((including all amounts paid in settlement, all interest and penalties and all legal and other professional fees and disbursements on a solicitor and his own client basis), suffered or incurred, directly or indirectly by the City, including those relating to death, personal injury or property damage, and including proceedings which may be brought or asserted against the City, which are based upon, arise out of, related to, occasioned by, or attributed to any breach of the obligations, covenants, warranties or representations of this Agreement by the RDKB.

14.2 City's Indemnity

The City will indemnify and hold harmless the RDKB from any and all manner of claims, demands, losses, costs, expenses, penalties, damages, actions, suits or fines ((including all amounts paid in settlement, all interest and penalties and all legal and other professional fees and disbursements on a solicitor and his own client basis), suffered or incurred, directly or indirectly by the RDKB, including those relating to death, personal injury or property damage, and including proceedings which may be brought or asserted against the RDKB, which are based upon, arise out of, related to, occasioned by, or attributed to, (i) any actions or omissions of the City or any of its contractors, sub-contractors, representatives, agents, affiliates, directors, members, officials, employees or advisors, arising from or in relation to the ownership, use, operation or maintenance of the Assets on and after the Time of Closing; or (ii) any breach of the obligations, covenants, warranties or representations of this Agreement by the City.

14.3 Survival

The provisions of this indemnity clause will survive termination of this Agreement.

15. TERMINATION

15.1 City's Termination Generally

The City may terminate this Agreement by giving written notice to the RDKB at any time prior to the Time of Closing if:

- (a) the RDKB has breached any material representation, warranty, or covenant contained in this Agreement in any material respect, the City has provided the RDKB with three (3) business days

written notice of the such breach and the RDKB has not cured such stated breach within the notice period; or

- (b) if the Time of Closing shall not have occurred on or before [NTD: insert date] by reason of the failure of any condition precedent under Section 2 or Section 10 (unless the failure results primarily from the City itself breaching any representation, warranty, or covenant contained in this Agreement).

15.2 RDKB's Termination Generally

The RDKB may terminate this Agreement by giving written notice to the City at any time prior to the Time of Closing if

- (a) the City has breached any material representation, warranty, or covenant contained in this Agreement in any material respect, the RDKB has provided the City with three (3) business written notice of the such breach and the City has not cured such stated breach within the notice period; or
- (b) if the Time of Closing shall not have occurred on or before [NTD: insert date] by reason of the failure of any condition precedent under Section 2 or Section 10 (unless the failure results primarily from the RDKB itself breaching any representation, warranty, or covenant contained in this Agreement).

15.3 Effect of Termination

If a party terminates this Agreement pursuant to this section 15 above, all rights and obligations of the parties hereunder shall terminate without any liability of any party to the other party, except for any liability of a party then in breach.

16. NOTICES

16.1 Notices

All notices, requests, demands and other communications required or permitted to be given under this Agreement shall be in writing and delivered by hand, facsimile transmission, e-mail or prepaid registered mail (return receipt requested) to the party to which it is to be given as follows:

- (a) If to the RDKB:
Regional District of Kootenay Boundary
Attention: John Maclean, Chief Administrative Officer
202 – 843 Rossland Avenue, Trail, B.C., V1R 4S8
Fax: 250.368.3990
E-mail: jmaclean@rdkb.com
- (b) If to the City:
City of Trail
Attention: [NTD insert name and position]
1394 Pine Ave, Trail, B.C., V1R 4E6
Fax: [NTD: insert fax number]
E-mail [NTD insert email address]

or at such other address as the party to whom the notice is sent may specify by notice given in accordance with the provisions of this section. Any such notice, request, demand or other communication given as aforesaid will be deemed to have been given, in the case of delivery by hand, when delivered, in the case of facsimile transmission or e-mail, when a legible facsimile or e-mail is received by the recipient if received before 5:00 p.m. on a day other than a Saturday, Sunday or statutory holiday in the Province of British Columbia or Canada (a “business day”), or on the next business day if such facsimile or e-mail is received on a day which is not a business day or after 5:00

p.m. on a business day, and in the case of delivery by prepaid registered mail, as aforesaid, on the date received. In the event of discontinuance of postal service due to strike, lockout, labour disturbance or otherwise, notice, demands, requests and other communications shall be delivered by hand or facsimile transmission or e-mail.

17. GENERAL

17.1 Dispute Resolution

If there is any dispute regarding the interpretation, performance or an alleged breach of this Agreement, any party may give written notice of dispute to the other party and the parties will meet within 3 business days after the notice of dispute is given and will attempt in good faith, and using reasonable efforts, to resolve the matter amicably to the satisfaction of all parties. If the parties cannot resolve the dispute within 7 business days after they first meet, or if the parties fail to meet within 7 business days of the first request for a meeting, then with the consent of all parties the matter may be referred to a single arbitrator for final determination, and if all parties do not so consent, then any party may commence litigation to have the dispute settled.

17.2 Force Majeure

If a party is delayed in the performance of its obligations under this Agreement by an event outside its reasonable control, then subject to its duty to take reasonable steps to minimize the effect of such delay the party delayed will be relieved its obligations under this Agreement to the extent of the delay, but in no event will a delayed party be entitled to claim compensation or payment from the other party on account of such delay.

17.3 Successors and Assigns

This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, administrators, successors and permitted assigns.

17.4 Further Assurances

Each party hereto shall and will, at all times, and from time to time hereafter, upon reasonable request of the other party hereto, make, do and execute or cause to be made, done or executed all such further and other lawful acts, deeds, things, devices and assurances whatsoever for the better or more perfect and absolute performance of the terms and conditions of this Agreement.

17.5 Remedies Cumulative

The rights and remedies of the RDKB under this Agreement will not be exclusive and are in addition to any other rights and remedies provided by law or equity.

17.6 Amendment

No amendment of this Agreement will be binding unless made in writing and executed by all parties hereto with the same formality as this Agreement has been executed.

17.7 Entire Agreement

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes any prior any prior understandings, agreements or representations, written or oral, relating to the subject matter hereof.

17.8 Governing Law

This Agreement and any dispute arising out of or in connection with this Agreement shall be governed exclusively by and shall be enforced, construed and interpreted exclusively in accordance with the laws of British Columbia and the laws of Canada applicable in British Columbia which will be deemed to be the proper law of this Agreement.

17.9 Attornment

The parties agree to submit to and hereby attorn to the exclusive jurisdiction of the courts of the Province of British Columbia for any action arising out of or in connection with this Agreement.

17.10 Independent Legal Advice

The City of Trail confirms they have had an opportunity to obtain independent legal advice in entering into this Agreement.

17.11 No Contra Preferentum

The language in all parts of this Agreement shall in all cases be construed as a whole and neither strictly for nor strictly against any of the parties hereto.

17.12 Severability

Each provision of this Agreement is intended to be severable and if any provision is determined by a court of competent jurisdiction to be illegal or invalid or unenforceable for any reason whatsoever such provision shall be severed from this Agreement and will not affect the legality, validity or enforceability of the remainder of or any other provision of this Agreement.

17.13 Time of Essence

Time shall be of the essence of this Agreement.

17.14 No derogation.

The parties acknowledge and agree that nothing contained or implied in this Agreement will be construed as limiting or prejudicing the rights and powers of either the RDKB or the City in the exercise of their respective functions pursuant to the *Local Government Act* and the *Community Charter*, or any other right or power under any public or private statutes, bylaws, orders or regulations, all of which may be fully exercised as if this Agreement had not been entered into.

17.15 Counterparts

This Agreement may be executed by the parties in counterparts and may be executed and delivered by e-mail or fax and all such counterparts and e-mails and faxes together constitute one and the same agreement.

17.16 Survival

All obligations of each of the parties which expressly or by their nature survive termination or expiration of this Agreement, will continue in full force and effect subsequent to and notwithstanding such termination or expiration or assignment and until they are satisfied or by their nature expire.

17.17 Assignment

This Agreement will only be assignable with the prior written consent of all parties to the terms of such assignment.

IN WITNESS WHEREOF this Agreement has been executed and delivered by the parties as of the day and year first above written.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

CITY OF TRAIL

Per: _____
Authorized Signatory

Per: _____
Authorized Signatory

SCHEDULE "A"

Description of the Assets

[NTD: *please provide as detailed a description as possible of the assets to be transferred*]

SCHEDULE “B”

Infrastructure Map

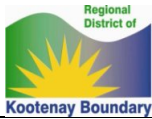
[NTD: *showing in highlight or otherwise marked, the infrastructure to be transferred*]

SCHEDULE C
Schedule of GST Election

Page 15 of 16

SCHEDULE D
Statutory Rights of Way

Page 16 of 16



POLICY TITLE: Alcohol In Fire Halls

ORIGINAL APPROVED BY BOARD OF DIRECTORS: October 29, 2015

REVISED APPROVED BY BOARD OF DIRECTORS:

Policy: There will be no alcoholic beverages in any RDKB fire hall, except for specific circumstances as outlined in this policy.

Purpose: To ensure an alcohol-free work environment, and to ensure that we can offer the important services we do without impairment.

Procedure: The general policy is that alcohol is not allowed in the fire halls.

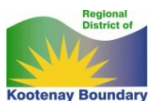
As an exception, the RDKB will allow the fire departments to apply for four (4) "Special Occasion" permits per hall per year. Each fire company will:

1. Apply in writing to the Manager of Corporate Administration for permission to apply for a permit. Each application will include a letter from the respective Chief, or District Chief and Regional Fire Chief (KBRFRS Halls) indicating their support for the function.
2. Apply for a "Special Occasion Permit" through a member who has successfully completed the "Serving It Right" course.
3. Ensure there is a designated crew who have not consumed any alcohol to respond to any incidents during the event and until 0800hrs the following morning.
4. Ensure the facility is cleaned after the event, including the immediate removal of all leftover alcohol.
5. Provide a designated driver for members who require a safe ride home after such event.

Any member who responds to an incident from the approved event, who has consumed alcohol, will be subject to due process and discipline up to and including immediate termination.

Each fire company will immediately report any issues to their Chief, Or District Chief/Regional Fire Chief and the Manager of Corporate Administration that arise from the event.

Any fire company that does not follow this policy will lose their privilege to hold any future events, and disciplinary action will be considered.



Date: _____

Manager of Corporate Administration
Regional District of Kootenay Boundary

Re: Request for Special Occasion Liquor License Approval

The (name of Fire Department or Company) is requesting permission to serve alcohol at an event to be held (date).

Alcohol will be served by (name(s)) whom are appropriately qualified. Their Serving it Right numbers are _____.

We have ensured that all attendees who attend our event will have a safe way home through (describe the measures taken to ensure that all attendees have a safe way to travel home).

We have ensured safe and appropriate response until 0800 hrs the following day through (describe the measures undertaken to ensure that qualified fire personnel are available to respond to calls).

Respectfully,

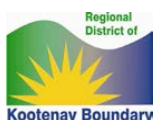
Reviewed and approve:

Regional Fire Chief (as required)

Approved:

Manager of Corporate Administration

Date: _____



POLICY TITLE: Employee Recognition

ORIGINAL APPROVED BY BOARD OF DIRECTORS:

REVISED APPROVED BY BOARD OF DIRECTORS

Policy: The Regional District of Kootenay Boundary (RDKB) shall recognize extended periods of service to the Regional District by its employees as well as recognizing an employee's service on retirement or resignation.

Purpose: To establish a policy and practice recognizing service to the Regional District by its employees.

Procedure: Long service awards will normally be presented to employees in December of each year, but may be presented at other times under special circumstances. Awards presented in December shall be based on the length of service of the employee at the end of the current calendar year.

Employee Service Awards:

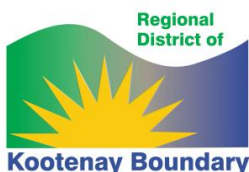
In recognition of the service of regular employees, the Regional District shall annually make long service awards as set out below. Years of service need not be continuous. The award may be in the form of a gift, cheque or gift certificate as determined by the Manager of Corporate Administration in consultation with the Chair of the Board. Awards for service shall be accompanied by an appropriate certificate.

Years of Service	Value of Award
10	\$100
20	\$200
30	\$300
Every five years after 30	\$400

Employee Retirement or Resignation:

On the retirement or resignation of an employee who has ten or more years of continuous service, the RDKB shall present the employee with a gift (gift, cheque or gift certificate) with a value calculated on the basis of \$15 for each full year of service. The presentation shall be made by the Chair or his/her designate.

The RDKB will not take an active role in the planning or preparation of any celebration of the retirement or resignation of an employee. If a formal event is organized the Regional District shall contribute up to \$300 towards the event. This contribution is discretionary and a request shall be reviewed by the Manager of Corporate Administration in consultation with the Chair of the Board.

**STAFF REPORT**

Date: 08 October 2015
To: Chair Grieve and Members, East End Services Committee
From: Mark Andison, General Manager, Operations / Deputy CAO
Re: East End Animal Control Contract

File: Animal Control – Areas 'A' & 'B'

Issue Introduction

The purpose of this report is to update the East End Services Committee about the status of the RDKB's contract with the BC SPCA for the provision of animal control services to east end stakeholder communities and to seek direction from the Committee with respect to future arrangements upon expiry of the current contract.

History/Background Factors

The animal control contract with the BC SPCA is administered by the RDKB, but represents a partnership of the Electoral Areas 'A' and 'B' Animal Control Service and the individual municipalities of Trail, Fruitvale, and Montrose. While Electoral Areas 'A' and 'B' are the only participants in the RDKB service, that service has partnered with the three municipalities in a joint animal control contract to benefit from the economies of scale that result from having a single service delivery contract for multiple jurisdictions. This is a longstanding contract relationship between the various parties.

Under the terms of the contract, the contractor is required to enforce each of the individual parties' animal control bylaws which authorize the local governments to:

- Regulate the keeping of dogs and other animals;
- Regulate the licensing of dogs;
- Seize, impound, and detain dogs and other animals;
- Establish and operate a pound; and
- Impose fees and penalties.

The contract costs are allocated among the participating local governments based upon a formula agreed to prior to the execution of the contract. This approach has been consistent over successive contracts. Electoral Areas 'A' and 'B' combined pay 25% of the contract fee, with the costs allocated between the two electoral areas based upon assessment values. Of the remaining 75% of the contract fee, the City of Trail pays 75% of that portion and the Villages of Fruitvale and Montrose combined pay 25%. The Fruitvale and Montrose share is further split between the municipalities, with Fruitvale paying 7/9 of that share and Montrose paying 2/9. This

last split is based upon the weekly hours of service provided to each municipality under the contract (7 hours to Fruitvale and 2 hours to Montrose).

The current contract with the BC SPCA expires on December 31, 2015. In past years, prior to expiration of the contract the RDKB and participating municipalities have simply negotiated renewal contracts with the BC SPCA, recognizing the mutual benefits associated with having the BC SPCA provide the service. For local governments, the BC SPCA represents a cost-effective contractor because the organization has the facilities and trained personnel available locally to manage the service. For the BC SPCA, the contract with local governments helps to support the continued presence and operations of their animal welfare mandate in local communities.

However, in a letter received earlier in 2015 the BC SPCA notified the RDKB and member municipalities that it no longer had an interest in providing bylaw enforcement services in the region. They explained that the provision of enforcement services was viewed as being somewhat inconsistent with their primary mandate to provide animal welfare services. This announcement was included in a request for funding toward the construction and operation of a proposed new BC SPCA shelter facility in the area. The BC SPCA currently operates from a facility constructed and owned by the organization, but which is located on RDKB-owned land under a lease agreement. The BC SPCA has indicated recently its intent to construct a new facility somewhere in the region (Trail or Castlegar) before the end of 2016.

Over the past couple of months, it appears that the BC SPCA has reconsidered its position regarding future bylaw enforcement contracts. When Craig Daniell, the BC SPCA CEO, met with the RDKB Board of Directors in April 2015 he indicated that the BC SPCA is willing to discuss future bylaw enforcement contracts with local governments in the area or, alternatively, more limited kenneling arrangements for dogs impounded by local governments.

RDKB staff has subsequently discussed with BC SPCA staff possibilities for extending the current animal control contract in light of the BC SPCA's intention to build a new facility in the region, and considering that they have not yet determined where that facility is to be located. We have suggested that it may be beneficial to both parties for the BC SPCA to continue to provide animal control services on a month-to-month basis under the terms of the current contract until such time as the BC SPCA has resolved when and where it will be building its new facility in the region. In the course of these discussions, BC SPCA staff expressed an interest in continuing to provide animal control bylaw enforcement services to the RDKB and its municipal partners after the new facility is constructed, contrary to some of the earlier messaging received in the spring.

Implications

Considering that the BC SPCA is currently in the process of selecting a site for its new shelter facility, there are some benefits to continuing to contract with that organization on a month-to-month basis until they have resolved when and where the new facility will be built. It will allow continuity of service until such time as the RDKB and municipal partners, and the BC SPCA, are in a better position to determine whether it is possible to continue the contractual relationship over the longer term from its new location. If it is ultimately determined that the BC SPCA cannot provide an effective level of service from its new location, then the RDKB and partners at that point in time may be in a better position to entertain proposals from alternative contractors. Once the BC

SPCA has re-located there will likely be an opportunity for a new animal control contractor to utilize the BC SPCA's current facility for short-term impoundment purposes. While the building is not suitable for the BC SPCA needs, it would likely be suitable for the lesser demands of a short-term impoundment facility. Seeking a new contractor at this point in time would force the RDKB and its municipal partners to either find and develop a new kenneling facility or enter into a separate contract arrangement with the BC SPCA to providing kenneling-only services for impounded animals.

Recognizing that the BC SPCA's primary mandate is animal welfare and that local governments' role in animal management is more regulatory, contracting with the BC SPCA over several years has proven to be mutually supportive and beneficial. Ultimately, continuing to contract on a month-to-month basis with the BC SPCA over the next year will allow local governments an opportunity to assess whether it is advantageous to continue that mutually beneficial relationship over the longer term.

If the East End Services Committee concurs with this approach, staff will send written requests to each of the municipal councils involved in the partnership (Trail, Fruitvale, Montrose) seeking confirmation that they agree to continue contracting with the BC SPCA on a month-to-month basis until the organization resolves the siting issues relating to its new facility in the region.

Advancement of Strategic Planning Goals

Continuing to contract with the BC SPCA on a month-to-month basis until the organization's capacity to deliver the service over the longer term can be better assessed advances two of the Board's strategic planning goals:

- We will continue to focus on partnerships that advance the in interests of the region; and
- We will ensure we are responsible and proactive in funding our services.

Background Information Provided

Animal Control Contract 2013-2015

Alternatives

As an alternative, the RDKB and partnering municipalities could seek a new animal control contractor to provide services starting January 1st, 2016 through a request for proposals process. It is anticipated that this would require new arrangements to be developed for the kenneling of impounded animals, as prospective service providers are not likely to have readily available kennel facilities in the area.

Recommendation

That the Regional District of Kootenay Boundary, with partner municipalities (Trail, Fruitvale and Montrose), enter into an agreement with the BC SPCA to continue to provide animal control services on a month-to-month basis, under the terms of the 2013–2015 contract, beginning January 1, 2016.

THIS AGREEMENT made with effect from the 28th day of February, 2013, 2013.

BETWEEN: **REGIONAL DISTRICT OF KOOTENAY BOUNDARY**, a municipal body corporate with offices at 202 – 843 Rossland Avenue, in the City of Trail, in the Province of British Columbia, V1R 4S8

(hereinafter the "Regional District")

OF THE FIRST PART

AND: **B.C.S.P.C.A.**, 1245 East 7th Avenue, in the City of Vancouver, in the Province of British Columbia, V5T 1R1 (the Society will act hereunder through the B.C.S.P.C.A. - Trail Branch)

(hereinafter the "Contractor")

OF THE SECOND PART

WHEREAS:

- A. The Regional District has been granted authority for the function of animal control for the member areas of Electoral Areas 'A' and 'B' (the "Control Area").
- B. The Corporation of the City of Trail has adopted Bylaw No. 2436 being a bylaw to regulate dogs and other animals.
- C. The Corporation of the Village of Fruitvale has adopted Bylaw No. 630 being a bylaw to regulate dogs and other animals.
- D. The Corporation of the Village of Montrose has adopted Bylaw Nos. 391, 459 & 559.
- E. The Regional District is empowered to appoint an Animal Control Officer and Pound Keeper to ensure animal control and the licensing of dogs.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and Agreements herein contained, and subject to the terms and provisions hereinafter set out, the parties covenant and agree as follows:

1. DEFINITIONS

- 1.01 "Animal Control Officer" means the animal control officer for Electoral Areas 'A' and 'B', the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale appointed by the Regional District who may also act as the Pound Keeper.
- 1.02 "Pound Keeper" means the person who is in charge of any pound.

- 1.03 "Bylaw No." shall mean the respective bylaws of the Regional District relating to animal control and as amended from time to time and the respective bylaws of the Corporation of the City of Trail, the Corporation of the Village of Fruitvale and the Corporation of the Village of Montrose as amended from time to time.

2. SCOPE OF WORK

- 2.01 The Contractor shall provide all necessary offices, enclosures, materials, labour, supervision and equipment and perform all works and covenants incidental to the proper execution of the duties of Animal Control Officer and Pound Keeper including, but not limited to:
- a) ensure that competent personnel are available to respond to complaints 7 (seven) days a week from 8:00 a.m. – 5:00 p.m.
 - b) providing all tools and equipment (including a ketch-all pole) required to perform the duties of Animal Control Officer and Pound Keeper;
 - c) providing the vehicles ("patrol vehicles") necessary for use in patrolling as Animal Control Officer which shall be marked according to instructions of the Regional District;
 - d) providing a minimum of 27 (twenty-seven) hours a week of random patrolling in the Control Area (Monday through Sunday) (14 hours City of Trail, 7 hours Village of Fruitvale, 2 hours Village of Montrose and 4 hours Areas 'A' and 'B');
 - e) carrying out euthanasia on animals as required in a humane manner during the legal impoundment period, such euthanasia shall be at the cost of the Regional District up to a maximum of five (5) per year;
 - f) instituting a public awareness program of animal control bylaws of the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale;
 - g) in consultation with participating municipalities, prepare court documents, information to secure search warrants, contact witnesses and appear in court as the agent for the participating municipality;
 - h) collecting animal license fees for dogs for payment to the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale;

- i) after the legal impoundment period, ownership of unclaimed animals shall revert to the BC SPCA, who may adopt the animal to a new owner at its sole discretion. All such adoption fees shall be retained by the SPCA;
- j) each animal impounded shall be subject to a vaccination/deworming; the costs of which shall be paid by the owner to the BC SPCA;
- k) dangerous dogs or those involved in court litigation shall only be held for maximum of 30 days at a rate of \$50 per day;

and such other reasonable services as the Regional District may from time to time require in connection with the above and the due enforcement of the Corporation of the City of Trail Bylaw No. 2436, the Corporation of the Village of Fruitvale Bylaw No. 630 and the Corporation of the Village of Montrose Bylaw Nos. 391, 459 & 559, as amended from time to time.

3. OFFICE AND POUND FACILITY

- 3.01 As Pound Keeper, the Contractor shall, at its expense, establish an office containing a pound facility which shall be built and maintained in accordance with British Columbia Society for the Prevention of Cruelty to Animals standards. Without restricting the foregoing, the pound will be kept clean and be a safe and humane environment for impounded animals. The pound shall provide appropriate indoor and outdoor runs, quality feed and such other facilities and provisions as required to provide reasonable accommodation for impounded animals.
- 3.02 The Contractor shall provide access to the Regional District or their designates at any time without notice to enter and view the office and pound facility and grounds or to inspect all written records kept pursuant to this Contract.

4. PERIOD OF CONTRACT

- 4.01 The term of the Contract shall be from January 1, 2013 to December 31, 2015.

5. PAYMENT

- 5.01 The Regional District shall pay the Contractor the amounts set out below:
 - a) \$86,547.00 plus C.P.I. for the period of January 1, 2013 to December 31, 2013;
 - b) 2013 level of funding plus C.P.I. for the period January 1, 2014 to December 31, 2014;

- c) 2014 level of funding plus C.P.I. for the period of January 1, 2015 to December 31, 2015;

Unless otherwise agreed, the Regional District shall make equal monthly payments for each period, with payment for each month due on or before the 15th day of the following month.

- 5.02 In addition to the compensation payable to the Contractor under Section 5.01, the Contractor shall be able to retain all prescribed impounding fees collected by it in accordance with the appropriate Bylaws of the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale. The Contractor shall be able to retain 50% of all prescribed annual license fees collected by it in accordance with the appropriate Bylaws of the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale.
- 5.03 The Regional District hereby agrees to waive the current land rental fee of \$5,600 per annum effective January 1, 2014. The BC SPCA agrees to vacate the land on or before the end date of this Agreement of December 31, 2015.

6. ANIMAL CONTROL BYLAWS

- 6.01 The Contractor shall carry out and obey every reasonable order and instruction given by the Regional District pursuant to or for the better enforcement of the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale licensing and/or pound bylaws.
- 6.02 The terms and conditions of the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale licensing and/or pound bylaws shall be observed and enforced by the Contractor in a professional and humane manner.

7. PERMITS AND REGULATIONS

- 7.01 The Contractor shall, at its own expense, procure all permits, insurance, certificates and licenses required by this Contract or required to perform the work and shall comply with all federal, provincial, municipal, and local laws, regulations and ordinances affecting the execution of the work.

8. TELEPHONE SERVICE

- 8.01 The Contractor shall, at its own expense, supply and maintain a local telephone service, accessible without long distance tolls throughout the Area, to be attended by a competent representative from 8:00 a.m. – 5:00 p.m. daily, and to which all queries and complaints regarding animal

control in the Area may be directed. The public will receive an answering machine after hours.

- 8.02 The Contractor shall supply, at its own expense, cell phones, two-way radios or pagers for immediate communication between the Regional District or complainant and the Animal Control Officer.
- 8.03 The Contractor shall maintain a complete log to include time of call and address of calling party and nature of complaints and the action taken to rectify the complaints in question. The log shall be available for inspection by the Regional District. In addition, the Contractor shall maintain all logs and records required by the appropriate bylaws of the Regional District, the Corporation of the City of Trail, the Corporation of the Village of Montrose and the Corporation of the Village of Fruitvale.

9. WORKERS' COMPENSATION

- 9.01 The Contractor shall, during the term of this Agreement, maintain Workers' Compensation Registration in order to fully protect both its employees and the Regional District, as may be required by the law during the term of this Agreement, and shall, on demand, if requested by the Regional District, show proof of payment of claims in good standing with the Board. The Contractor shall comply fully at all times with the Workers' Compensation Board's rules and regulations.

10. PUBLIC RELATIONS AND EMPLOYEE CONDUCT

- 10.01 The Contractor and its employees shall exercise good public relations in carrying out the Contractor authority under this Agreement.

11. VEHICLES OF CONTRACTOR

- 11.01 No patrol vehicle or equipment of the Contractor shall be parked or stored on municipal streets or provincial highways, except as is necessary or incidental to their use under this Agreement.

12. ENFORCEMENT OF WORK

- 12.01 The Regional District retains the right to terminate this Agreement upon breach by the Contractor of any term or covenant hereof, or to do work not properly carried out by the Contractor provided the Contractor has first been given seven (7) days notice thereof and has failed in such time to do the work properly or remedy the breach.

13. ASSIGNMENT OF CONTRACT

- 13.01 The Contractor shall not assign or subcontract all or any part of this Agreement or the work without the written consent of the Regional District.

14. INSPECTION OF WORK

- 14.01 The Contractor shall allow the Regional District access to the facilities of the Contractor at all times.

15. PROTECTION OF WORK, PROPERTY & ANIMALS

- 15.01 The Contractor shall use due care and take all necessary precautions to ensure the protection of persons, property, and the animals. The Contractor shall be liable for any and all injury or damage which may occur to persons, property or to the animals due to any act, omission, neglect or default of the Contractor or its employees, workers, or agents.
- 15.02 The Contractor, its agents and all persons employed by it or under its control, shall use due care in the prosecution of the work so that no persons, property or the animals are injured by any act, omission, neglect or default of the Contractor or of persons in its employ.

16. INSURANCE

- a) Comprehensive General Liability Insurance

- 16.01 The Contractor shall, at its own expense, provide and maintain, while this Contract is in force either by way of a separate policy or by an endorsement to an existing policy, Comprehensive General Liability Insurance acceptable to the Regional District and subject to limits of not less than Two Million Dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use thereof.

- 16.02 The said insurance shall be in the joint names of the Contractor and the Regional District, and shall also cover as unnamed insureds all member Municipalities, and anyone employed directly or indirectly by the Contractor to perform a part or parts of the work.

- b) Automobile Insurance

- 16.03 The Contractor shall buy and keep in force until all conditions of this Agreement have been fully complied with, a Standard Automobile Policy covering all licensed vehicles owned by them, registered in their name, or leased to them and used in the performance of the work. Such insurance shall include liability insurance for the following minimum limits:

- (i) Bodily Injury and Property Damage - \$2,000,000.00 inclusive;

The Contractor shall furnish proofs of insurance to the satisfaction of the Regional District.

17. INDEMNITY

- 17.01 The Contractor shall indemnify and save harmless the Regional District and its member Municipalities from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgements of every nature and description brought or recovered against it and/or the Regional District or any of its member Municipalities, by reason of any act or omission or alleged act or omission of the Contractor, its agents, employees or subcontractors in the execution of the work, or the performance or obligations hereunder.

18. ARBITRATION

- 18.01 In the case of any dispute arising between the Regional District and the Contractor as to their respective rights and obligations under this Agreement, or in the event of a breach of the Contract, either party hereto shall be entitled to give to the other notice of such dispute and to request arbitration thereof and the parties may, with respect to the particular matters then in dispute, agree to submit the same to arbitration in accordance with the applicable statutes of the Province of British Columbia.

19. MISCELLANEOUS

- 19.01 In the event that any provision herein or part hereof shall be deemed void or invalid by a Court of competent jurisdiction, the remaining provisions, or parts thereof, shall be and remain in full force and effect.
- 19.02 The provisions of this Agreement shall be governed and interpreted in accordance with the laws of the Province of British Columbia.

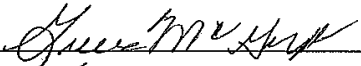
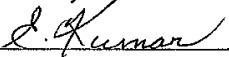
20. COMMUNICATIONS

- 20.01 All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual, or to a member of the firm, or to any officer of the Corporation for whom they are intended, or if sent by mail, fax or by telegram, addressed as follows:

The Contractor at 1245 East 7th Avenue, Vancouver, BC V5T 1R1

The Regional District at 202 – 843 Rossland Avenue, Trail, BC V1R 4S8

THE CORPORATE SEAL OF THE)
REGIONAL DISTRICT OF KOOTENAY)
BOUNDARY was hereunto affixed)
in the presence of:)


_____)

_____)

THE CORPORATE SEAL OF THE)
B.C.S.P.C.A. was hereto affixed)
in the presence of:)

_____)
_____)
_____)

Minutes of the Area 'A' Advisory Planning Commission meeting held 5:30 PM October 6,2015

Meeting room Beaver Valley Arena

Present

Craig Stemmler

Jim Green

Rob Ironmonger (recorder)

Ali Grieve (Area A Director)

Donna Dean RDKB Planner

Comments from Shelley Levick received by email.

Delegations: Graeme Leadbeater and Doug Sayer representing Zellstoff Celgar

Neighbouring residents on Station Road

Minutes of Previous Meeting

None to discuss

Old Business

None

New Business:

Zellstoff Celgar Limited Partnership

Development Permit Amendment

9155 Station Road Electoral Area A

Lot 6B, TWP 7A, DL 205A, Section 20 &29 of DL 205A,KD Plan NEP800

RDKB File: A-205-00935.050

Graeme Leadbeater presented plans for the property consistent with the application.

Director Grieve commented on the previous problems on the property, Doug Sayer assured that Zellstoff Celgar intended on complying with the Development Permit requirements.

Jim Green suggested that rubber matting be applied on loading docks to reduce noise.

Comments from the neighbourhood were received. It was requested that a row of mature trees be planted this fall along the front of the property. It was agreed by the members that

this should be recommended.

Concern was expressed as to the types of materials being transported to and from the site, and the number of trucks. It was acknowledged that the Ministry of Transport was responsible for this.

Email from Shelley Levick

To: Craig Stemmler <craig.stemmler@atcwoodproducts.com>

Subject: APC Meeting

Hi Craig

I will be out of town and have to miss tomorrow's meeting but wanted to comment.

There is no application included in the report. Can you ask staff for an explanation as to why the application was not included and put this request into the minutes.

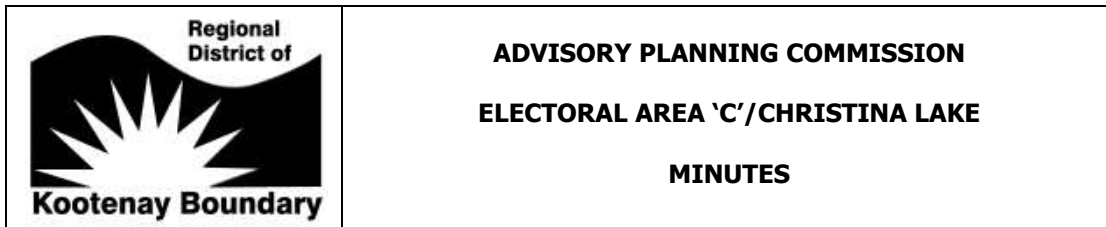
I have no concerns regarding the application as it was presented.

Shelley

Conclusion:

That the Development Permit Application proceed with consideration to the recommendations.

Adjournment 6:20 PM



Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **October 6, 2015** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

PRESENT: Dave Durand, Chair
Terry Mooney, Secretary
Jeff Olsen
Dave Bartlett,
Jennifer Horahan,
Butch Bisaro,
Peter Darbyshire,
Phil Mody

ABSENT: Don Nelson

RDKB DIRECTOR: Grace McGregor

RDKB STAFF: Carly Rimell, Jeff Ginalias

GUESTS: Liz Stewart, Ron Liddle, Sandy Mark, Pat Walker, Kathy O'Malley

Meeting was called to order at 7:01 p.m.

MINUTES OF THE PREVIOUS MEETING:

Moved: Terry Mooney/Seconded: Dave Bartlett

That the September 10, 2015 Electoral Area 'C'/Christina Lake APC minutes be approved.

Carried.

OLD BUSINESS:

None

NEW BUSINESS:**Christina Lake Seniors Housing Society****RE: OCP/Zoning Amendment**

Crown parcel located at southeast corner of Christina Lake, Christina Lake, BC.

That part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.2 ha, more or less.

RDKB File: C-44

Moved: Terry Mooney/Seconded: Butch Bisaro

That this application move forward to the Electoral Area Services Committee. The one recommendation being that should their project not go forward the property be only available for non-profit Seniors Housing.

Ron Bell and Robert Faickney**RE: FrontCounter BC Referral - License of Occupation**

Lots 27-31, DL 317, KAS1647, SDYD, Portion Phase 2 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form V

1500 Neimi Road, near Highway 3, Electoral Area 'C'/Christina Lake

RDKB File: C-317-02536.570

The APC has no comments on this application.

Staff Report by Carly Rimell**RE: Options Pertaining to Dock Regulations**

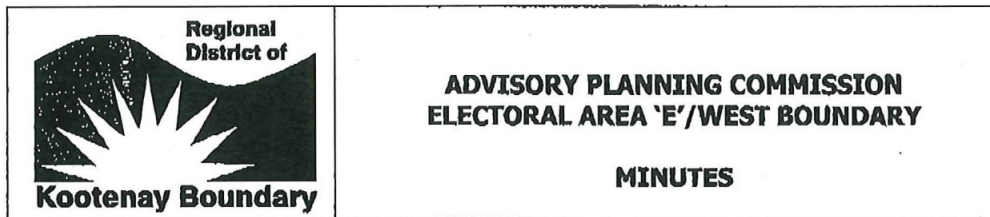
RDKB File #: D11

Moved: Jeff Olsen/Seconded: Dave Bartlett

The APC has reached consensus to accept Dock regulations as written and enforced by the Province. Direct staff to suspend enforcement of Section 315 until further review.

FOR INFORMATION: ALC Decision Letter – Donovan & Patricia Lawrence – original application reviewed by APC July 2014.

Move to adjourn at 8:07 p.m.



Minutes of the Area 'E'/West Boundary Advisory Planning Commission meeting held on Monday, October 5, 2015 at the Rock Creek Medical Clinic, 100 Cut Off Rd., Rock Creek, BC, commencing at 6:00 p.m.

PRESENT:

Director Vicki Gee
 Vic Lockhart – Chair
 Harald Zinner – Secretary
 Michael Fenwick-Wilson
 Jamie Haynes
 Stephen Kirkham
 Fred Marshall
 Mary-Jane St. Jean Klassen Prutton
 Lynne Storm

ABSENT with Notification:

Janet Matsalla

ABSENT without Notification:

John Condon
 Grant Harfman

The Chair called the meeting to order at 6:08 pm.

MINUTES OF THE SEPTEMBER 2015 MEETING:

Moved that the minutes be approved as circulated. (Harald/Jamie)

OLD BUSINESS:

- It was suggested that the minutes include a summary of the reason(s) for the recommendation(s) made.
- **M & J Orchards / Mervyn and Joan Geen RE: Medical Marijuana – Notification for Production License**
 - The Director reported that all that was required/requested at this initial level of the process was to advise the district of any legal requirements that this application could or could not proceed.

- The Director further reported that the overall review process for reviewing licenses to establish a legal marijuana production facility will include a public consultation process.
- The Director indicated that in future requests for review comments on proposals of this type will be clearer with respect to the expectation from an Area APC.
- **Mt. Baldy – Request for Bylaw amendments from Strata 1840**
 - The Director reported that there was a 1st and 2nd reading with respect to removing the sprinkler and parking requirements from existing Bylaws.
 - The Director reported that the Board reviewed the landscape requirement request and changed the name to Vegetation and Erosion Management.
 - The Director reported that the next step in this process would be to have a public hearing and then move to third reading. No date for the public hearing has been set.
 - It was noted that these decisions will also be presented as information to the Strata's Annual General Meeting on Saturday, October 10, 2015.

NEW BUSINESS:

Central Okanagan Shotgun Sports Club

RE: FrontCounter – License of Occupation

Unsurveyed Crown Land, east of Highway 33, adjacent to Big White Road, north west of Big White Ski Resort

All that unsurveyed Crown Land in the vicinity of District Lot 2713, SDYD

RDKB File: E-10

Observations:

- There is potentially good timber on this piece of Crown Land that should not be cut down at this time but should be left to mature (about another 25 years).
- Concerns were raised on any potential fire hazard due to the use of the shotguns from this proposed shooting range.
- The Fire Chief at Big White was not aware of this proposal and its consequent implication on the Big White Fire Department. It was noted that an agreement for fire protection services would need to be negotiated with the Big White Fire Department.
- It was noted that there were no indications that
 - comments from "neighbours" of this property were consulted on this proposed initiative with those comments submitted as a part of this application,
 - this proposed initiative was posted in a local newspaper for comments,
 - there is no fire preparedness plan,
 - there could be some potential impacts on other regional shooting ranges, and
 - the potential availability of water and a potentially good septic area were apparently not considered and reported.
- It was noted that fencing should be a necessity not an option.
- It was noted that there is a rifle range at the bottom of the Big White Hill as well as one in Rock Creek.
- Other concerns raised were:
 - Such a facility could have a negative impact on the wildlife corridor that currently exists in that area.

- Any such development in conjunction with existing gravel pits and another shooting range could negatively impact the ecosystem of that area.
- As this is a good area for timber growth, it could reduce the potential timber supply in that area.
- It was suggested that with such a small Shotgun Sports Club membership (currently about 20 members), it could make more sense to work cooperatively with other existing sports facilities in the area.
- Finally, the Director advised the committee that this application was also on the Big White APC for its October 6, 2015 meeting.

Recommendation:

- The Committee does not support this application because of its potential impact on the wildlife in the area, reduction of useable land for timber, carving up the region into another business area and having such an inordinate large piece of land for such few people.

FOR INFORMATION ITEMS

ALC Decision Letter – Geoff Furniss- originally sent to APC March 2014

ALC Decision Letter – Frank Van Oyen – originally sent to APC June 2014

- The question was asked what the decision with respect to Frank Van Oyen's application was as on a reading of this decision letter. From the reading of this decision letter, it was not clear what the decision was.
- Several committee members commented that on a 4th/ 5th reading of this letter it was concluded that the decision was to approve the requested subdivision. It was suggested that the Agricultural Land Commission provide the decision right at the beginning of its letter so that it is very clear what the decision is that was made.

The Director reported that a request by Ian and Bev Smith to release its private land from its woodlot license to expedite the removal of burnt timber from the recent Rock Creek/Westbridge wildfire was approved by the General Manager, Operations in the District Office. (A copy of the e-mail is attached.)

Adjournment: the meeting was adjourned at 7:08 pm.

Big White APC Meeting – October 6, 2015

Call to order 5:00

Present: Bill DiPasquale, Ross Langmaid, Gerry Molyneaux, Mark Andison, Vicki Gee (by Phone), Guests for Security Discussion Jamie Svendsen, Wayne Hill, Jeremy Hopkinson

Absent: Jude Brunt, John LeBrun, Paul Snylna

Minutes: September 1 minutes accepted

Old business – Trail discussion, permit process will be ongoing for some time.

New business

Mary and Michael Hoffman

Re: Development Variance Permit

725 Feathertop Way, Electoral Area 'E'/West Boundary

Strata Lot 18, DL 4222, SDYD, Plan KAS 3134

RDKB File: BW-4222-07500.690

Discussion –

Application for landscaping considered in July clarification of setbacks requested at that time.

Setback regulations were clarified by Mark Andison that the encroachment was only 8 and 1/16" at the rear lotline and 11 and 7/16 at the side lot line.

Conclusion: The committee will support the application for variance.

Central Okanagan Shotgun Sports Club

Re: FrontCounter – License of Occupation

Unsurveyed Crown Land, east of HWY 33 adjacent to Big White Rd

Northwest of Big White Ski Resort

All that unsurveyed land in the vicinity of DL 2713, SDYD

RDKB File: E10

Discussion:

Safety concerns at the rear of property for random hikers or workers from nearby pit. Would there be adequate fencing and/ or perimeter warning signs for the range.

The current location of land requested would involve the removal of a corridor of trees that form a buffer zone between the road and clear-cut. They are the only trees there and it would be an unnecessary loss if the application were to be sited behind this buffer zone. Please look at first picture you can see the clear cut behind.

We have been told that another Area E APC objects to this application as they feel the shotgun club can join the rifle club in the valley. A skeet and trap area is a shorter and wider range than a rifle range.

RDKB will send our comments to the province.

In conclusion:

This committee would not object if the corridor of trees on the Big White Road side of property can be maintained.

At our last meeting we requested that as well as receiving our agenda package by email to consider before the meeting we would like to have the printed package sent as well. We would all really appreciate that, thank-you in advance.

Security for the area was discussed and a group will look into various options to propose to the RDKB

Next meeting: Unless there is an application to review our next meeting should be in January.

**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, Oct 15, 2015
David Borchelt Meeting Room (Arena)
8:45 AM**

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held October 15, 2015 in the Jack Goddard Memorial Arena Meeting Room

Present

Gene Robert
Julia Butler
Roly Russell
Cindy Strukoff

Absent

Ken Johnston-Advised
Dean Engen

Staff

Tom Sprado/Lilly Bryant

Agenda

1. M/S Cindy Strukoff/Roly Russell that the agenda is accepted as amended.

The following items added to the agenda

- i) #6 Financial Plan- 2016 Fees and Charges
- ii) #6 Scotia Bank Rebate for Lighting project
- iii) #7 Moved Correspondence letter from the City of Grand Forks from #5 to #7- Re- Cars for Sale in Arena Parking Lot.
- iv) #9 Grand Forks Figure Skating Club

Carried

Minutes

2. M/S Julia Butler/Cindy Strukoff that the minutes of the regular meeting of September 10, 2015 be accepted as circulated

Carried

Business Arising from the Minutes

- **Filling Vacant Positions on Grand Forks Recreation Commission Board**
 - Recruiting new members to sit on the Grand Forks Recreation Commission
 - Requesting a member from Area D and The City of Grand Forks
 - An ad will be submitted to the Grand Forks Gazette for recruitment
 - Expression of Interest will be approved by the Regional Board

Delegation- N/A

Correspondence- Correspondence letter was reallocated to Old Business

Financial Plan- Budget Review

- 2016 preliminary Budget will be updated and ready for review at the November 12th meeting
- 2016 Fees and Charges were reviewed – 2% was approved for the 5 year plan so no increase approval is required for 2016 fee increase
- Staff reported on the Scotia Bank grant rebate for the lighting project- The rebate included a 10% discount from the actual amount spent on the lighting upgrade.
- Staff will include a report for next meeting on the future projects To be included in 2016 budget

Old Business

Learning Garden

- Staff met with Graham for an update on the Learning Garden progress.
- At this time they are working on grants and ongoing funding for fencing
- The group have received materials for the storage shed/Water meter shed

Partnership for Arena Project-Kevin Sawyer

- Staff will identify a project that will be suitable for Kevin Sawyer /Grand Forks Minor Hockey and RDKB and include the RDKB portion in 2016 Budget

Cars for Sale Arena Parking Lot- Correspondence Letter from City of Grand Forks

- Letter from the City of Grand Forks regarding residents using the Arena parking lot for a used car lot
- Language for a sign will be posted as per Grand Forks Recreation Commission's approval

New Business

School District #51 Joint Use Agreement Review

3. M/S Julie Butler, Roly Russell that staff meet with School District #51 staff to clarify the Joint Use Agreement between Regional District of Kootenay Boundary and The Board of Education School District #51(Boundary).

Carried

Recreation Program-

- Stats for Aquatic/Arena usage
 - Staff provided a brief overview of the usage stats indicating Year to Date participation and past year comparison.
 - October Flyer- Includes fall programs and schedules.
 - 50th Anniversary Celebration for the Jack Goddard Memorial Arena Free Community Skate on Sunday, October 25th from 3 to 5pm.
 - Annual Spooky Swim – Thursday, October 29th from 5 to 7:30pm – This year's theme is Super Hero's
 - Remembrance Day Skate- Food Bank Drive – Free Community Skate
 - Aquatic Center Shut Down Completed task report was included in the minutes but were not discussed

Other Business Arising from the Floor:

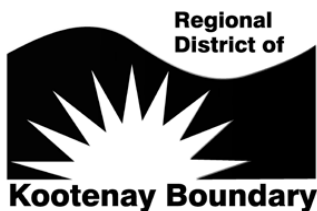
- Grand Forks Figure Skating Club - How can GFREC help promote the club's program
- The next program will be advertised in November Flyer with a contact name and phone number.

4. Moved by Cindy Strukoff that the meeting be adjourned.

Carried

Lilly Bryant, Recording Secretary

Gene Robert, Chairman



REGIONAL DISTRICT OF KOOTENAY BOUNDARY PUBLIC HEARING MINUTES

Proposed Zoning Amendment Bylaw No. 1579 to amend the
Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299

Minutes of a Public Hearing for Regional District of Kootenay Boundary for proposed Bylaw No. 1579 to amend Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299 held on Tuesday, October 20, 2015 at the RDKB Board Room, Grand Forks, BC at 7:00 p.m.

Director Present:	Director Roly Russell
Staff Present:	Carly Rimell, Planner
Members of the Public Present:	Werner Behrens, APC Member

Director Russell opened the Public Hearing for proposed Bylaw No. 1579 to amend Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299 at 7:05 P.M.

Director Russell introduced himself and the attending staff member. Director Russell then asked the Planner to provide a summary of the bylaw. Carly Rimell summarized the proposed zoning amendment for 3250 6th West Road, to rezone the subject property from 'Industrial 4' to 'Estate Lot Residential 3' within the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299, 2005.

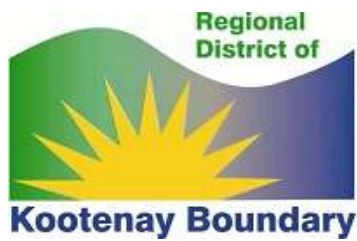
As there were no members of the public present Director Russell brought the meeting to a close.

The public hearing was adjourned 7:20 P.M.

I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary proposed zoning Bylaw No. 1579 to amend Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1299.

Recording Secretary

Chairperson

**STAFF REPORT**

Date: 13 Oct 2015 **File**
To: **Chair McGregor and Board of Directors**
From: Mark Andison, General Manager of Operations / Deputy CAO
Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described as:

6297 College Road, Grand Forks, B.C.
Electoral Area 'D' / Rural Grand Forks
Parcel Identifier: 016-323-998
Lot 1, D.L. 700, SDYD, Plan 43562
Owners: Donald and Debra Steinbach

History/Background Factors

The Building Official confirmed that there have been no changes concerning the above referenced property. The owners, Donald and Debra Steinbach, have constructed an addition to a single family dwelling at the above referenced property without completion of a final inspection.

Implications

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

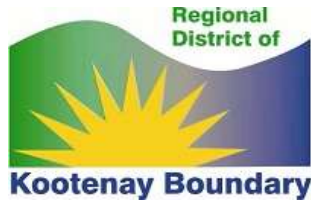
- Staff Report dated July 2, 2015 submitted to the Board regarding the building bylaw contravention;
- Letter dated October 5, 2015 inviting the Owners to the October 29, 2015 Board Meeting.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that that Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, D.L. 700, SDYD, Plan 43562.

**STAFF REPORT**

Date: 02 Jul 2015 **File**
To: **Chair McGregor and Board of Directors**
From: Mark Andison, General Manager of Operations / Deputy CAO
Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:

6297 College Road, Grand Forks, B.C.
Electoral Area 'D' / Rural Grand Forks
Parcel Identifier: 016-323-998
Lot 1, D.L. 700, SDYD, Plan 43562
Owners: Donald and Debra Steinbach

History/Background Factors

The owners, Donald and Debra Steinbach, have constructed an addition to a single family dwelling at the above referenced property without a final inspection. History and background factors are as attached.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner

12.1 Every owner shall:

- (h) give at least 72 hours notice to the authority having jurisdiction and request his inspection of the work:
- (v) after the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or portion of the building.

Implications

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable

Background Information Provided

- History / Background factors;
- Registered letter dated February 23, 2015;
- Letter dated June 23, 2014;
- Inspection report dated April 18, 2013;
- Building permit 12-0330D.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors invite the owners, Donald and Debra Steinbach, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, D.L. 700, SDYD, Plan 43562.



STAFF REPORT ATTACHMENT

Date:	July 2, 2015	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 6297 COLLEGE ROAD, GRAND FORKS, B.C. ELECTORAL AREA 'D' / RURAL GRAND FORKS PARCEL IDENTIFIER: 016-323-998 LOT 1, D.L. 700, SDYD, PLAN 43562 OWNERS: DONALD AND DEBRA STEINBACH		

History/Background Factors

The owners, Donald and Debra Steinbach, have constructed an addition to a single family dwelling at the above referenced property without a final inspection.

Aug. 10, 2012	Building permit application and documentation submitted to construct an addition to a single family dwelling;
Aug. 17, 2012	Building permit 12-0330D issued to construct an addition to a single family dwelling;
April 18, 2013	Framing inspection, re-inspection required;
June 20, 2014	Conversation with contractor regarding homeowners being indecisive;
June 23, 2014	Letter send to owners requesting a response by July 23, 2014;
Feb. 19, 2015	Bylaw contravention posted;
Feb. 23, 2015	First registered letter mailed to owners requesting a response by March 23, 2015;
March 3, 2015	Canada Post confirmation that the letter was successfully delivered;
July 2, 2015	To date, we have had no further contact from the owners regarding the building permit.



February 23, 2015

REGISTERED

Donald & Debra Steinbach
6297 College Rd.
Grand Forks, B.C.
V0H 1H2

**RE: Building Permit #12-0330D – Addition to Single Family Dwelling
6297 College Rd., Grand Forks, B.C.
Lot 1, DL 700, Plan 43562**

A recent review was carried out on your building permit file, which indicates that there has been no response to our letter sent June 23, 2014 requesting an inspection. An inspection has not been carried out on the above mentioned permit since **April 18, 2013**.

As required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 12.1 Every owner shall:

- (h) give at least 72 hours notice to the authority having jurisdiction and request his inspection of the work:**
- (v) after the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or a portion of the building.**

Please contact our Building Department at (250) 442-2708 and make arrangements to update or close your file by **March 23, 2015**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Regards,

A handwritten signature in cursive script, appearing to read "R. Silva".

Robert Silva, RBO
Building & Plumbing Official

RS:rt
attachment

Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688
email: building-gf@rdkb.com • web: www.rdkb.com





June 23, 2014

Don Stienback
6297 College Rd.
Grand Forks, B.C.
V0H 1H2

RE: Framing Re-inspection
6297 College Rd., Grand Forks, B.C.
Lot 1, DL 700, Plan 43562

A recent review was carried out on your building permit file, which indicates that an inspection has not been carried out since **April 18, 2013**.

It is very important that you contact the Building Department by **July 23, 2014** so your file can be updated.

Respectfully,

A handwritten signature in cursive script, appearing to read "R Silva".

Robert Silva, RBO
Building & Plumbing Official

RS:rt
attachment

*Conversation with Contractor
on June 20/2014. No progress
Owners not making decisions*

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688
email: building-gf@rdkb.com • web: www.rdkb.com



N. 12-0330D

INSPECTION CALLS: (250) 442-2708 or 1-877-520-7352

DATE PERMIT
GRANTED: Aug 14, 12**Regional District of Kootenay Boundary**BUILDING INSPECTION DEPT.
2140 Central Ave., Box 1965, Grand Forks, B.C. V0H 1H0PERMIT TO CONSTRUCT, ERECT, INSTALL, ALTER, ADD TO, REPAIR, MOVE,
OR DEMOLISH, A BUILDING, STRUCTURE, OR PLUMBING

INFORMED TO THE APPLICANT (REGULATIONS)

DON STIENBACK		ADDRESS: GRAND FORKS, B.C.		TELEPHONE:	
BEFORE THE ORDER GRANTS WITH CONSENT OF THE OWNER IS HEREBY GRANTED					
A PERMIT TO: ADDITION TO SINGLE FAMILY DWELLING					
AT: 6297 COLLEGE RD		FOLIO: 712		03679.030	
LOT: 1	BLOCK:	RANGE:	D.L. 700	PLAN: 43562	L.D.:
OWNER: DON STIENBACK		ADDRESS:		TELEPHONE:	
CONTRACTOR: ERNIE SIEBEN		ADDRESS:		TELEPHONE:	
<p>PARTICULARS - PERMIT IS ISSUED SUBJECT TO THE FOLLOWING SPECIAL REQUIREMENTS:</p> <p>ALL WORK TO CONFORM TO THE 2006 B.C. BUILDING CODE AND RELEVANT AREA 'D' BYLAWS.</p> <p>MINIMUM SETBACKS: FRONT 7.5M, INTERIOR SIDE 1.5M, EXTERIOR SIDE 4.5M, REAR 4.5M.</p> <p>PROPERTY PINS TO BE IDENTIFIABLE.</p> <p>MAXIMUM HEIGHT 10M FROM AVERAGE GRADE.</p> <p>STAMPED ENGINEERED TRUSS DESIGNS AND LAYOUT FOR 59 PSF GROUND SNOW LOAD TO BE SUBMITTED PRIOR TO FRAMING INSPECTION.</p> <p>CALL FOR: FRAMING & FINAL INSPECTIONS.</p>					

		FEES
AREA OF LIVING SPACE		
CONSTRUCTION VALUE	\$ 5000	
BUILDING PERMIT FEE		\$ 40
PLUMBING FIXTURES		\$ 0
DEMOLITION		
OTHER		
SUB-TOTAL		\$ 40
TITLE SEARCH		\$ 10
TOTAL		\$ 50
LESS DEPOSIT		
BALANCE OWING		\$ 50

WAIVER OF INDEMNITY

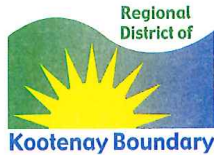
In consideration of the granting of this permit, the undersigned: (a) releases the Regional District of Kootenay Boundary and those acting on behalf of the Regional District of Kootenay Boundary from all claims and expenses which the undersigned may have or incur as a result of the issue of this permit or the enforcement or non-enforcement of the Regional District of Kootenay Boundary Bylaws or of the British Columbia Building Code; (b) indemnifies the Regional District of Kootenay Boundary from all such claims and expenses which may be made by any other person; and (c) acknowledges that the Regional District of Kootenay Boundary owes no duty of care to the undersigned or any one else in respect of these matters. The owner or contractor must give 72 hours notice upon completion of the work.

Don Stienback
Owner's Signature

R Silva
ROBERT SILVA, RBO
BUILDING INSPECTOR'S SIGNATURE

DATE PAID *Aug 17-12*

1. Prior to placing concrete in footings 2. After installation of drain tiles/damproofing/before backfilling 3. When framing completed 4. Insulation and vapour barrier completed 5. Before any part of plumbing system covered 6. Final Inspection - An occupancy permit is required prior to occupancy of building.



October 5, 2015

Donald and Debra Steinbach
6297 College Road
Grand Forks, B.C. V0H 1H2

**Re: Constructed Addition to a Single Family Dwelling without a Final Inspection
6297 College Road, Grand Forks, B.C., Electoral Area 'D' / Rural Grand Forks
Contravention of Building Bylaw No. 449
Lot 1, D.L. 700, SDYD, Plan 43562**

On July 30, 2015 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filed. The Board has therefore, adopted the following resolution.

"That Donald and Debra Steinbach be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 1, D.L. 700, SDYD, Plan 43562".

This hearing before the Board of Directors is scheduled for Thursday, October 29, 2015 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by October 21, 2015. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

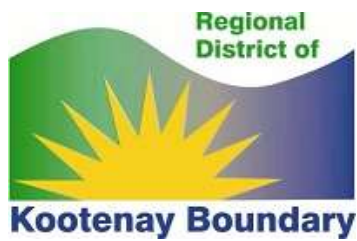
Yours truly,

Theresa Lenardon
Manager of Corporate Administration

Attachment

/sb



**STAFF REPORT**

Date: 13 Oct 2015 **File**
To: **Chair McGregor and Board of Directors**
From: Mark Andison, General Manager of Operations / Deputy CAO
Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described as:

5857 Snow Pines Crescent, Big White, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 017-446-449

Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938

Owner: Greg Newmarch

History/Background Factors

The Building Official confirmed that there have been no changes concerning the above referenced property. The owner, Greg Newmarch, has constructed an addition to a multi family dwelling at the above referenced property without a building permit.

Implications

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

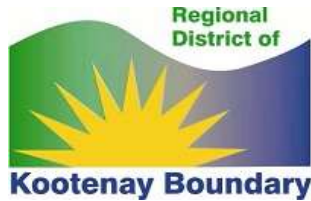
- Staff Report dated August 17, 2015 submitted to the Board regarding the building bylaw contravention;
- Letter dated October 5, 2015 inviting the Owner to the October 29, 2015 Board Meeting.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938.

**STAFF REPORT**

Date: 17 Aug 2015 **File**
To: **Chair McGregor and Board of Directors**
From: Mark Andison, General Manager of Operations / Deputy CAO
Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:

5857 Snow Pines Crescent, Big White, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 017-446-449

Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938

Owner: Greg Newmarch

History/Background Factors

The owner, Greg Newmarch, has constructed an addition to a multi family dwelling at the above referenced property without a building permit. History and background factors are as attached.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner:

12.1 Every owner shall:

b) obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

Implications

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

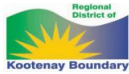
- History / Background Factors;
- Email dated April 21, 2015;
- Email dated January 15, 2015;
- Registered letter dated December 15, 2014;
- Registered letter dated November 13, 2014;
- Registered letter dated October 23, 2014;
- Photos taken October 23, 2014.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Greg Newmarch, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938.

**STAFF REPORT ATTACHMENT**

Date:	August 17, 2015	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 5857 SNOW PINES CRESCENT, BIG WHITE, B.C. ELECTORAL AREA 'E' / WEST BOUNDARY PARCEL IDENTIFIER: 017-446-449 STRATA LOT 67, D.L. 4176S, SDYD, STRATA PLAN KAS938 OWNER: GREG NEWMARCH		

History/Background Factors

The owner, Greg Newmarch, has constructed an addition to a multi family dwelling at the above referenced property without a building permit.

Oct. 23, 2014	Stop Work Order posted, photos taken;
Oct. 23, 2014	First registered letter mailed to owner requesting a response by November 24, 2014;
Nov. 13, 2014	Canada Post confirmation that the letter was returned unclaimed;
Nov. 13, 2014	Second registered letter mailed to owner requesting a response by December 12, 2014;
Nov. 22, 2014	Canada Post confirmation that the letter were successfully delivered;
Dec. 15, 2014	Third registered letter mailed to owner requesting a response by January 15, 2015;
Dec. 22, 2014	Canada Post confirmation that the letter were successfully delivered;
Jan. 13, 2015	Building permit application and documentation received for construction of an addition to a multi family dwelling;
Jan. 13, 2015	Email from owner following up application and documentation submission;
Jan. 15, 2015	Email to owner requesting additional documentation;
April 21, 2015	Email to owner requesting additional documentation;

Aug. 17, 2015

To date, we have had no further contact or documentation from the owner.

Robert Silva

From: Robert Silva
Sent: April-21-15 11:17 AM
To: 'gregnewmarch@gmail.com'
Subject: FW: 5857 Snow Pines Road, Big White

The Building Department of the Regional District of Kootenay Boundary sent an email to you on 15 January 2015 requesting documents in support of the above noted building permit application. The requested documents have not been received to date. Failure to submit the required documents to the Building Department of the Regional District of Kootenay Boundary may result in legal action being taken. Forward the documents requested in the below email to this office when obtained.

Robert Silva, RBO
 Building/Plumbing Official
 Regional District of Kootenay Boundary
 2140 Central Avenue
 Grand Forks
 phone (250) 442 2708
 fax (250) 442 2688
rsilva@rdkb.com
www.rdkb.com

From: Robert Silva
Sent: January-15-15 9:31 AM
To: 'gregnewmarch@gmail.com'
Subject: 5857 Snow Pines Road, Big White

This office is in receipt of the building permit application for the above noted property. The documents submitted are being reviewed for conformance with the BC Building Code and applicable Regional District of Kootenay Boundary Bylaws. The following documents are required prior to the issue of a building permit:

- 1) Letters of Assurance in the form of Schedule B's from Registered Professionals for the following disciplines:
 A) Structural, B) Geotechnical.
- 2) Two sets of drawings of the work sealed by the Registered Professional of Record for the discipline of Structural.

Please submit the above noted documents to the Building Department of the Regional District of Kootenay Boundary when obtained.

Respectfully

Robert Silva, RBO
 Building/Plumbing Official
 Regional District of Kootenay Boundary
 2140 Central Avenue
 Grand Forks
 phone (250) 442 2708
 fax (250) 442 2688
rsilva@rdkb.com
www.rdkb.com

Robert Silva

From: Robert Silva
Sent: January-15-15 9:31 AM
To: 'gregnewmarch@gmail.com'
Subject: 5857 Snow Pines Road, Big White

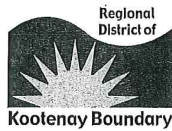
This office is in receipt of the building permit application for the above noted property. The documents submitted are being reviewed for conformance with the BC Building Code and applicable Regional District of Kootenay Boundary Bylaws. The following documents are required prior to the issue of a building permit:

- 1) Letters of Assurance in the form of Schedule B's from Registered Professionals for the following disciplines:
A) Structural, B) Geotechnical.
- 2) Two sets of drawings of the work sealed by the Registered Professional of Record for the discipline of Structural.

Please submit the above noted documents to the Building Department of the Regional District of Kootenay Boundary when obtained.

Respectfully

Robert Silva, RBO
Building/Plumbing Official
Regional District of Kootenay Boundary
2140 Central Avenue
Grand Forks
phone (250) 442 2708
fax (250) 442 2688
rsilva@rdkb.com
www.rdkb.com



December 15, 2014

REGISTERED

Greg Newmarch
940 Skeena Dr.
Kelowna, B.C.
V1V 2B2

Re: STOP WORK ORDER 14-0370BW – Alteration to Multi Family Dwelling
5857 Snow Pines Crescent, Big White, B.C.
Plan KAS938, Lot 67, DL 4176s

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated November 13, 2014. A **Stop Work Order** was posted on October 23, 2014 for construction of an **Alteration to a Multi Family Dwelling** at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **January 15, 2015**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Respectfully,

A handwritten signature in cursive script, appearing to read "R. Silva".

Robert Silva, RBO
Building & Plumbing Official

Attachment

Cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688
email: building-gf@rdkb.com • web: www.rdkb.com





November 13, 2014

REGISTERED

Greg Newmarch
940 Skeena Dr.
Kelowna, B.C.
V1V 2B2

**Re: STOP WORK ORDER – Alteration to Multi Family Dwelling
5857 Snow Pines Crescent, Big White, B.C.
Plan KAS938, Lot 67, DL 4176s**

This letter confirms the posting of a **Stop Work Order** on **October 23, 2014** for construction of an alteration to a multi family dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **December 12, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Respectfully,

A handwritten signature in dark ink, appearing to read "R. Silva".

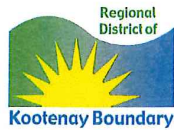
Robert Silva, RBO
Building & Plumbing Official

Attachment

RS:rt

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688
email: building-g@rdkb.com • web: www.rdkb.com





October 23, 2014

REGISTERED

Greg Newmarch
940 Skeena Dr.
Kelowna, B.C.
V1V 2B2

**Re: STOP WORK ORDER – Alteration to Multi Family Dwelling
5857 Snow Pines Crescent, Big White, B.C.
Plan KAS938, Lot 67, DL 4176s**

This letter confirms the posting of a **Stop Work Order** on **October 23, 2014** for construction of an alteration to a multi family dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

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obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **November 24, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

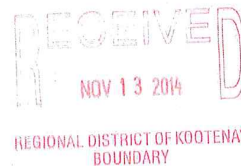
Respectfully,

A handwritten signature in blue ink, appearing to read "R. Silva".

Robert Silva, RBO
Building & Plumbing Official

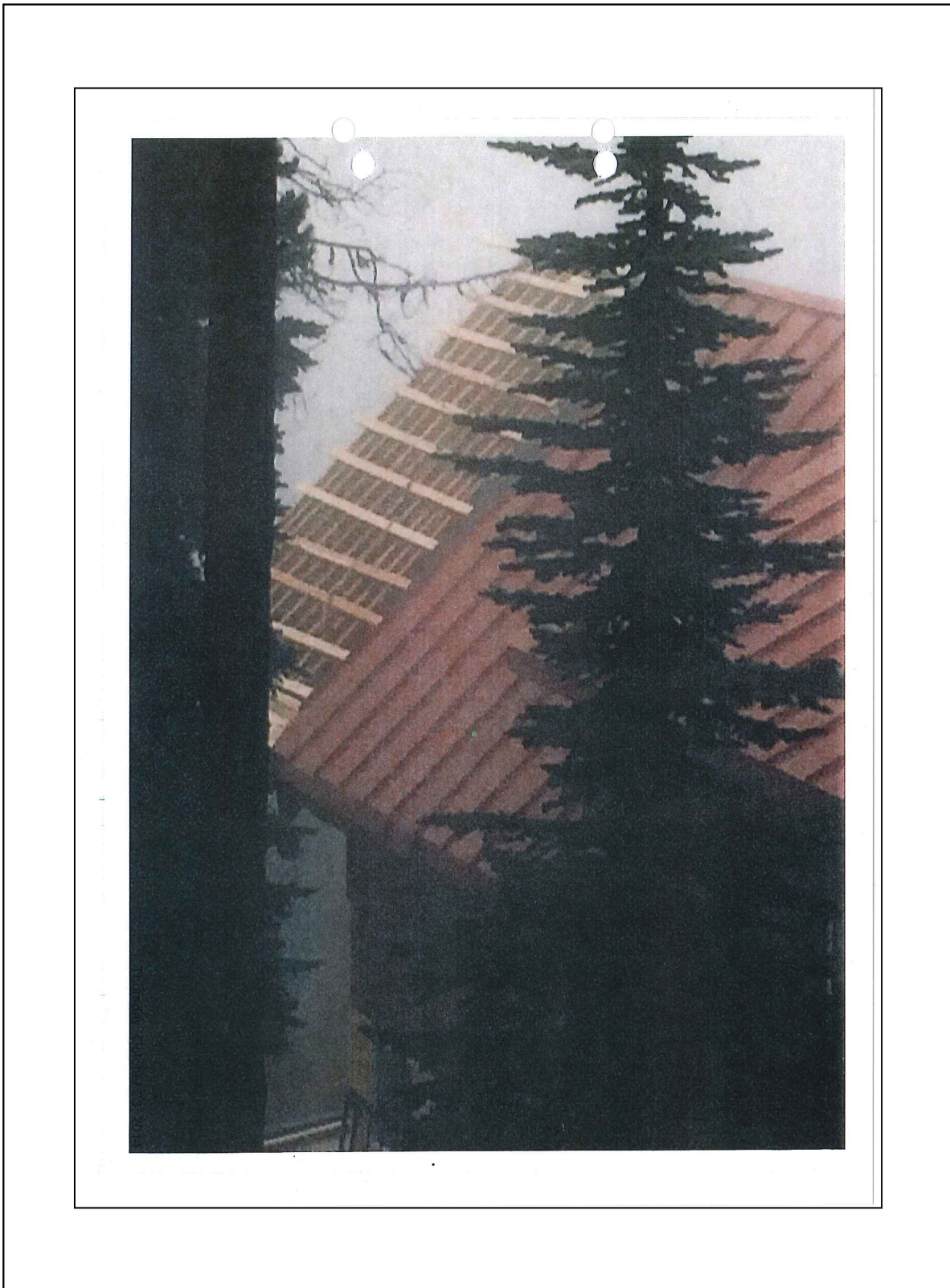
Attachment

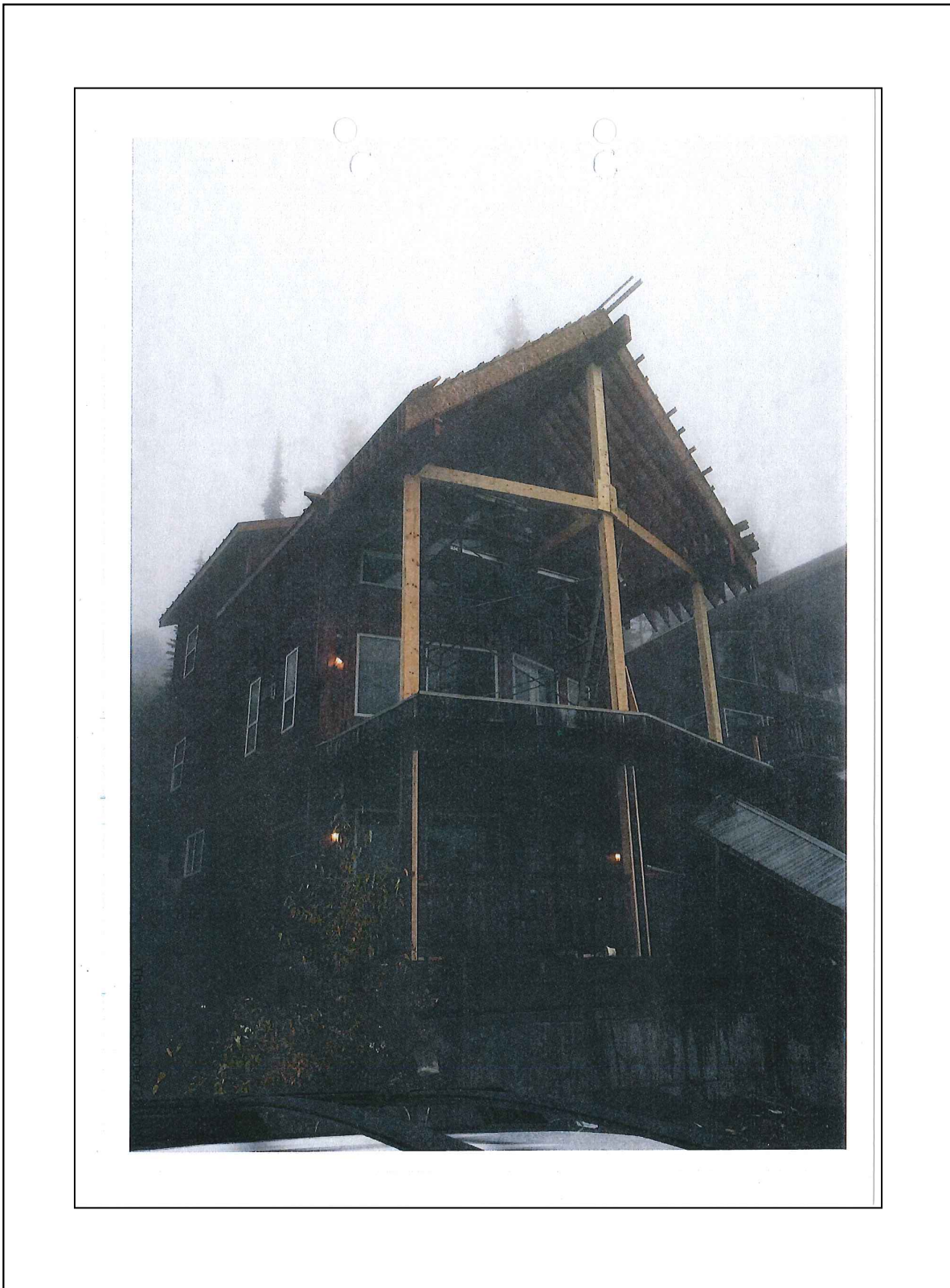
RS:rt

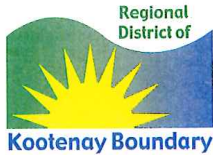


2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2700 • fax: 250 442-2688
email: building-gf@rdkb.com • web: www.rdkb.com









October 5, 2015

Greg Newmarch
940 Skeena Drive
Kelowna, B.C. V1V 2B2

**Re: Constructed Addition to a Multi Family Dwelling without a Building Permit
5857 Snow Pines Crescent, Big White, B.C., Electoral Area 'E' / West Boundary
Contravention of Building Bylaw No. 449
Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938**

On August 27, 2015 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filled. The Board has therefore, adopted the following resolution.

"That Greg Newmarch be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Strata Lot 67, D.L. 4176S, SDYD, Strata Plan KAS938".

This hearing before the Board of Directors is scheduled for Thursday, October 29, 2015 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 2140 Central Avenue, Grand Forks, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by October 21, 2015. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

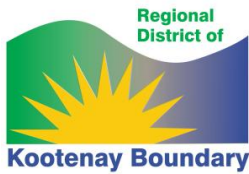
Yours truly,

Theresa Lenardon
Manager of Corporate Administration

Attachment

/sb





STAFF REPORT

Date: 21 October 2015
To: Chair McGregor and Members of the Board of Directors
From: Mark Andison, General Manager, Operations / Deputy CAO
Re: **Big White Security Contract**

File: Big White Security Contract

Issue Introduction

The purpose of this report is to outline the status of the Regional District of Kootenay Boundary's contract for the provision of security services at Big White and recommend that a new contract be signed for a six-month term.

History/Background Factors

The Regional District of Kootenay Boundary entered into a contract agreement with Securiguard Services Ltd. in 2009 for the provision of security services at Big White. The original contract was extended through to October 31, 2015 by means of extension agreements.

Residents and stakeholders have expressed some concerns and suggestions regarding the current contract terms. Recently staff and Director Gee met with the Big White Advisory Planning Commission and other stakeholders from the community, including a representative of Big White Resort, to discuss the contract and security issues generally. In the course of those discussions the general consensus of the group was that it would be beneficial to continue to contract with Securiguard Services Ltd. over the short-term (i.e. 6 months), but after that period the RDKB should go to a Request for Proposals process to determine whether there are other potential security service providers that may be able to provide an improved and/or more cost-effective service to the community. During the six month period community stakeholders and the RDKB will work together to develop new contract terms that more clearly document the security expectations of the contractor and provide a higher level of contractor accountability. The stakeholder group felt that providing an additional six-month period before going to a Request for Proposals may allow an opportunity for potential local contractors to be made aware of the contract opportunity and give them time to prepare a proposal submission for consideration.

Implications

Securiguard Services Ltd. has verbally indicated that they are willing to enter into a six-month agreement to continue providing security services at Big White. Staff has discussed with Securiguard some of the concerns raised by community members (eg. lack of adequately marked security vehicles, frequency of community patrols, etc.) and they have indicated a willingness to address those concerns, as well as an interest in bidding again on the contract in six months time.

If the Board of Directors agrees with the recommended direction suggested by the community stakeholder group, after the proposed contract is executed staff will begin to work with community stakeholders to prepare a Request for Proposals that addresses, wherever possible, the issues that stakeholders have identified prior to initiating a new Request for Proposals.

Background Information Provided

Proposed contract between the RDKB and Securiguard Services Ltd

Recommendation

That the Regional District of Kootenay Boundary Board of Directors approves the contract with Securiguard Services Ltd. for the provision of security services at Big White Ski Resort for a six-month period at a monthly cost of \$19,622.60. Further, that the Board of Directors authorizes the RDKB signatories to sign and enter into the contract.

THIS AGREEMENT made this day of , 2015 to have effect as of this date.

BETWEEN:

SECURIGUARD SERVICES LIMITED, a
body corporate having a place of business at
206 - 346 Lawrence Avenue
Kelowna, B.C. V1Y 6L4

(herein called "Securiguard")

OF THE FIRST PART

AND:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY, a
body corporate having a place of business at
843-202 Rossland Avenue
Trail, B.C. V1R 4S8

(herein called the "Client")

OF THE SECOND PART

WHEREAS:

- A. The Client is the local government responsible for the recreational resort community of Big White (herein called the "Site").
- B. Securiguard has agreed to provide security services to the Client (herein called the "Security Services"), and specifically, without limiting the generality of the foregoing, to patrol and maintain the security of the Site(s) premises and protect the Site personnel, and generally to provide such Security Services as Securiguard deems appropriate and as may be required by the Client from time to time;
- C. Securiguard and the Client have agreed to enter into this Agreement in connection with the provision of the Security Services;

NOW THEREFORE in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration (the receipt and sufficiency whereof are hereby acknowledged) the "Parties" covenant and agree as follows:

1. PROVISION OF SECURITY GUARDS

- 1.01 SECURIGUARD will provide security guards (herein called the "Security Guards") on the basis of one (1) Security Guard per shift (24 hours per day, seven days per week including statutory holidays from November 1st to April 30th) will be on Site to secure the premises. This number could be increased at the option of the Client.

2. TERM

- 2.01 The term of this Agreement is from November 01, 2015 to April 30, 2016.
- 2.02 Notwithstanding the term of this Agreement set out in paragraph 2.01, should either Party to this Agreement wish to terminate this Agreement prior to the end of the term, the Party wishing to so terminate this Agreement may do so by giving 90 days written notice of such termination to the other Party.
- 2.03 The Client will pay all amounts due to Securiguard for services performed to the date of termination.
- 2.04 Any and all services provided by Securiguard following the expiry or termination of this Agreement shall be on the same terms and conditions as are contained in this Agreement, or as negotiated at expiry or termination.

3. FEES OF SERVICE

- 3.01 The Client agrees to pay Securiguard for the services of each Security Guard in accordance with the following attached pay schedule.

Month	Base	Vehicle	Fuel Surcharge	Condo	Total
November	17,071.42	1,931.67	67.61	551.91	19,622.60
December	17,071.42	1,931.67	67.61	551.91	19,622.60
January	17,071.42	1,931.67	67.61	551.91	19,622.60
February	17,071.42	1,931.67	67.61	551.91	19,622.60
March	17,071.42	1,931.67	67.61	551.91	19,622.60
April	17,071.42	1,931.67	67.61	551.91	19,622.60
Totals	<u>102,428.52</u>	<u>11,590.02</u>	<u>405.66</u>	<u>3,311.46</u>	<u>117,735.60</u>

Extra coverage rates:

Time Category	Rate Per Hour	Regular	Overtime	D/Time	Stat. Rate
Regular Security Guard -		\$20.97	\$24.87	\$31.87	\$27.97

"Statutory Holiday" means statutory holidays applicable in the Province of British Columbia and recognized by Securiguard and the client. Within this agreement there will be 11 recognized Statutory Holidays

- | | |
|--------------|------------------|
| 1. January | New Year's Day |
| 2. February | Family Day |
| 3. April | Good Friday |
| 4. May | Victoria Day |
| 5. July | Canada Day |
| 6. August | BC Day |
| 7. September | Labour Day |
| 8. October | Thanksgiving Day |
| 9. November | Remembrance Day |
| 10. December | Christmas Day |
| 11. December | Boxing Day |

3.02 Any short notice requests for work will be billed at a rate no less than one and a half times the regular hourly billable rate. Any short notice cancellations of work will result in a four hour charge at the hourly rate at which the cancelled shift was to be billed. This cancellation fee will apply to each cancelled shift when more than one shift is cancelled at any one time. Short notice is defined as less than twenty-four hours before a requested shift is scheduled to begin. If a shift is cancelled while in progress, the entire scheduled shift will be billed.

3.03 The invoicing rates for the period November 2015 — April 2016 are agreed on as above.

4. CONFIDENTIALITY

4.01 Securiguard and its employees shall not at any time either during the term of this Agreement or thereafter divulge any confidential information with respect to the Client and its business, the secured premises, the names of employees or the Client, or any other information or security details, and all such information or knowledge shall be kept confidential and shall not in any manner be revealed to anyone.

5. ACCOUNTS

5.01 Monthly in advance, Securiguard will submit an invoice for the provision of Security Services, based on the contracted service requirements. The invoices will be based on a flat fee structure. Any additional services provided will be invoiced separately.

5.02 The Client will remit payment of each invoice to Securiguard at 300 - 1575 West Georgia Street, Vancouver, British Columbia V1Y 6L4 upon receipt of receiving each invoice.

5.03 The Client will pay interest at the rate of 24% per annum, calculated daily from the date of invoice and compounded monthly, on all bona fide amounts payable by the Client to Securiguard, which remain outstanding for more than 30 days after the receipt of the invoice relating to such amounts by the Client.

6. UNIFORMS, EQUIPMENT AND TRANSPORTATION

- a) Securiguard will provide all uniforms and equipment necessary for the Security Guards to perform their duties in accordance with this Agreement.
- b) The Client will provide at the site or reimburse Securiguard for all costs other than foregoing for a heated workspace and washroom facilities for the Security Guards to perform their duties in accordance with this agreement.

7. WORKERS' COMPENSATION

- 7.01 Securiguard will comply with all provisions to the *Workers Compensation Act*, British Columbia Regulation, as amended by BC Regulation, and all amendments thereto, and will comply with and will pay all assessments payable pursuant to the said *Act* that may be required as a result of the provision of the Security Services.

8. PAYMENT OF WAGES

- 8.01 Securiguard will pay all wages, holiday pay and all other related employee expenses required to its employees who provide the Security Services and will comply with all applicable statutes and regulations with respect to wages and the payment of wages and agreements of employment with respect to such employees, it being the intent of the Parties that the liability of the Client for the payment of the Security Services is strictly limited to the amounts referred to in paragraph 3.01.

9. INSURANCE

- 9.01 Securiguard shall maintain the following insurance coverage:
- a) comprehensive general liability insurance covering bodily injury or death to persons or loss or damage to property in the amount not less than \$5,000,000.
 - b) personal injury insurance covering the kinds of injuries usually covered by such policies, and, in addition thereto covering false arrest, detention or imprisonment, malicious prosecution, libel, slander, humiliation or defamation of character, invasion of privacy, wrongful eviction or wrongful entry, acts of discrimination (as permitted by law to be insured), in the amount of \$5,000,000.
- 9.02 The policies or contracts of insurance held by Securiguard in accordance with paragraph 9.01 will be written by an insurance company or companies satisfactory to the Client, will be in terms reasonably satisfactory to the Client, and will name the Client as additional insured.
- 9.03 Securiguard will provide the Client with evidence of insurance obtained in accordance with paragraph 9.01.
- 9.04 The amount of the insurance deductible will be disclosed by Securiguard upon written request.
- 9.05 The policies and contracts of insurance held by Securiguard in accordance with paragraph

9.01 shall contain a provision that the insurer shall provide notice in writing to the Client of:

- a) its intention to cancel said policies or contracts of insurance, or
- b) a material change to said policies or contracts of insurance such notice is given not less than 30 days prior to the date of cancellation or a material change, as the case may be.

10. BONDING

- 10.01 Employees of Securiguard providing the Security Services will be bonded for \$100,000 and the Client will receive compensation from the company issuing such bonds for the full amount of any loss suffered by the Client as a result of the negligence of any such employee up to the amount of such bond.
- 10.02 The bonds obtained by Securiguard in accordance with paragraph 10.01 will be issued by a company or companies acceptable to the Client, such acceptance not to be unreasonably withheld.
- 10.03 Securiguard will provide the Client with evidence of the bonds maintained in accordance with paragraph 10.01 acceptable to the Client from time to time as requested in writing by the client and will not alter, amend or cancel any of the bonds, or permit the term of any of the bonds to expire without first receiving the written consent of the Client.
- 10.04 The bonds maintained by Securiguard in accordance with paragraph 10.01 contain a provision that the issuer of such bonds shall provide 30 days prior notice in writing to the Client of:
 - a) its intention to cancel said bonds, or
 - b) a material change to said bonds.

11. QUALITY OF SECURITY GUARDS

- 11.01 Securiguard will ensure that only persons who are duly bonded and licensed under the *Private Investigators and Security Agencies Act* and who are trained and qualified to perform the duties required to be performed by the employees under this Agreement will be assigned to carry out such duties. At the written request of the Client, Securiguard will replace any employee who, in the opinion of the Client is not satisfactory.
- 11.02 The Client may audit the performance of any employee of Securiguard to ensure satisfactory completion of responsibilities.
- 11.03 The client may recruit Securiguard employees only after he/she has been on the site for a minimum of 10 months. Direct recruitment prior to 10 months of service on the site will require Securiguard's approval and a recruiting fee of \$2,000.

12. LABOUR DISPUTE

- 12.01 In the event of a strike, lockout or other labour disputes, whether involving employees of the Client or not, which involves picketing of the Site or the building in which the Site is located or which involves any other form of disruption with respect to the Site or such building, and regardless whether such picketing or other form of disruption is lawful or unlawful, Securiguard will use all reasonable efforts to continue to provide the Security Services in accordance with this Agreement.

13. NOTICE

- 13.01 Any notice required or permitted to be given under this Agreement will be in writing and may be given by delivering same, by facsimile or mailing same by registered mail in Canada with postage or charges prepaid to the following address:

- a) if to Securiguard:
 Securiguard Services Limited
 206 - 346 Lawrence Avenue
 Kelowna, B.C.
 V1Y6L4

 Attn: Manager, Interior BC.
- b) if to the Client:
 Regional District of Kootenay Boundary
 843 - 202 Rossland Avenue
 Trail, B.C. V1R 4S8

 Attn: Chief Administrative Officer

or to such other addresses as may be notified in writing from time to time by either Party to this Agreement.

- 13.02 Any notice delivered or sent by facsimile on a business day will be deemed conclusively to have been received on the day the notice was delivered or the facsimile sent.
- 13.03 Any notice sent by mail will be deemed to have been received five business days after the time of mailing, provided, however, that if at the time of mailing or between the time of mailing and the actual delivery of the notice postal services are disrupted for any reason, any notice sent by mail will be deemed to be delivered only when actually delivered;

14. TAXES

14.01 The Client will pay to Securiguard the applicable GST payable on the Service fees.

15. INDEPENDENT CONTRACTOR

15.01 The Parties are independent contractors, and no partnership, franchise, joint venture, agency, employment, fiduciary, master-servant or other relationship is intended or created by this Agreement. Securiguard will be solely responsible for the supervision, direction and control of the Security Guards retained hereunder.

16. FORCE MAJEURE

16.01 Subject to paragraph 12.01, neither Party will be liable for any delay or failure to perform its obligations under this Agreement resulting from a Force Majeure, "Force Majeure" means causes beyond a Party's reasonable control and without any fault or negligence by that Party, including without limitation, acts of God, labour disputes or disturbances, fire, flood, natural disaster, riots, acts of war, governmental regulations, general communication or utility failures or casualties.

17. INDEMNITY

17.01 The Parties expressly agree to indemnify and hold each other harmless from any and all claims arising out of any violation of any law, rule, regulation or order, and from any and all claims or liabilities for loss, damage or injury to persons or property of whatever kind or nature arising from the negligence, malfeasance or carelessness of the agents or employees of the indemnifying party. Notwithstanding the foregoing, neither Party will be liable for any special, indirect, consequential or incidental damages of the other Party or any other person even if such Party has been advised of the possibility of such damages, including but not limited to lost profits, lost revenue, economic loss, or failure to realize expected savings. Securiguard will have no liability whatsoever for any claim that is covered by a bond obtained pursuant to paragraph 10.1.

18. ENTIRE AGREEMENT

18.01 The provisions contained herein constitute the entire agreement between the Parties and supersede all previous communications, representations and agreements whether verbal or written, between the Parties with respect to the subject matter hereof.

19. HEADINGS

19.01 The headings appearing in the Agreement have been inserted for convenience of reference only and in no way define, limit, or enlarge the scope or meaning of the provisions of this Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the day and year first above written.

The Corporate Seal of
Securiguard Services Limited
was hereunto affixed
in the presence of:

Per: _____
Chief Executive Officer

Date: _____

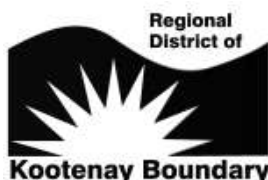
Regional District of Kootenay Boundary

Per: _____
Chair

Date: _____

Per: _____
Manager of Corporate Administration

Date: _____



STAFF REPORT

Prepared for meeting of October 2015

FrontCounter BC - License of Occupation			
To: Chair McGregor and Members of the Board			
Applicant: Central Okanagan Shotgun Sports Club (COSSC)		File No: E-10	
Location: Unsurveyed Crown Land, east of Highway 33, adjacent to Big White Road, north west of Big White Ski Resort			
Legal Description: All that unsurveyed Crown Land in the vicinity of District Lot 2713, SDYD		Area: ±24.1 ha (±60 acres)	
OCP Designation: N/A	Zoning: N/A	ALR status: N/A	DP Area: N/A
Contact Information: Jerry Johnson Senior Land Officer FrontCounterBC Kamloops, BC 250.828.4418 jerry.johnson@gov.bc.ca Referral # 77766286-004		Robert Larue, Agent Central Okanagan Shotgun Sports Club 3705 McCulloch Road Kelowna BC, V1W 4E9 250.861.4044 Bob.larue@shaw.ca	
Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

The RDKB has received a referral from FrontCounter BC for an application for tenure of Crown Land for a community facility. The applicant, Central Okanagan Shotgun Sports Club (COSSC), proposes a trap and skeet shooting facility on a ±24.1 ha portion of Crown Land, east of Highway 33, off Big White Road, in Electoral Area 'E' / West Boundary (see Site Location Map).

HISTORY / BACKGROUND FACTORS

In June 2013 the Central Okanagan Shotgun Sports Club was formed with approximately 108 members. Currently there are 20 members of COSSC which is down from their membership of 100 to 120 due to the fact the club has not had a location for its members and activities for 3 years.

COSSC submitted an application to FrontCounter BC in July of 2014 for Crown Land Tenure to build a facility within the jurisdiction of the Regional District of Central Okanagan (RDCO). The proposed location was on Crown Land approximately 10 km north east of Peachland, in the Trepanier Creek Area.

This referral was not supported by the RDCO for the following reasons;

- concerns regarding development within close proximity to Trepanier Creek which is sensitive habitat for rainbow trout and kokanee;
- the land was identified as important winter range for mule deer;
- concerns with clearing and extraction activities having the potential to result in the introduction and spread of invasive weed species;
- concerns that the land was outside of a fire protection area and that discharge of firearms could be a possible ignition point for wildfires;
- there were concerns regarding existing trails in the area which also used a portion of the parcel of crown land;
- concerns of negative impacts on water quality;
- the proposal of a trap and skeet shooting facility and associated uses were not in compliance with their 'Rural 1' zone of their Zoning Bylaw No. 871;
- the application would have required a rezoning application where there was not much support for the proposal.

The COSSC is now seeking a new location for their proposed trap and skeet shooting facility. The proposed location of the facility is on unsurveyed Crown Land, east of Highway 33, adjacent to Big White Road, with proposed access from Joe Rich Forest Service Road, in Electoral Area 'E' / West Boundary. There is no Official Community Plan for this area or Zoning Bylaw.

The proposed facility would require a ± 24 ha portion of Crown Land (*see Applicants' Submission*). The proposed area of license is compliant to the Canadian Firearms Regulation for Ranges, to allot enough space for shot fall. The area used specifically for the clubhouse, septic, storage, trap and skeet shooting stations, daytime vehicle parking and related work areas would be ± 5 hectares. This ± 5 hectare portion is the only area proposed to be cleared and leveled aside from a 50 to 75 meters deep area directly in front of the shooting stations to accommodate for the marking of target distances and provide a clear view of launched targets.

There are no residences nearby the proposed area although there are 3 areas within proximity which hold a license of occupation on a portion of the unsurveyed Crown Land. These license holders use the area for gravel extraction and astronomical observatory purposes.

PROPOSAL

The Central Okanagan Shotgun Sports Club has made an application for a License of Occupation to construct a trap and skeet facility which would include a clubhouse and associated amenities. The total area requested is ± 24 ha. The total term requested is 30+ years. It is a not-for-profit society and would be available to the general public.

The proposed development is scheduled to take place in 3 phases which are to be completed as funding becomes available. The proposed phases are as follows.

Phase 1

Would include the clearing, grubbing, and leveling required for the immediate installation of access to the site. The access would be a graveled entrance along with the driveway. It would also include installation of 1 skeet field, 1 trap field, a temporary storage container (sea can) and a portable toilet facility. The intent of the COSSC is to provide a location in order to increase membership and generate revenue with as minimum expenditure as possible.

Phase 2

Would include the installation of a second skeet field, 1 sporting clay course, 5 stand and 1 to 2 additional trap fields which could be expected to be added within 3 to 5 years from completion of Phase 1. A clubhouse, small storage building and groomed work area would be added as renewed revenue from Phase 1 allows.

Phase 3

Would most likely conclude all of the remaining development plans of the property including the addition of the last trap fields, a sporting clay course and parking facilities for overnight visitors to tournaments and events. All 3 phases of development are anticipated to be completed within 5 to 10 years.

IMPLICATIONS

There were many implications associated with the previous location which the COSSC proposed. Since that time they created a new set of criteria which would help them avoid many of the conflicts they experienced with their first application within the RDCO. One of these concerns was fire protection, although this area is not within the fire protection area it is within proximity to Big White Ski Resort and the Big White Fire Department.

There is no zoning bylaw or OCP to limit the use of the landscape from a local government perspective.

COSSC does not intend to fence the property, however the Canadian Regulations for Shooting Ranges would have regulatory authority over the facility. They have not confirmed whether or not fencing would be required. If the Chief Firearms Range Inspector for BC should deem fencing necessary the COSSC would then need to initiate dialogue with the BC Cattleman's Association.

There would be properly placed signage which is compliant with the Canadian Regulations for Shooting Ranges. The intention of the COSSC is to use the existing natural mature timbre, as well as the developing reforested conifers, as screening to obscure any public view of the developed site, in addition to the wind protection they would provide. As per the Canadian Firearms Regulation for Ranges, the COSSC would be required to post the full perimeter of the property with appropriate signage declaring 'Danger Shotgun Range' to notify persons from straying inside the shot fall areas. A sign would also be placed at the entrance to the property to indicate the use of the area.

The proposed hours of operations would be year round for regular members practice which would be every Wednesday and Saturday from 9:00 am until dusk. There would be occasional shooting on a non-event scheduled Thursday or Friday 9:00 am to dusk throughout the year. Occasional daytime use outside of these hours would be allowed on a special request basis.

After the conclusion of all phases of development there could be as many as 8 to 10 tournament events held per year which would likely span Thursday at 9:00 am and conclude Sunday at dusk. There could also be 5 casual events which would be held on a Sunday starting at 9 :00 am concluding at dusk. The casual events typically occur during the off season that is from late fall, during the winter and would conclude in early spring.

Overnight parking of RV's and automobiles would only take place during tournaments or special events. The typical requirement for parking spaces for these events is ± 30 . Parking on an average day would require ± 20 spots where the highest volume anticipated would be ± 40 for a busy tournament. The capacity has been planned for in their proposal.

There has been discussion within the COSSC that there may be a possible need in the future to have a caretaker on site if theft, vandalism or public safety or liability was to become an issue due to the remote location of the property. The neighbouring license of occupation holder, the Okanagan Astrological Society, has had issues with vandalism in the past.

At this time one access to the property is proposed off Joe Rich Forest Service Road. The COSSC affirm this is best to eliminate or reduce illegal access to the proposed facility and to respect the neighboring Okanagan Astrological Society in order to reduce light pollution which could interfere with their activities.

There was no documentation which demonstrates whether potable water would be available to the site and whether the soil is suitable for installation of a septic system. It is however inferred in the application that this was a piece of the criteria which was required in the selected location.

This proposed area for a License of Occupation is not within proximity to any residences.

The COSSC may also require a Free Use Permit and License to cut for clearing and grubbing for the installation of fields.

ADVISORY PLANNING COMMISSION COMMENTS

The referral was sent to both the Big White APC due to its proximity to the resort and to the Electoral Area 'E'/ West Boundary APC since it was within their jurisdiction.

Big White Advisory Planning Commission Recommendation:

"This committee would not object if the corridor of trees on the Big White Road side of property can be maintained."

Electoral Area 'E'/ West Boundary Advisory Planning Commission Recommendation:

"The committee does not support this application because of its potential impact on the wildlife in the area, reduction of useable land for timber, carving up the region into another business area and having such an inordinate large piece of land for such few people."

PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS

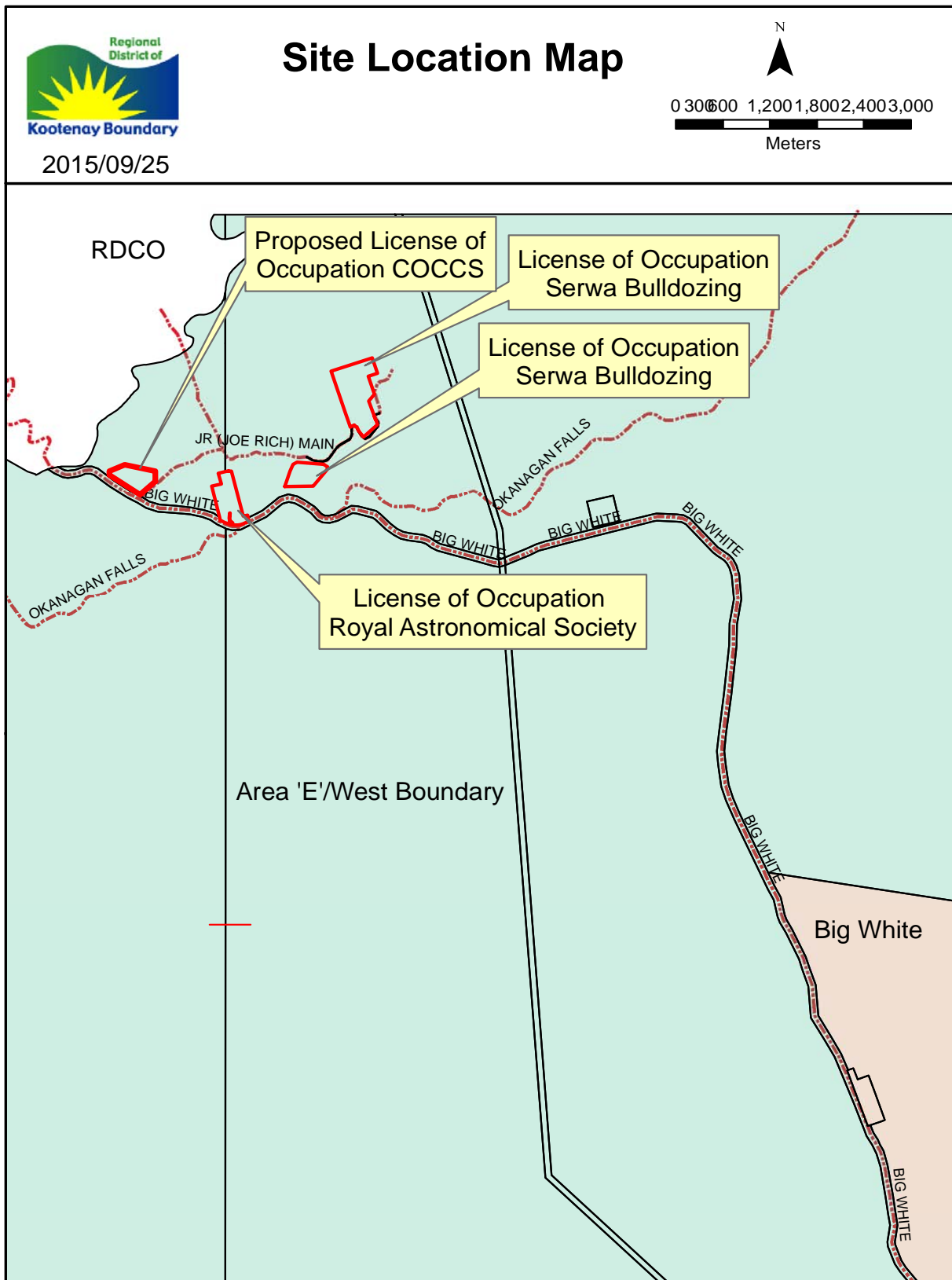
FrontCounter BC, is requesting comments from the Regional District of Kootenay Boundary regarding local government land use bylaws and to provide the opportunity for comment. As this proposal is within a region of Electoral Area 'E'/ West Boundary which has no official community plan or zoning bylaw, there is no mechanism from a bylaw perspective to manage this proposal.

ATTACHMENTS

Site Location Map; Applicants' Submission

RECOMMENDATION

That Regional District of Kootenay Boundary Board of Directors advise that while there is no land use planning for the lands that are the subject of the FrontCounter BC referral for a License of Occupation for a ±24 ha Trap and Skeet Facility in Electoral Area 'E'/ West Boundary, east of Highway 33, off Big White Road, on unsurveyed Crown Land in the vicinity of District Lot 2713, SDYD, that the comments from the Advisory Planning Commissions be forwarded to the Crown for consideration.



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Central Okanagan Shotgun Sports Club

Land Search Criteria

Availability

Must be available to our non-profit organization for negligible lease amount over a long term minimum of 20 Years

Location

Proximity to Kelowna: * Max Distance of 30 KM & Max Travel Time of 30 Minutes from City Hub

Noise Allowance: Far enough away from private residences and areas occupied or used by the public

Access: Paved & well maintained road to property 365 Days a Year.

Power: Power must be available adjacent the property with minimum distance to new facility location

Rights and Caveats

Property must be free of any existing or initiated rights or caveats by others that could deny BC Land Lease Application

No current Aboriginal Land Claims established or pending

No current Mining Claims assigned established or pending

No Logging or Timber Rights assigned or pending

No current lease or purchase applications established or pending

Lay of the Land

Direction: Facing North away from any roads or public access areas.

Size: * Must have a level area a large enough to accommodate Trap & Skeet Fields that is wide and deep enough to contain shot fall within the property boundaries.
(Approx 800 meters wide East to West by 400 Meters Deep North to South) 32 Hectares or 80 Acres

Contours: * Must be High and Dry where any clubhouse facilities, parking areas Trap & Skeet Fields and shot fall areas could be constructed

Soil / Ground Type: *Capable of being leveled and groomed with minimal cost using standard D-6 type equipment.
*Must have no drainage into creeks or watershed area from the entire 40 Acre shot fall area
*Should not have heavy forestation required to be removed
*Have an area on property must be capable of passing ground perk test for septic field.
*Ground water availability capable of sustaining Potable Water Well for Washroom and Kitchen facilities

Zoning: * Must be zoned for recreational usage or capable of being zoned for Recreational Shooting Sports Usage

Applicants' Submission

2.

Site: COSSC – Big White Road & Joe Rich Main FSR

Metes & Bounds Description

Beginning at the most southerly corner of the proposed site as the point of commencement being the intersection of North Boundary of Big White Road and the West Boundary of The Joe Rich Forest Service Road:

Thence 328 metres at 46 Deg 45 Min

Thence 226 metres at 0 Deg 0 Min

Thence 467 metres at 284 Deg 26 Min

Thence 264 metres at 230 Deg 50 Min

Thence 110 metres at 180 Deg 00 Min

Thence 509 metres at 124 Deg 47 Min

to the point of commencement containing 24.1 ha

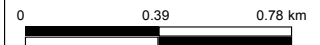
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iMapBC Mapping

Legend

TileCache



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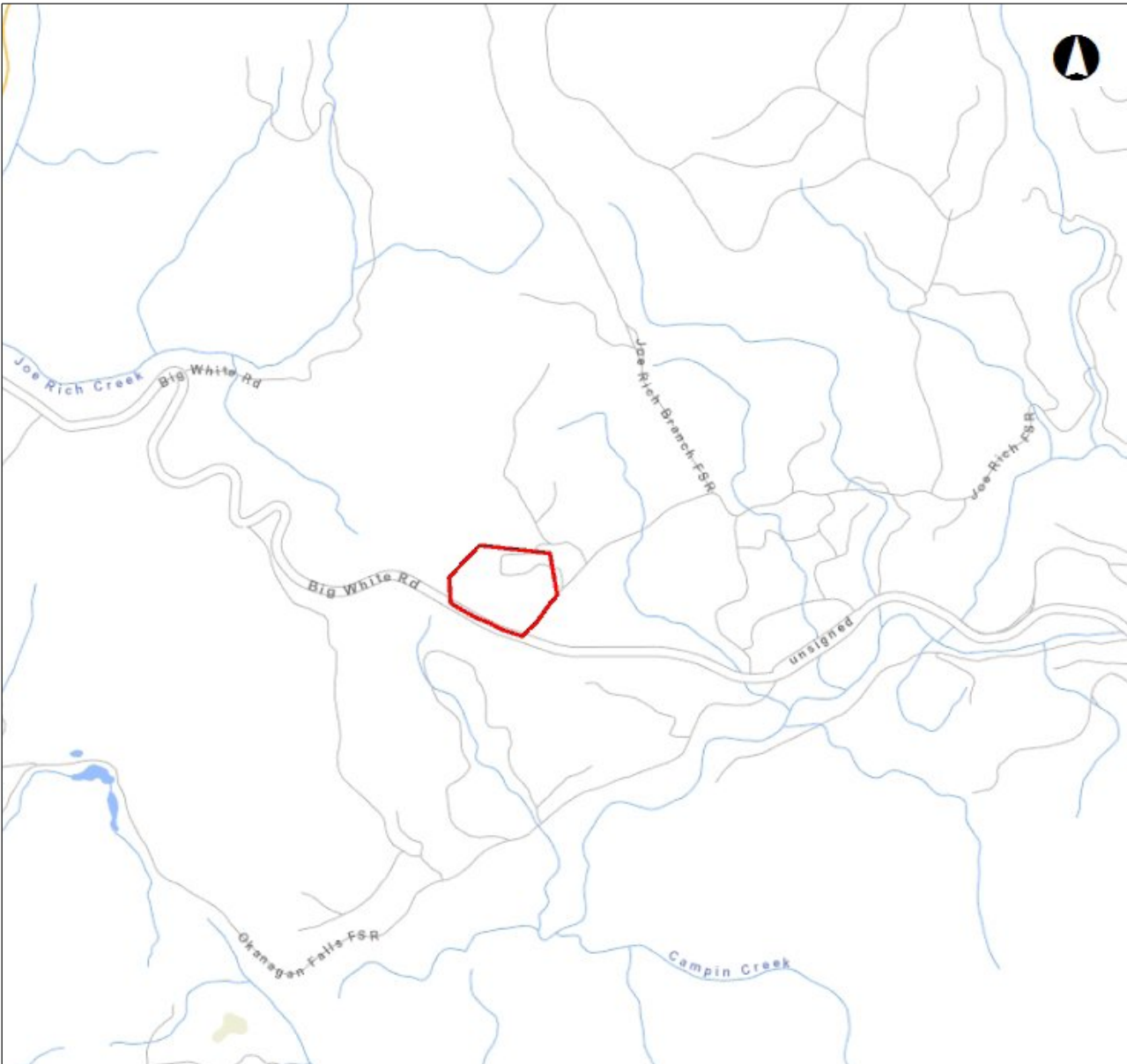
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Datum: NAD83

Projection: NAD_1983_BC_Environment_Albers

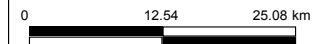
Key Map of British Columbia



iMapBC Mapping

Legend

TileCache



1: 617,223

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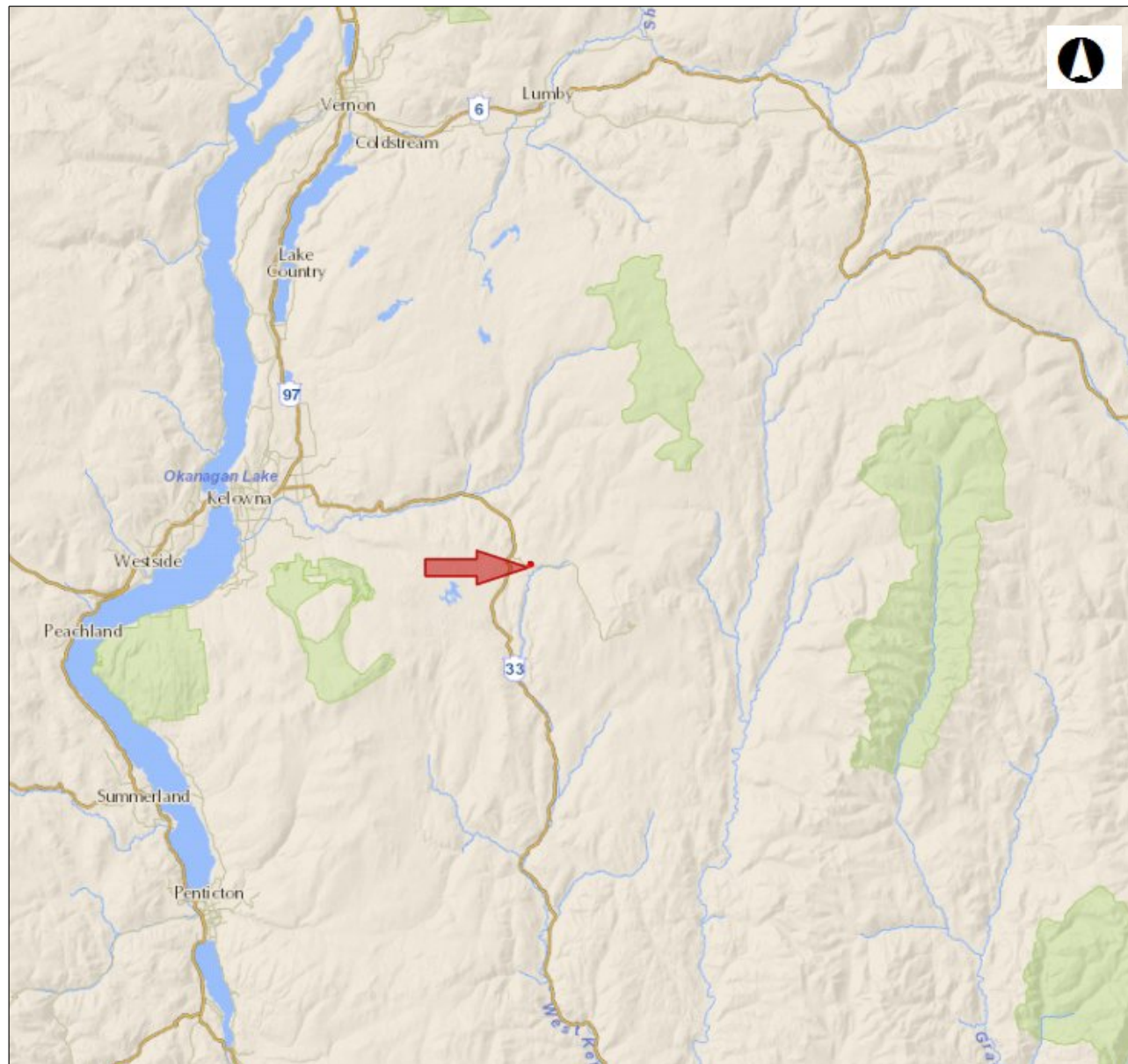
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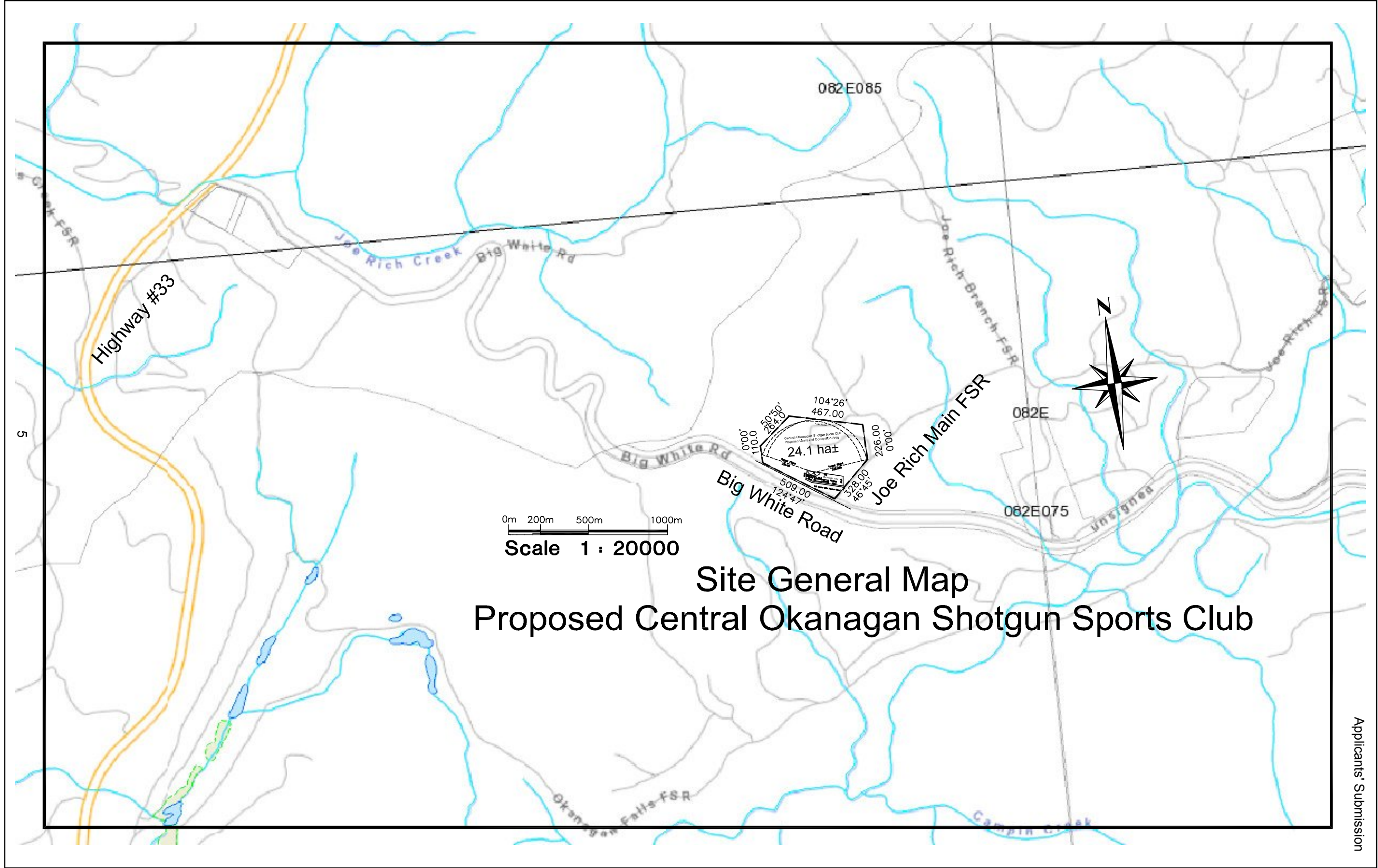
Datum: NAD83

Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia

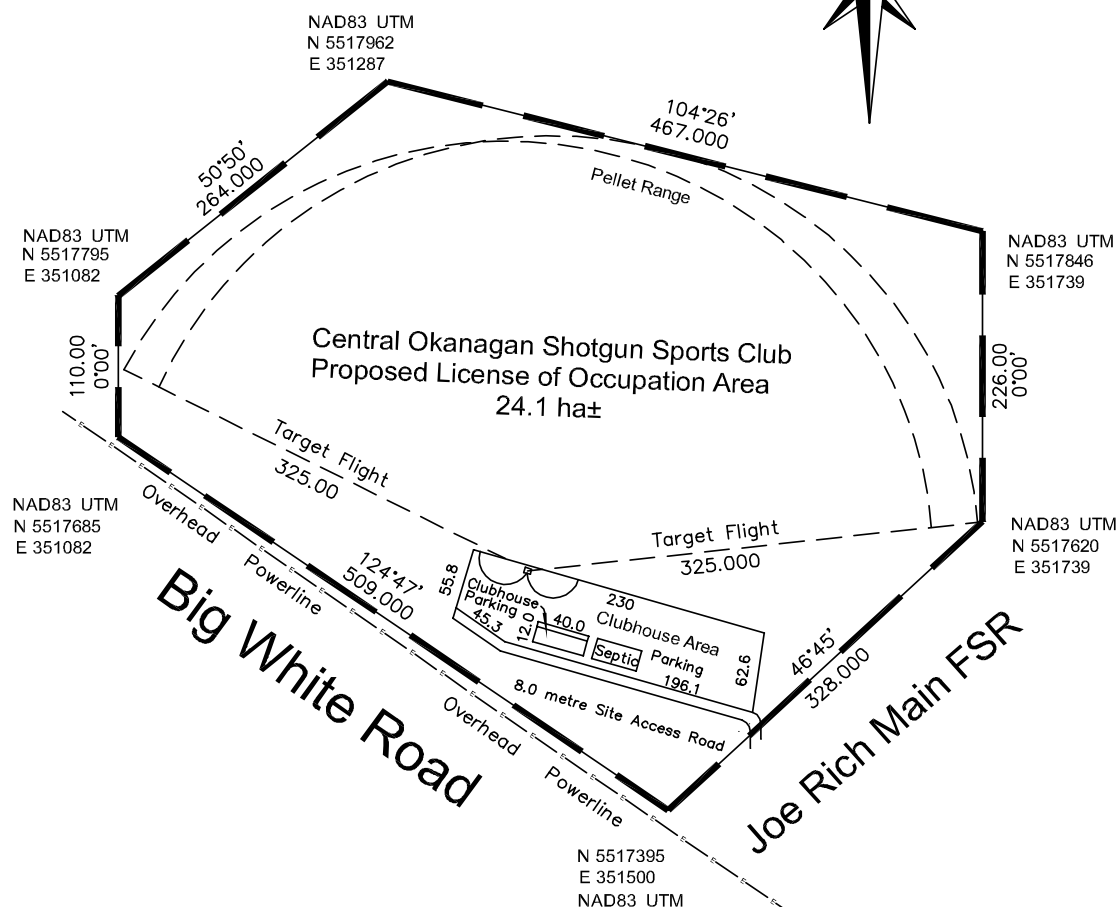
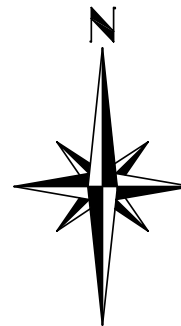


Applicants' Submission



Applicants' Submission

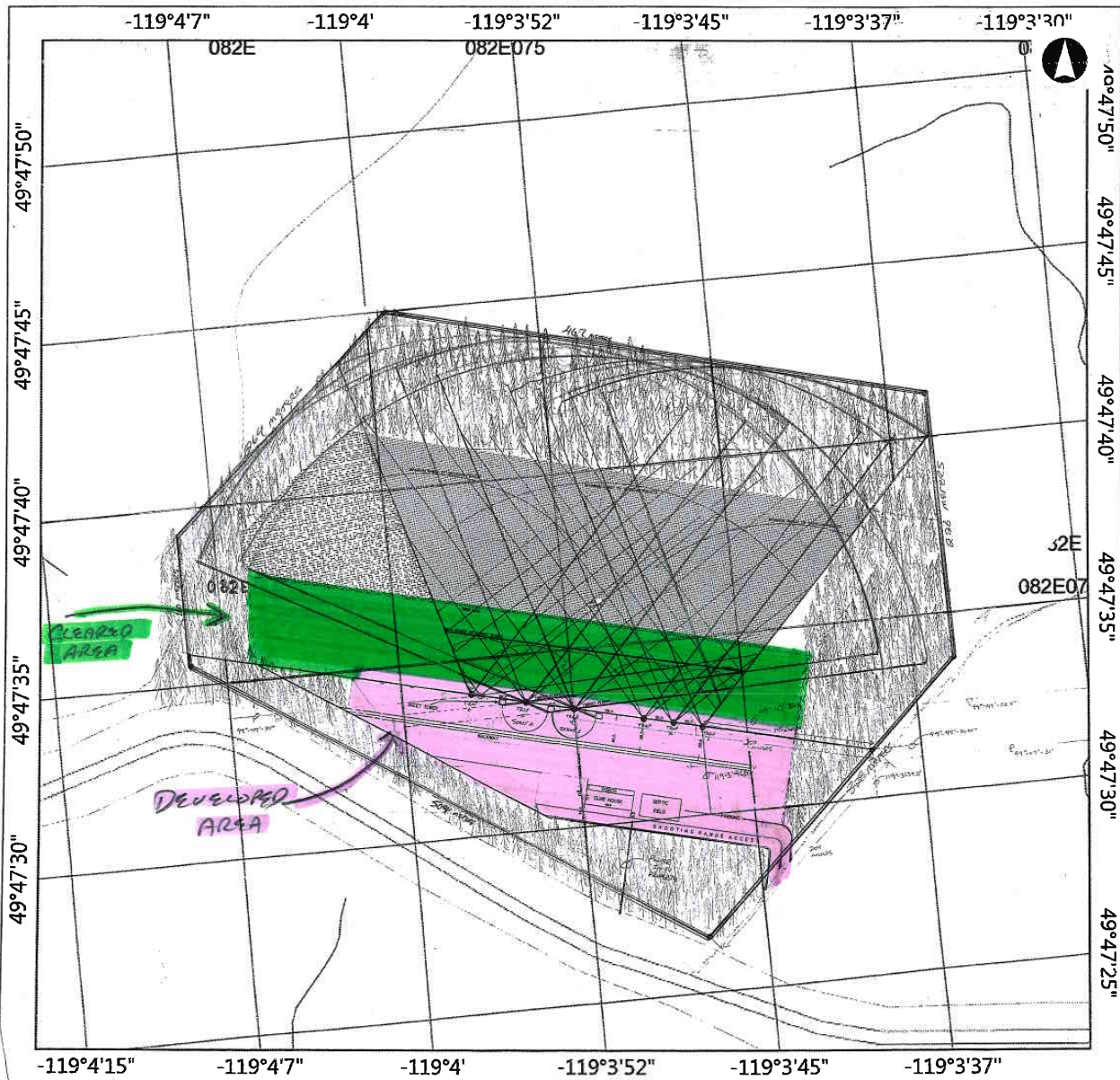
Central Okanagan Shotgun Sports Club Sketch Plan for License of Occupation Application Over Unsurveyed Crown Land Regional District Of Kootenay Boundary Community Institutional Designation


AllTerra

Land Surveying Ltd.

www.AllTerraSurvey.ca

Ph: 250.452.9298 File: 315238-COSSC July 2015



Online Cadastre

Legend

- ☐ Land Act Survey Parcels
- ☐ Integrated Cadastral Fabric
- First Nations Treaty Lands - FIRST_NATION_NAME
 - Huu-ay-aht First Nations
 - Ka:'yu:'k'th/Che:k'tles7et'h' First Nations
 - Nisga'a Nation
 - Toquaht Nation
 - Tsawwassen First Nation
 - Uchucklesaht Tribe
 - Uchuellet First Nation

(1:20,000) Water - Lake, Re Themed

FCODE

Mina - Tallinn Dand

0 0.10 0.20 km

1:1250

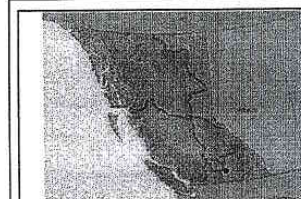
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Datum: NAD83
Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia



Applicants' Submission

ITEM ATTACHMENT # c)



Appendix Submission



Page 231 of 286



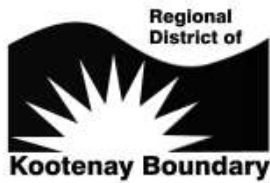
Appendix Submission



Appendix Submission



Applicant Submission



STAFF REPORT

Prepared for meeting of October 2015

Medical Marihuana – Notification for Production License			
To: Chair McGregor and Members of the Board			
Owners: M&J Orchards Ltd. Mervyn and Joan Geen		File No: E-1549-04859.000	
Location: Myers Creek Road, east of Rock Creek, Electoral Area 'E'/West Boundary			
Legal Description: DL 1549, except plan B4022 B7361 9525 28589 H1 sublots C&D		Area: 245 acres (99 ha)	
OCP Designation: N/A	Zoning: N/A	ALR status: Partially In	DP Area: N/A
Contact Information: Mervyn Geen S102, C8, RR2 Rock Creek, British Columbia VOH 1Y0 250.449.5059 greenworksrx@nethop.net			
Report Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

The Regional District has received this notification of an application for a federal medicinal marihuana production license on the above referenced parcel, located east of Rock Creek in Electoral Area 'E'/ West Boundary (*see Site Location Map, Subject Property Map; Applicant Notification*).

HISTORY/BACKGROUND FACTORS

This 245 ha parcel is located in Electoral Area 'E'/ West Boundary. There is no Official Community Plan or Zoning Bylaw within this portion of Electoral Area 'E'/ West

Boundary. However, the subject property is partially in the ALR and therefore must abide by the regulations set out by the Agricultural Land Commission.

The parcel was the subject of a two lot subdivision application on the portion outside of the ALR in 2008. The Ministry of Transportation and Infrastructure did not grant preliminary layout approval, as the proposed northern lot did not have legal access or front a constructed public road (Madge Road). The applicant was required to acquire and construct road access which satisfied Ministry standards. They did not pursue this in the allotted time and the application lapsed.

The parcel was again the subject of a two lot subdivision proposal in 2010. The majority of ALR land was to remain intact aside from a small portion in the north east corner. The subdivision was not approved as the proposal contained land within the ALR, approval was first required from the ALC. It appears no subdivision application was ever submitted to the ALC.

PROPOSAL

The applicant is notifying the Regional District of Kootenay Boundary of their intention to establish a medicinal marihuana facility on the parcel. Notification to local police, fire authority and applicable local government is the first step for a license to produce. Health Canada requires that the local government not have any objections to the location of a Medical Marihuana for Medical Purposes Regulations (MMPR) Facility. The specifics of the facility are not provided, other than the production site will be housed in a compound on the ALR portion of the property.

IMPLICATIONS

New federal regulations for licensing of medical marihuana facilities became effective October 1, 2013. One of the requirements is that an applicant must notify the local police force, local fire authority and local government of their application (*see Client Bulletin*).

Concerning the provision that local government not have any objections to the proposed location, the federal government has stated it will respect local government zoning in determining whether to issue production license. However, there are no RDKB zoning bylaws applicable to this parcel. In addition to local government approval the proposed facility must obtain applicable federal and provincial permits to be operational.

Regarding provincial land use the Agricultural Land Commission has determined producing marihuana for medical purposes constitutes as "farm use" under the *Agricultural Land Commission Act*. This includes some accessory uses in developing and marketing the product. However, not all accessory uses will necessarily be permitted on ALR land. Determining an accessory use is contingent on the use being necessary and commensurate with the primary function of the operation to produce an agricultural product (*see ALC Information Bulletin*). As the proposed facility will be located on the ALR portion of the parcel it likely satisfies ALC requirements, per the discussion above.

Health Canada requires that a MMPR facility be more than 500 meters from any residence, the applicants assert this setback will be met.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Subject Property Map

Applicant Notification

Client Bulletin

ALC Information Bulletin

RECOMMENDATION

That the staff report regarding the notification submitted by M&J Orchards to establish a federally licensed Marihuana for Medical Purposes Regulations (MMPR) Facility in Electoral Area 'E' West Boundary, off Myers Creek Road, east of Rock Creek, on the property legally described as DL 1549, except plan B4022 B7361 9525 28589 H1 sublots C&D, be received.



2015/07/16

Site Location Map

Scale 1:120,000

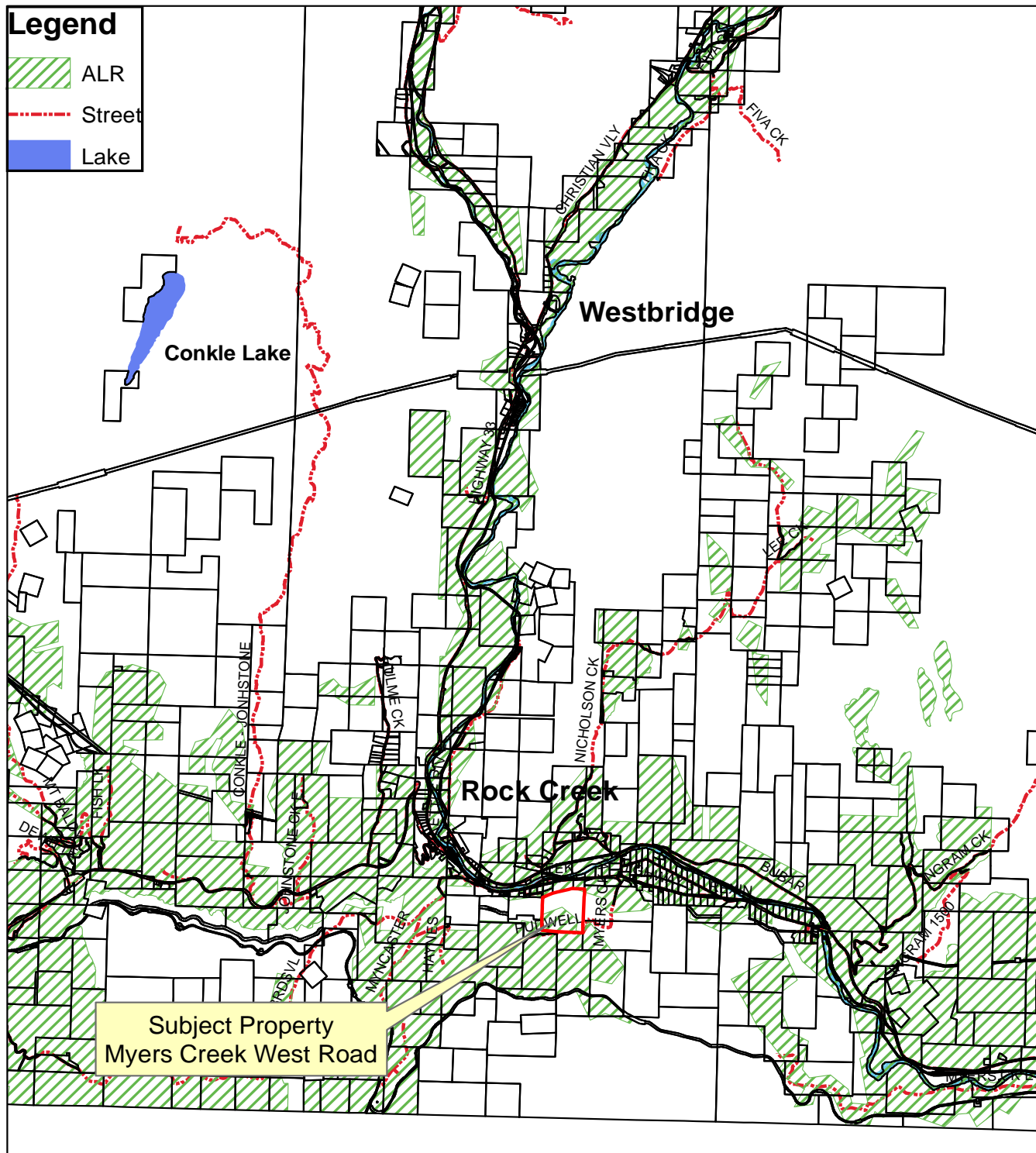


0 625,250 2,500 3,750 5,000

Meters

Legend

-  ALR
-  Street
-  Lake



Subject Property
Myers Creek West Road

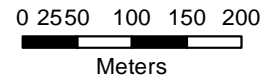
P:\GIS\VRDKB\MapDocuments\Routine Maps\Site Location Map\Area 'E'\West Boundary\2015-07-07_SLM_MJ_Orchards_MMPR



2015/07/16

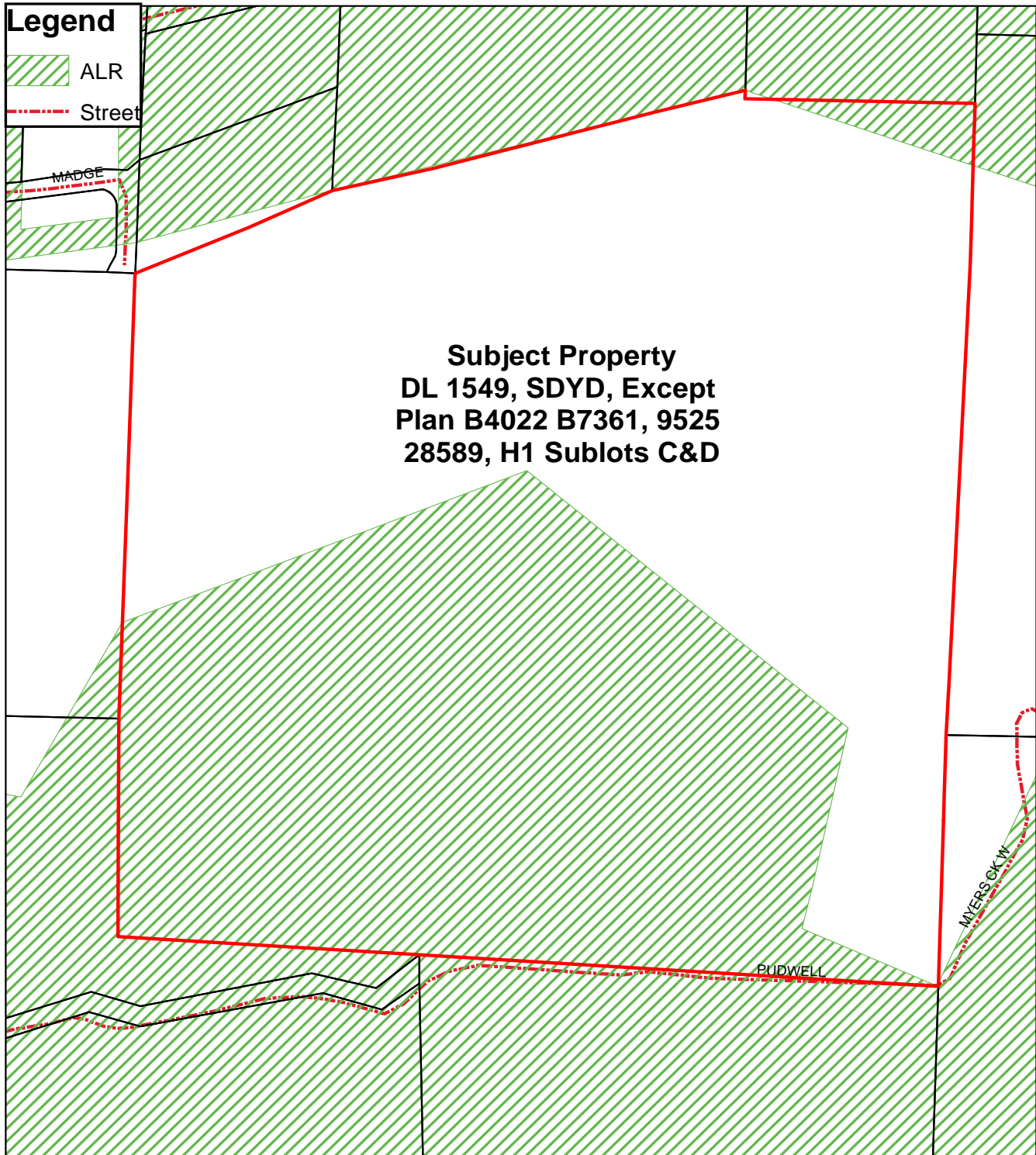
Subject Property Map

Scale 1:6,000



Legend

-  ALR
-  Street



Subject Property
DL 1549, SDYD, Except
Plan B4022 B7361, 9525
28589, H1 Sublots C&D

P:\GIS\IRDKBMapDocuments\Routine Maps\Subject Property Map\Area 'E'\West Boundary\2015-07-07_SPM_MJ_Orchards_MMPR

Applicant Notification

Donna Dean

From: Merv Geen [greenworksrx@nethop.net]
Sent: July-09-15 3:30 PM
To: Donna Dean
Subject: RE: MMPR application

Hi Donna
 Health Canada requires that the municipal authority has no objection to the location of a MMPR production facility. I assume that since the location of the proposed facility in question is in an un-zoned area, the Regional District will not be in a position to refuse permission for the facility at this point. If and when we get to actually building a facility the usual building permits will be applied for. We already have a letter from the ALC that the proposed facility fits with the ALC regulations

DL 1549, Except Plan B4022, B7361, 9525, 28589, H1 Sub lots C&D. (PID 0147-779-099)

Is the correct legal description of the subject parcel

Cheers
 Merv Geen

-----Original Message-----

From: Donna Dean [mailto:ddean@rdkb.com]
Sent: Thursday, July 9, 2015 2:10 PM
To: Merv Geen
Cc: Vicki Gee
Subject: RE: MMPR application

Hi Merv,

Unfortunately I did not receive your previous emails. Often emails with the correct extension, but incorrect name are redirected, however these were not.

I understand this referral to the RDKB is part of your notification requirements for Health Canada. The Planning and Development Department forwards these referrals to the local Advisory Planning Commission (APC) and Electoral Area Services (EAS) Committee for information only. The next APC meeting is scheduled for August 4th and since the EAS Committee will not be meeting in August the information will be referred to the Board of Directors for their August 27th meeting. If additional comments are made at those meetings they will be forwarded to you.

According to your email below the proposed facility would be on the ALR portion of the parcel and as you state below the cultivation of marijuana is permitted in the ALR. The following link is to an information bulletin by the Agricultural Land Commission on that subject:
<http://www.alc.gov.bc.ca/alc/DownloadAsset?assetId=28F687FC8AB640CFB33D46FB3F1B30EC>

The subject parcel is in an un-zoned portion of Electoral Area 'E'/West Boundary, so the Regional District has no land use regulations in place. However, a building permit will be required and the setback and elevation regulations of the RDKB's Floodplain Bylaw will have to be followed if there are any watercourses on the parcel.

Please confirm that this is the legal description of the subject parcel:

DL 1549, Except Plan B4022, B7361, 9525, 28589, H1 Sublots C&D. (PID

Applicant Notification

Attn. Donna Dean

Follow up on our conversation re. a MMPR application to operate a marihuana business in the Rock Creek area.

My name is Merv Geen. The MMPR application is under the company name - Greenworks Rx Ltd. The land in question is owned by M&J Orchards Ltd. a company wholly owned by my wife and myself.

The proposed site is on DL 1549, SDYD. There are currently no buildings on

the lot and therefore no address number. Pudwell Road is the south boundary of the lot.

The lot is 245 acres in size - approximately 1/2 half in the ALR. The proposed building will be on land within the ALR. I have a letter from Land Commission stating that marihuana is considered an agricultural crop and therefore complies with the agricultural land use regulations. The facility will be more than 500 metres from any residence as required by Health Canada.

The Health Canada requires confirmation from the Regional District that the business complies with the municipal (Regional District) land use regulations.

If any further information is required please respond by e-mail (greenworksrx@nethop.net)

Sincerely
Merv Geen

LIDSTONE & COMPANY

BARRISTERS AND SOLICITORS

CLIENT BULLETIN

TO: Clients
FROM: Sara Dubinsky
DATE: October 18, 2013
RE: Medical Marihuana Production Licences and Nonconformity

The new Federal *Marihuana for Medical Purposes Regulations* ("MMPR's") are currently in force. The old regime, pursuant to the *Medical Marihuana Access Regulations* ("MMAR's"), is in the process of being phased out.

As of October 1, 2013, Health Canada is no longer accepting new applications for production licences under the MMAR's or applications to change the location of, or number of plants at, an existing production site under the MMAR's. Health Canada is currently accepting applications for commercial production licences under the new MMPR's, and has already issued production licences to two companies.¹

The Federal Government has indicated that it will respect local government zoning when determining whether to issue production licences.² For this reason is it critical that local governments wanting to regulate or prohibit the location of commercial producers within their borders act promptly to enact the requisite zoning. Failure to do so could result in medical marihuana production facilities being grandparented and permitted as a lawful non-conforming use. In the short term, we suggest that Councils and Boards consider adopting a resolution to direct the preparation of the zoning amendment bylaw, in order to give the local government the option of withholding building permits and business licences in the interim, as authorized by s. 929 of the *Local Government Act*.

¹ Media release; Prairie Plant Systems Inc. & CanniMed Ltd. Awarded First Two Medical Marijuana Licenses by Health Canada. Available online at <http://cannimed.ca/blogs/news/9248759-prairie-plant-systems-inc-cannimed-ltd-awarded-first-two-medical-marijuana-licenses-by-health-canada>

² Annex A to the Regulatory Impact Analysis Statement for the MMPR's, available online at: <http://gazette.gc.ca/rp-pr/p1/2012/2012-12-15/html/reg4-eng.html> states: "rather than specifying zoning requirements for the location of sites where marihuana is to be produced in the MMPR, only municipal by-laws governing location would apply." In addition, Health Canada's Frequently Asked Questions, available online at <http://www.hc-sc.gc.ca/dhp-mps/marihuana/info/faq-eng.php> state: "Licensed producers must comply with all federal, provincial/territorial and municipal laws and by-laws, including municipal zoning by-laws."

SUITE 1300 - SUN TOWER - 128 PENDER STREET WEST - VANCOUVER BC - V6B 1R8
 TELEPHONE 604-899-2269 - FACSIMILE 604-899-2281 - TOLL FREE 1-877-339-2199
 (00261562; 1)

- 2 -

A critical element of an application for a licence to produce (or for an amendment to the licence to produce) under the MMAR's is that the applicant must first notify the local police force, fire authority and government of the pending application for a licence, and the notices must include the address of the proposed production facility. The applicant must submit copies of these notices to the federal government as part of the application materials for a licence. If the applicant has not provided the requisite notice to local authorities, the licence (or licence renewal or amendment) must be refused.

The intent of these requirements appears to be to provide local authorities with notice and the opportunity to comment regarding the applicant or application. Comments regarding whether the zoning permits the production facility in the specified location should be provided by the local government to the federal government at this point.

With respect to licensed production premises under the MMAR's that are in the process of being phased out and will expire on April 1, 2014, the federal government has taken the position that the location of these premises is protected from disclosure under the *Privacy Act*. As this will create difficulty in ensuring that production ceases and the premises are properly remediated upon the expiry of the licences, local governments should prevail upon the federal government to amend the regime such that the location of prior licences may be disclosed.

For more information, Health Canada's website is available at:
<http://www.hc-sc.gc.ca/dhp-mps/marihuana/index-eng.php>



**INFORMATION BULLETIN
MEDICAL MARIHUANA PRODUCTION
IN THE AGRICULTURAL LAND RESERVE**

Updated October 2013

Health Canada has proposed the Marihuana for Medical Purposes Regulation (MMPR). It is expected that the current system of personal use licenses and designated person licenses will be phased out by April 1, 2014. In its place, new Federal licenses are anticipated, geared to larger scale production facilities. For further information about the proposed changes see the following websites <http://www.hc-sc.gc.ca/dhp-mps/marihuana/index-eng.php> and <http://gazette.gc.ca/rp-pr/p1/2012/2012-12-15/html/reg4-eng.html>.

Various local governments in British Columbia are looking at their zoning bylaws to determine where these larger scale commercial production facilities should be directed. A number of local governments are considering industrial, commercial and agricultural zones, within purpose built structures and with siting regulations from property lines and residential uses.

The Agricultural Land Commission Act and regulations determine land use in the Agricultural Land Reserve (ALR). Due to the number of inquiries from local governments and Medical Marihuana production proponents, the ALC provides this information bulletin with regard to Medical Marihuana production in the ALR.

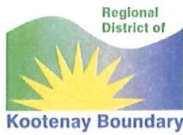
Section 1 of the *Agricultural Land Commission Act* defines "farm use" as:

An occupation or use of land for farm purposes, including farming of land, plants and animals and any other similar activity designated as farm use by regulation, and includes a farm operation as defined in the *Farm Practices Protection (Right to Farm) Act*.

Based on the above definition, if a land owner is lawfully sanctioned to produce marihuana for medical purposes, the farming of said plant in the Agricultural Land Reserve (ALR) is permitted and would be interpreted by the Agricultural Land Commission as being consistent with the definition of "farm use" under the *ALC Act*.

Notwithstanding the farming of land for the production of medical marihuana, not all activities associated with its production would necessarily be given the same "farm use" consideration. Accessory uses associated with the farm use include a small business office, testing lab, processing and drying, packaging shipping areas, cloning room and anything else directly related to the growing and processing of the plant. Determining an accessory use is contingent on the use being necessary and commensurate with the primary function of the property/building to produce an agricultural product. If a land use activity is proposed that is not specifically related to the growing of an agricultural product including a stand-alone research and development facility, an application to the ALC for non-farm use would be required.

The ALC has reviewed several proposed facilities and is satisfied that the majority of proposed sites focus on the activity of growing the plant and thus no longer requires proponents to submit a proposal for review. However, proponents of medical marihuana production facilities should contact local government to determine the applicability of zoning bylaws.



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
--------------------------	---	-------------------------------------	---	--------------------------	---	--------------------------	--	--------------------------	---

Applicant:	<i>Genelle Ree</i>		
Address:	<i>Box 73 1205 Second Street Genelle BC V0G-1G0</i>		
Phone:	<i>256693-2216</i>	Fax:	
Email:			
Representative:	<i>Faye Tumber</i>		
Make cheque payable to:	<i>Genelle Ree</i>		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

<i>new lawn mowing equipment for yard maintenance</i>

Amount Requested: *2,000.00* (*TWO THOUSAND DOLLARS*)

Date: *Oct 14/15*

Signature: *Faye Tumber*

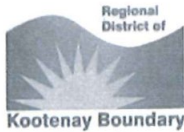
Print name: *Faye Tumber*

SUBMIT

Office Use Only

Grant approved by Director: *Linda Worley*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	CL Fire Fighters' Society		
Address:	Box 18, Christina Lake, BC V0H1E0		
Phone:	2504476611	Fax:	
Email:	clfd@shaw.ca		
Representative:	Dan Marcoux		
Make cheque payable to:	CL Fire Fighters' Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Annual Halloween fireworks display

Amount Requested: ~~\$2000~~ **\$1500** *Apprv by Chair McGregor OCT 13/15*

Date: 10/1/15

Signature: *Dan Marcoux*
Dan Marcoux

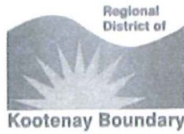
Print name: _____

SUBMIT

Office Use Only

Grant approved by Director: *G. McGregor*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	---	---	--

Applicant:	Paul Beattie		
Address:	81 Brown Rd., Christina Lake, BC V0H 1E1		
Phone:	250-447-6552	Fax:	
Email:	pdbeattie@shaw.ca		
Representative:			
Make cheque payable to:	Paul Beattie		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Extermination of rat infestation in Gordon Keir cabin in Bonanza recreation area.

Amount Requested: \$500 *Apprv by Director mcgregor Oct 14/15*

Date: 10/14/15

Signature: *[Signature]*

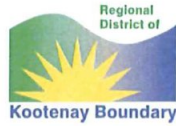
Print name: Paul Beattie

SUBMIT

Office Use Only

Grant approved by Director: *G. McGregor*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	--	--

Applicant:	Grand Forks and Boundary Regional Agricultural Society		
Address:	Box 1328 Grand Forks, BC V0H 1H0		
Phone:		Fax:	
Email:	BoundaryAgSociety@gmail.com		
Representative:	Christy Luke		
Make cheque payable to:	Grand Forks and Boundary Regional Agricultural Society (or "GFBRAS")		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Funding for offsetting the Society's additional insurance costs to deliver and oversee the Community Learning Garden for the next two years.

Amount Requested: \$500

Date: October 20, 2015

Signature: Roly Russell
Digitally signed by Roly Russell
 DN: cn=Roly Russell, c=CA,
 email=russell@rdbb.com
 Reason: I am approving this document
 Date: 2015.10.21 11:28:24 -0700

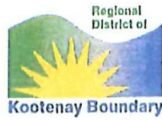
Print name: Christy Luke

SUBMIT

Office Use Only

Grant approved by Director: *Roly Russell*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
---	---	---	-------------------------------------	--	---

Applicant:	Rotary Club of Grand Forks		
Address:	Box 2949 Grand Forks		
Phone:	2504422722	Fax:	2504425311
Email:	wendy@boundarycf.com		
Representative:	Wendy McCulloch		
Make cheque payable to:	Rotary Club of Grand Forks		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Request financial support for fireworks display held on October 31, 2015 at the Annual Halloween Bontire for children/families in Grand Forks and area. This is an annual event that keeps children off the streets on Halloween in a safe and secure environment.

Amount Requested: \$1500.00 *Approve by Director Russell Oct 21/15*

Date: October 1, 2015

Signature: Wendy McCulloch Digitally signed by Wendy McCulloch
DN: cn=Wendy McCulloch, o=Community Kootenay Boundary,
c=Canada, email=wendy.mcculloch@kootenayboundary.ca,
date=2015.10.01 14:22:18 -0700

Print name: Wendy McCulloch

SUBMIT

Office Use Only

Grant approved by Director: R. Russell

Approved by Board: _____



Grant-in-Aid Request

REGIONAL DISTRICT OF
KOOTENAY BOUNDARY

SEP 24 2015

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Grand Forks Figure Skating Club		
Address:	Box 1044 Grand Forks BC V0H 1H0		
Phone:	250-442049	Fax:	
Email:			
Representative:	Cherylle Smuland, President		
Make cheque payable to:	Grand Forks Figure Skating Club		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

The GIA will be used towards ice rental costs and coaching expenses.

Amount Requested: \$3,000.00

Approved by Director Pursue Oct 21/15

Date: September 21, 2015

Signature: _____

Print name: Susan Hoekstra

SUBMIT

Office Use Only

Grant approved by Director: R. Russell

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Rock Creek Women's Intitute		
Address:	P O Box 230 Rock Creek, B.C. V0H 1Y0		
Phone:	250-446-2454	Fax:	250-446-2275
Email:	mcannon@nethop.net		
Representative:	Mary Cannon		
Make cheque payable to:	Rock Creek Women's Institute		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Food Safe Level 1 registration for 2 members

Amount Requested: \$110.00

Date: Oct 19, 2015

Signature: *Mary Cannon*

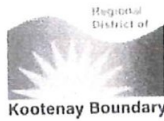
Print name: Mary Cannon

SUBMIT

Office Use Only

Grant approved by Director: *V. Gee*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Rock Creek Women's Intitute		
Address:	P O Box 230 Rock Creek, B.C. V0H 1Y0		
Phone:	250-446-2454	Fax:	250-446-2275
Email:	mcannon@nethop.net		
Representative:	Mary Cannon		
Make cheque payable to:	Rock Creek Women's Institute		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Non Profit Series	registrations re Norma Tilgner

Amount Requested: \$140.00

Date: Oct 19, 2015

Signature: *Mary Cannon*

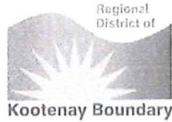
Print name: Mary Cannon

SUBMIT

Office Use Only

Grant approved by Director: *J. Gee*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Bridesville Community Club		
Address:	Box 44 Bridesville, BC V0H 1B0		
Phone:	250 495-4877	Fax:	
Email:	aka-opa@hotmail.com		
Representative:	Judi Brouwer, Secretary		
Make cheque payable to:	Bridesville Community Club		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Reimburse hall and individual community members for expenses incurred
August 13/14 2015 to accommodate evacuees from Rock Creek fire.

Amount Requested: \$300.00

Date: October 13, 2015

Signature: J. Brouwer

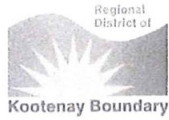
Print name: Judi Brouwer

SUBMIT

Office Use Only

Grant approved by Director: V. Gee

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	---	---	--	---

Applicant:	Trails to the Boundary Society		
Address:	PO Box 492 Midway Bc V0H 1M0		
Phone:	250 570 9771	Fax:	
Email:	celia.evanson@gmail.com		
Representative:	celia evanson, president		
Make cheque payable to:	Trails to the Bounday Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Board Development: To pay a facilitator to work with the Board on strategic planning

Amount Requested: \$600.00

Date: September 30, 2015

Signature:

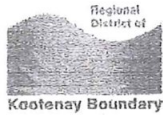
Print name: Celia Evanson

SUBMIT

Office Use Only

Grant approved by Director:

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Boundary Central Secondary School PAC		
Address:	P.O. Box 159; Midway, BC; V0H 1M0		
Phone:	250-528-0353	Fax:	
Email:	steppedteawittadri@gmail.com		
Representative:	Adrianna Goodson		
Make cheque payable to:	Boundary Central Secondary School PAC		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Two BCSS students to attend Okanagan Film Fundamentals Course. Covers: registration, hotel (students & chaperone), gas, and meal allowance.

Amount Requested: \$887.53

Date: October 23, 2015

Signature: [Signature]

Print name: Adrianna Goodson

SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____

Theresa Lenardon

From: Jane Medlar [jmedlar@cbt.org]
Sent: October-21-15 4:31 PM
To: Theresa Lenardon
Subject: RE: RDKB Board Meeting Request

Hi Theresa,

Yes, Neil will be attending the RDKB Board meeting, with Gord DeRosa, as a Trust delegation on Thursday, Oct 29th at 6:00pm in Grand Forks.

I am planning to send along the PowerPoint for his presentation by next Monday, Oct 26 as requested.

Thanks,
 Jane

Jane Medlar
 Executive Assistant & Corporate Secretary
 Columbia Basin Trust
 1.250.304.1620 / jmedlar@cbt.org
 Toll-free: 1.800.505.8998

From: Theresa Lenardon [mailto:tlenardon@rdkb.com]
Sent: October-19-15 4:38 PM
To: Jane Medlar <jmedlar@cbt.org>
Subject: FW: RDKB Board Meeting Request

Hi Jane;

I would just like to confirm one last time that Mr. Muth will be attending the RDKB Board meeting as a delegation on **Thursday, October 29th at 6:00 p.m.**

The last we communicated, I believe I understood that Mr. Muth would be providing a power-point presentation at the meeting. If that is the case, please email Mr. Muth's ppt presentation to me no later than next Monday, October 26th. (this is just for a backup in case something goes wrong with our technology etc.)

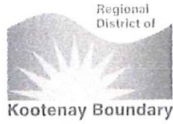
In our Grand Forks office, we are equipped with TV monitors and a projector. However, Mr. Muth will need to bring a laptop and the presentation on a memory-stick.

Thanks so much and please feel free to contact me should you have any questions etc.

Sincerely,



Theresa Lenardon | Manager of Corporate Administration | Corporate Officer
 Regional District of Kootenay Boundary
 Direct: 250.368.0225 | Cell: 250.231.4559 | Main: 250.368.9148



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Trails to the Boundary Society		
Address:	Box 492 Midway, BC V0H 1M0		
Phone:	250 528-0227	Fax:	
Email:	rags-relics@hotmail.com		
Representative:	Pat Henley, Vice President		
Make cheque payable to:	Trails to the Boundary Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Registration for trail coordinator to attend "Aging in the Kootenays" seminar

Amount Requested: \$75.00

Date: October 22, 2015

Signature: *Patricia Henley*

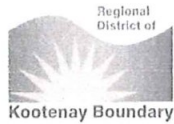
Print name: Pat Henley

SUBMIT

Office Use Only

Grant approved by Director: *V. Gee*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Trails to the Boundary Society		
Address:	Box 492 Midway, BC V0H 1M0		
Phone:	250 528-0227	Fax:	
Email:	rags-relics@hotmail.com		
Representative:	Pat Henley, Vice President		
Make cheque payable to:	Trails to the Boundary Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Registration for trail coordinator to attend Bioengineering course/Selkirk

Amount Requested: \$237.30

Date: October 22, 2015

Signature: *Patricia Henley*

Print name: Pat Henley

SUBMIT

Office Use Only

Grant approved by Director: *V. Gee*

Approved by Board: _____



Date: October 26, 2015

To: Chair McGregor and Members, RDKB Board of Directors

From: Terry Martin, Regional Fire Chief and Fire Dispatch Manager

Re: New Licence Agreement between FortisBC Energy Inc.
and RDKB -Kootenay Boundary Regional Fire Rescue (KBRFR) for Tower Site

Issue Introduction

A Staff Report from Terry Martin, Regional Fire Chief and Fire Dispatch Manager regarding entering into a new site agreement with FortisBC Energy Inc.

History/Background Factors

The main radio repeater for KBRFR is located in a small building at the top of Granite Mountain in Rossland BC. We rent space in the building from Kootenay Communications and pay a yearly fee. There is little security and heating for the building and it is also used by the Red Mountain Ski Patrol group. We have been offered space in the FortisBC Energy Inc. building which is also located on Granite Mountain. The new building is properly secured, has a backup generator and is heated. The building is located at the actual top of the mountain which will provide KBRFR more area for radio coverage.

Implications

We currently pay a yearly fee of \$3600 for the space provided by Kootenay Communications for 2015. We will be required to pay FortisBC Energy Inc. and yearly fee of \$2400, excluding taxes.

Advancement of Strategic Planning Goals

N/A

Background Information Provided

Proposed Licence Agreement with FortisBC

Alternatives

1. Receive the Report.

2. Approve the Licence Agreement for Tower Site between FortisBC Energy Inc. and the RDKB (Kootenay Boundary Regional Fire Rescue) and approve entering into the Agreement.
3. Not approve the Licence Agreement

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approves the Licence Agreement for Tower Site between FortisBC Energy Inc. and the Kootenay Boundary Regional Fire Rescue for the placement of the Kootenay Boundary Regional Fire Rescue communications equipment on and or in FortisBC Energy Inc.'s communication tower and equipment shelter building with a non-exclusive licence for this purpose for a term of five years commencing October 15, 2015 to and including October 14, 2020 with an option to renew the Agreement for a further one (1) five-year term commencing September 1, 2020 and ending February 2026 on the same terms as this current Agreement. **FURTHER** that Kootenay Boundary Regional Fire Rescue will make payment to FortisBC Energy Inc. a licence fee of \$200.00 for each month of the Agreement plus any applicable federal and or provincial sales tax according to the schedule set out in Appendix 'C' of the Agreement. **FURTHER** that the Board of Directors authorizes the RDKB's signatories to sign and enter into the Agreement.

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1585**

A Bylaw to amend Electoral Area 'C'/Christina Lake Official Community Plan
Bylaw No. 1250, 2004 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Official Community Plans pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors intends to amend the Official Community Plan to re-designate the property legally described as:

that part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.076 ha, more or less, from 'Parks and Recreational' to 'Multiple Family Residential';

AND WHEREAS the Regional District of Kootenay Boundary has considered the requirements under Section 879 of the *Local Government Act* with respect to early and ongoing consultation;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1585, 2015.
2. That Regional District of Kootenay Boundary Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250, 2004 is amended by adding the following text after section 2.13.6.2:

2.13.7 Multiple Family Residential

2.13.7.1 Objectives
 - To recognize the growing need for multiple family residential development at Christina Lake and to establish higher density residential areas in locations that are well thought out and provide a proper environment to minimize reliance on automobiles, encourage walkability, and support locations where the development is integrated with the community, where residents have ready access to the Lake, commercial and recreational areas and other community assets.
2.13.7.2 Policies
 1. Those areas identified as Multiple Family Residential are shown on the Land Use Map.
 2. To create attractive, safe, quite and aesthetically pleasing multi-family areas, Multiple Family Residential areas will be designated as Development Permit Areas. This process will address matters such as vehicle access, building design, parking, landscaping, safety, environmental impacts, and compatibility with the surrounding neighbourhood.
 3. To assure that multiple family development proceeds in a manner consistent with the established goals of providing an available range of residential accommodation to address affordable, rental and special needs housing, the Regional District may look to entering into housing agreements on Multiple Family Residential designated parcels to ensure these goals are met.
 4. Where appropriate, if complimentary uses to multiple family residential areas would enhance the quality of life of residents and provide beneficial community purposes, the implementing zoning bylaw may permit such additional uses on the parcel.
3. That Regional District of Kootenay Boundary Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250, 2004 is amended by adding the following text following Section 4.6, and updating the Table of Contents:

4.7 Multiple Family Residential Permit Area

Area: All lands identified as "Multiple Family Residential" on the Land Use and Development Permit Area Map.

Category: Designated pursuant to Section 919.1(a)(f) and (i) of the *Local Government Act* – protection of the natural environment; multi-family residential development; promote water conservation.

Justification: Residents of Electoral Area 'C'/Christina Lake have indicated they desire well planned and well designed multi-family developments, which are safe, functional and attractive. This development permit area is intended to benefit the community by ensuring an attractive, functional development in an area of high use in the community is compatible with the surrounding land uses and protects the natural environment.

Application: A Development Permit is not required for the following:

- a) Subdivision or boundary adjustment;
- b) Site preparation and maintenance including the alteration of land; or
- c) Additions or alterations to buildings not exceeding 100m².

The Development Permit process may vary certain regulations contained in the implementing bylaw, but may not vary use or density. A request for a variance will be considered if the proposed variance:

- a) is consistent with the guidelines of this section;
- b) is shown to enhance the proposal;
- c) is necessary due to an unavoidable physical constraint;
- d) does not adversely impact an adjacent property.

Guidelines: Development Permits issued in this area will be in accordance with the following:

The form, character and siting of buildings should complement and respect the surrounding land uses and present an aesthetically pleasing appearance from public roads, adjacent and neighbouring properties, and where applicable, from the lakefront.

Buildings should be of a low profile and setback as far as reasonably possibly from any adjacent waterbody.

Building designs, colours and materials, which harmonize with and accentuate the natural setting of Christina Lake are preferred.

Buildings shall have safe, practical access for parking areas. A plan showing parking areas with proposed traffic circulation patterns must be provided. Parking areas and driveways for new developments should have dust free surfaces. The site and parking plan will be referred to the Ministry of Transportation.

Appropriate fire-truck and other emergency vehicle access must be ensured. Applications will be referred to the Christina Lake Fire Chief.

Landscaping should be implemented to enhance the appearance of the development. Where possible and appropriate, drought resistant, native plants should be used.

Screening in the form of a solid landscape screen, at least 2 metres in height, shall be required along a parcel line with an adjacent residential zone.

Signs should be consistent with building designs and complement their surroundings.

4. That Schedule B (Land Use Map) of the Electoral Area 'C'/Christina Lake Official Community Plan Bylaw No. 1250, 2004 be amended to re-designate the following property from the current 'Parks and Recreational' to 'Multiple Family Residential':

that part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.076 ha, more or less,

as shown outlined in red on the attached **Schedule X** attached hereto and forming part of this bylaw.

5. That Schedule C (Development Permit Area Map) Electoral Area `C'/Christina Lake Official Community Plan Bylaw No. 1250, 2004 be amended to add the following property as "Multiple Family Residential"

that part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.076 ha, more or less.,

as shown outlined in red on the attached **Schedule Y** attached hereto and forming part of this bylaw.

READ A FIRST AND SECOND TIME this 29th day of October, 2015.

PUBLIC HEARING NOTICE ADVERTISED in the Christina Lake News this ____ day of _____, 2015, and also this ____ day of _____, 2015.

PUBLIC HEARING held on this ____ day of _____, 2015.

READ A THIRD TIME this ____ day of _____, 2015.

ADOPTED this ____ day of _____, 2015.

Manager of Corporate Administration

Chair

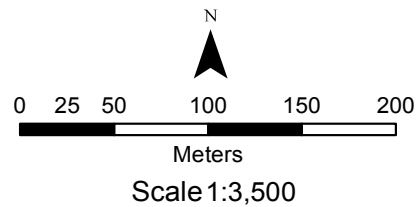
I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1585, cited as "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No. 1585, 2015".

Manager of Corporate Administration



Schedule X

Date: 23/10/2015



That part of District Lot 498, Similkameen Division of Yale District, except: (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to Parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519, AND KAP79304, more particularly shown outlined in red and containing 1.076 hectares more or less.

Subject Area to be redesignated
from "Parks and Recreational" to
"Multiple Family Residential"

C.L.A.C. Lic No 404063
(exp. Jan 14, 2019)

~~CWD Lic No 404196
(exp. July 2012)~~

13450
EPP8054

I hereby certify this Schedule X to be a true and correct copy and that this Schedule X correctly outlines the property to be redesignated by "Regional District of Kootenay Boundary Bylaw No. 1585."

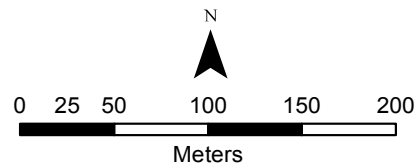
Manager of Corporate Administrator

Date



Schedule Y

Date: 23/10/2015



Scale 1:3,500

That part of District Lot 498, Similkameen Division of Yale District, except: (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to Parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519, AND KAP79304, more particularly shown outlined in red and containing 1.076 hectares more or less.

Subject Area to be added as
"Multiple Family Residential" DP Area

C.L.A.C. Lic No 404063
(exp. Jan 14, 2019)

~~CWD Lic No 404196
(exp. July 1, 2012).~~

13450
EPP8054

I hereby certify this Schedule Y to be a true and correct copy and that this Schedule Y correctly outlines the property to be redesignated by "Regional District of Kootenay Boundary Bylaw No. 1585."

Manager of Corporate Administrator

Date

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW No. 1586**

A Bylaw to amend Electoral Area `C'/Christina Lake Zoning Bylaw No. 1300, 2007
of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors believes it to be in the public interest to change the zoning of that part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.076 ha, more or less, from 'Park and Recreational 1' (P1) to a newly created 'Multiple Family Dwelling' (R7) zone.

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

- 1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1586, 2015;
- 2. Add the following to Section 103, immediately following the definition for "Campground":

CHILD CARE CENTRE means a facility used or intended to be used for a multi-age child care programs as defined and regulated in the *Community Care and Assisted Living Act*.

Add the following to Section 103, immediately following the definition for "Motel":

MULTIPLE FAMILY DWELLING means a single building consisting of several dwelling units.

Add the following to Section 103, immediately following the definition for "Seniors Supportive Housing":

SENIORS HOUSING SUPPORTIVE SERVICES ESTABLISHMENT means a business where professional or personal services are provided, either for profit or not, operating as a complimentary or compatible use with a seniors housing development and day care centre , and where the sale of retail merchandise is only accessory to the provisions of such services, including but not limited to barber shops, beauty salons, personal health and wellness services, and community and educational use, with such use not to exceed 20% of the building floor area.

- 3. Add the following to the signs requirements in Section 318.1:

Add R7 immediately after R6, at Section 318.3.
- 4. Add the following to the list of parking requirements in Section 319.1, immediately under "Seniors Supportive Housing":

USE	REQUIREMENT
Multiple Family Dwelling	One space per dwelling unit, and 5 additional spaces for visitor parking.

Add the following to the list of parking requirements in Section 319.1, immediately under "Other day school & educational facility":

USE	REQUIREMENT
Child Care Centre	5 spaces, plus 1 additional space per employee

Add the following to the list of parking requirements in Section 319.1, immediately under "Child Care Centre":

USE	REQUIREMENT
Seniors Housing Supportive Services Establishment	One space per employee

5. Add the following to the list of zones in Section 401.1, immediately under "Manufactured Home Park 6":
- R7 Multiple Family Dwelling 7 Zone

6. Add the following after Section 407:

407A MULTIPLE FAMILY DWELLING ZONE

R7

The following provisions apply to lands in the Multiple Family Dwelling 7 Zone.

1.

Permitted Principal Uses
Only the following *principal use* is permitted:
a) **Multiple family dwelling.**

2.

Permitted Secondary Uses
Only the following *secondary uses* are permitted, and only in conjunction with a use listed in paragraph 1 above:
a) **Accessory buildings and structures;**
b) **Child care centre;** and
c) **Seniors Housing supportive services establishment.**

3.

Parcel Area
Parcels to be created by subdivision must not be less than 1.2ha:

4.

Maximum Number of Dwelling Units
Maximum 35 *dwelling units* per *parcel*.

5.

Parcel Coverage
Maximum 40% of the *parcel* area may be covered by *buildings* and structures combined.

6.

Setbacks
Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Principal buildings</i>	<i>Accessory buildings and structures</i>
Front	4.5	7.5
Exterior side	4.5	4.5
Interior side	3.0/7.5*	3.0 /7.5*
Rear	4.5	3.0

*adjacent to the R1 Zone.

7.

Height
Maximum 12m for *buildings* and structures.

8.

Signs
Signs are permitted in accordance with Section 318 of this Bylaw.

9.

Parking and Loading
Off-street parking and loading facilities must be provided in accordance with the parking regulations outlined in Part 3 of this Bylaw.

7. The Schedule 1 (Index Map) and Schedule 2 (South Map) of the Area 'C' Zoning Bylaw No. 1300, 2007 are amended to re-zone the following property, from the current 'Parks and Recreational 1' (P1) to 'Multiple Family Dwelling' (R7):

that part of DL 498, SDYD, except (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519 and KAP79304, and containing 1.076 ha, more or less.

as shown outlined in red on the **Schedule Z** attached hereto and forming part of this Bylaw.

READ A FIRST TIME AND SECOND TIME this 29th day of October, 2015.

PUBLIC HEARING NOTICE ADVERTISED in the Christina Lake News this _____ day of _____, 2015, and also this _____ day of _____, 2015.

PUBLIC HEARING held on this _____ day of _____, 2015.

READ A THIRD TIME this _____ day of _____, 2015.

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1586, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1586, 2015" as read a third time by the Regional District of Kootenay Boundary Board of Directors this _____ day of _____, 2015.

Theresa Lenardon
Manager of Corporate Administration

APPROVED by the Ministry of Transportation and Infrastructure this _____ day of _____, 2015.

APPROVING OFFICER

RECONSIDERED AND FINALLY ADOPTED this _____ day of _____, 2016.

Theresa Lenardon
Manager of Corporate Administration

Chair

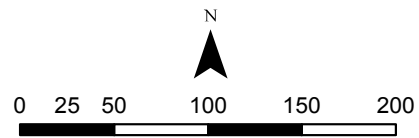
I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1586, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1586, 2015".

Theresa Lenardon
Manager of Corporate Administration



Schedule Z

Date: 23/10/2015



Scale 1:3,500

That part of District Lot 498, Similkameen Division of Yale District, except: (1) part 6.29 acres shown as Columbia and Western Railway R/W on Plan attached to Parcels Book Vol. 4, FOL 433, (2) Plans 2710, 13142, 13192, 29837, 37989, 38106, KAP45806, KAP45822, KAP46580, KAP60519, AND KAP79304, more particularly shown outlined in red and containing 1.076 hectares more or less.

Subject Area to be rezoned
from "Parks and Recreational 1" (P1)
to "Multiple Family Dwelling" (R7)

C.L.A.C. Lic No 404063
(exp. Jan 14, 2019)

~~CWD Lic No 404196
(exp. July 1, 2012)~~

13450
EPP8054

I hereby certify this Schedule Z to be a true and correct copy and that this Schedule Z correctly outlines the property to be redesignated by "Regional District of Kootenay Boundary Bylaw No. 1586."

Manager of Corporate Administrator

Date

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1579**

A Bylaw to amend Electoral Area ‘D’/Rural Grand Forks Zoning
Bylaw No. 1299, 2005 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors intends to rezone the property legally described as:

- Lot 3, DL 700, SDYD, Plan KAP38;
- from ‘Industrial 4’ to ‘Estate Lot Residential 3’;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, enacts the following:

1. This Bylaw may be cited as Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1579, 2015.
2. That Schedule A (Zoning Map) of the Electoral Area ‘D’/Rural Grand Forks Zoning Bylaw No. 1299, 2005 be amended to rezone the following property from the current ‘Industrial 4’ to ‘Estate Lot Residential 3’:
 - Lot 3, DL 700, SDYD, Plan KAP38;as shown outlined in red on the attached Schedule Z attached hereto and forming part of this bylaw.

READ A FIRST TIME this 29th day of September, 2015.

READ A SECOND TIME this 29th day of September, 2015.

PUBLIC HEARING held on this 20th day of October, 2015.

READ A THIRD TIME this 29th day of October, 2015.

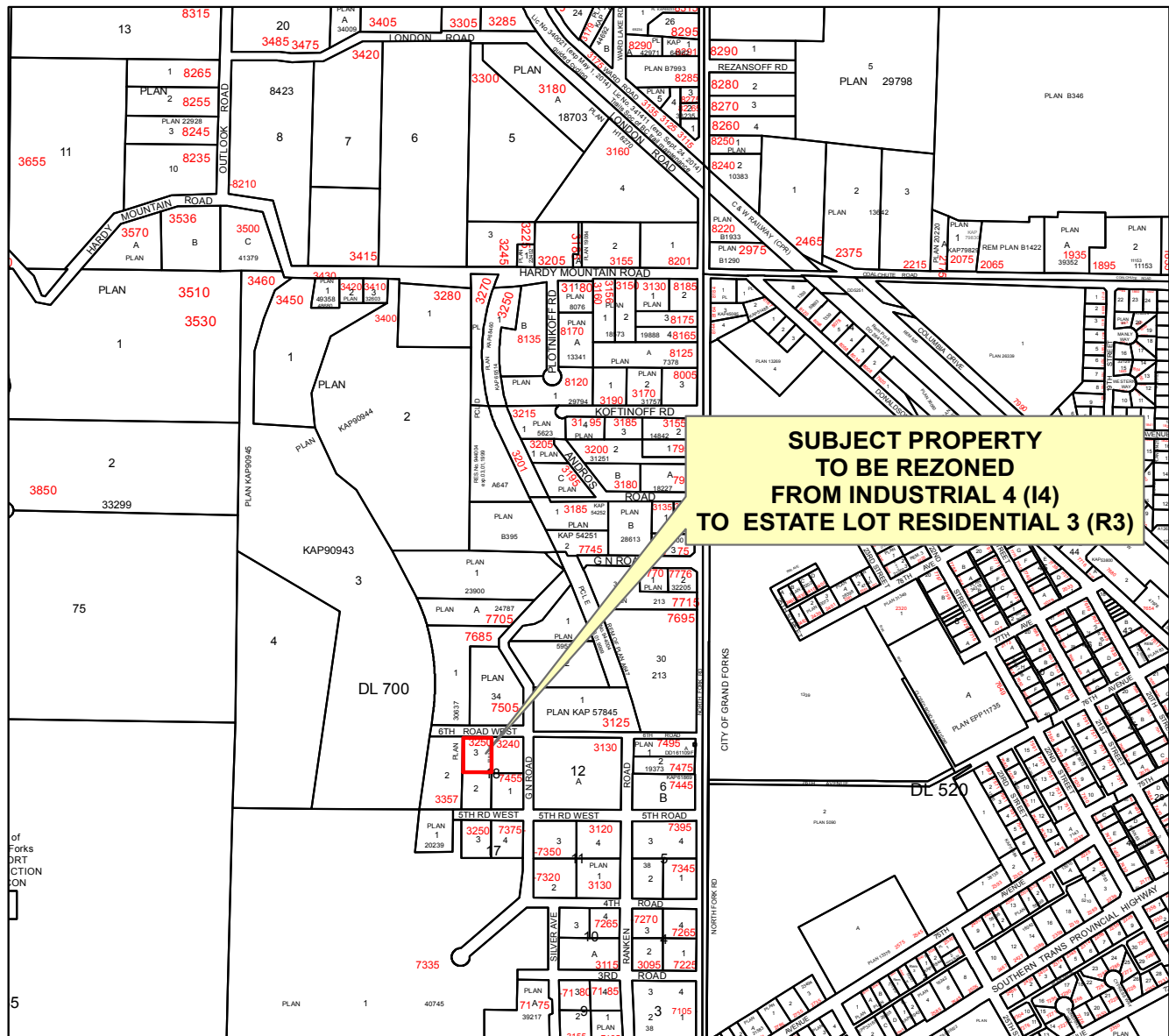
FINALLY ADOPTED this 29th day of October, 2015.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1579, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1579, 2015".

Manager of Corporate Administration



I hereby certify this Schedule Z to be a true and correct copy and that this Schedule Z correctly outlines the property to be rezoned by "Regional District of Kootenay Boundary Bylaw No. 1579."

Director of Corporate Administration

Date



Scale
1:10,000



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1583

A Bylaw to amend the authorization for the Regional District of Kootenay Boundary (RDKB) to Borrow Funds for the construction of an Aerial Sewer Line crossing the Columbia River for the East End Regional Sanitary Sewer Service.

WHEREAS the Regional District of Kootenay Boundary Loan Authorization Bylaw No. 1572, 2015 authorized the borrowing of funds, as it is deemed desirable and expedient, to make improvements to the RDKB East End Sewer System through the construction of an aerial crossing to convey sewage across the Columbia River;

AND WHEREAS the RDKB Board of Directors wishes to amend the authority to borrow Four Million Two Hundred Thousand Dollars (\$4,200,000.00) to the authority to borrow Seven Million Two Hundred Thousand Dollars (\$7,200,000.00);

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, hereby enacts as follows:

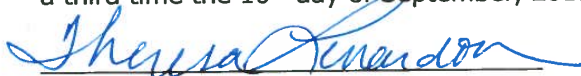
1. Section 1) of Bylaw No. 1572, 2015 is deleted and the following is substituted:
 1. The Regional District of Kootenay Boundary Board of Directors is hereby empowered and authorized to undertake and carry out or cause to be carried out improvements to the East End Regional Sewer Service through the construction of an aerial sewer line crossing across the Columbia River and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) to borrow upon the credit of the Regional District of Kootenay Boundary a sum not exceeding Seven Million Two Hundred Thousand Dollars (\$7,200,000.00).
 2. This bylaw may be cited as "Regional District of Kootenay Boundary East End Regional Sewer Service (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583, 2015".

READ A FIRST TIME the 10th day of September, 2015.

READ A SECOND TIME the 10th day of September, 2015.

READ A THIRD TIME the 10th day of September, 2015.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1583 cited as the "Regional District of Kootenay Boundary East End Regional Sewer Service (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583, 2015" as read a third time the 10th day of September, 2015.


 Manager of Corporate Administration

Consent, pursuant to Section 801.4 of the *Local Government Act*, to adopt Bylaw No. 1583, 2015 was received from the City of Trail the 18th day of September, 2015.

Consent, pursuant to Section 801.4 of the *Local Government Act*, to adopt Bylaw No. 1583, 2015 was received from the City of Rossland the 19th day of September, 2015.

Consent, pursuant to Section 801.4 of the *Local Government Act*, to adopt Bylaw No. 1583, 2015 was received from the Village of Warfield the 17th day of September, 2015.

APPROVED by the Inspector of Municipalities the _____ day of _____, 2015.

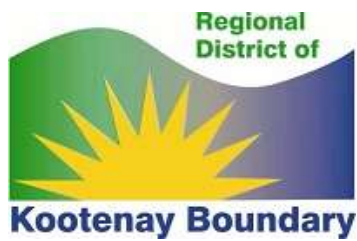
RECONSIDERED AND ADOPTED the day of , 2015.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1583 cited as the "Regional District of Kootenay Boundary East End Regional Sewer Service (Aerial Crossing) Loan Authorization Amendment Bylaw No. 1583, 2015" as reconsidered and adopted this th day of , 2015.

Manager of Corporate Administration

**STAFF REPORT**

Date: 28 Oct 2015 **File**
To: Chair McGregor and Directors,
 RDKB Board
From: John M. MacLean, CAO
Re: Late Item - Bylaw 1587 Big White
 Refuse Disposal

Issue Introduction

A late item, Bylaw 1587, the Big White Refuse Disposal Service Conversion and Establishment Bylaw is presented for three readings.

History/Background Factors

In 1981 the RDKB established a refuse disposal service for the Big White Ski Village as a specified service. This specified service was amended in 1991 to recognize growth in the Village area. Over the years the Big White developed area to the current situation where the boundaries of Big White are defined by the Big White Controlled Recreation Area. Unfortunately the RDKB Bylaw has not kept pace. This was found during a review of bylaws currently underway.

The entirety of the area is receiving the service and is currently paying taxes so it is only our bylaw that is out of step. Bylaw 1587 will harmonize the service area and service being provided.

As the original service was established as a specified area, much like those services established by supplementary letters patent, before amending a service it must be first converted to a service governed by a service establishment bylaw.

Bylaw 1587 converts and amends the service to the boundaries of the Big White Controlled Recreation Area.

Implications

The previous specified area bylaw did not include a tax requisition limit. Service Establishment bylaws must include a requisition limit. The proposed requisition limit

is the current requisition with a cost of living factor applied for 5 years. The tax rate indicated currently would generate the maximum requisition identified.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

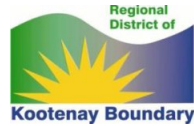
Bylaw 1587

Alternatives

1. Receipt only
2. Deferral
3. Three readings.

Recommendation(s)

That Big White Refuse Disposal Service Conversion and Establishment Bylaw No. 1587, 2015 be read a first, second and third time.



**BIG WHITE REFUSE DISPOSAL SERVICE CONVERSION, ESTABLISHMENT AND
AMENDING BYLAW NO. 1587, 2015**

**A CONVERSION BYLAW OF THE REGIONAL DISTRICT OF KOOTENAY
BOUNDARY IN THE PROVINCE OF BRITISH COLUMBIA TO CONVERT THE
AUTHORITY FOR PROVISION OF REFUSE DISPOSAL FOR THE BIG WHITE
COMMUNITY FOR THE PURPOSES OF AMENDING THE SERVICE BOUNDARIES
TO MAKE THEM CONSISTENT WITH THE BIG WHITE CONTROLLED
RECREATION AREA**

WHEREAS:

- A. Pursuant to the "Big White Ski Village Refuse Disposal Specified Area Establishment and Loan Authorization Bylaw No. 330, 1981", as amended by "Big White Refuse Disposal Specified Area Establishment and Loan Authorization Amendment Bylaw No. 675, 1991", the Regional District of Kootenay Boundary approved the provision of refuse disposal services for the Big White Ski Village Refuse Disposal Specified Area;
- B. The Board of the Regional District of Kootenay Boundary wishes to exercise such function granted to it by "Big White Ski Village Refuse Disposal Specified Area Establishment and Loan Authorization Bylaw No. 330, 1981" and amendments thereto in accordance with Part 24 of the Local Government Act subject to all the terms and conditions contained in "Big White Ski Village Refuse Disposal Specified Area Establishment and Loan Authorization Bylaw No. 330, 1981" and amendments thereto and including all the powers granted by the "Big White Ski Village Refuse Disposal Specified Area Establishment and Loan Authorization Bylaw No. 330, 1981" and amendments thereto within the boundaries the Big White Controlled Recreation Area;
- C. The Board of the Regional District of Kootenay Boundary wishes to proceed under section 774.2 of the Local Government Act and convert the specified service to an establishing service;
- D. The Board of Directors intends to harmonize the service boundaries with those of the current service provision and the Big White Controlled Recreation Area;

- E. The Board of the Regional District of Kootenay Boundary has obtained the necessary consent on behalf of the electors under sections 801.5 of the Local Government Act to undertake these actions.

NOW THEREFORE the Board of the Regional District of Kootenay Boundary in open meeting assembled enacts as follows:

1. Conversion

The function of providing refuse disposal for the Big White Controlled Recreation Area, as granted to the Regional District of Kootenay Boundary by Specified Area Establishment and Loan Authorization Bylaw No. 330 (1981), and amended by Specified Area Establishment and Loan Authorization Amendment Bylaw No. 675 (1991), is hereby converted and established as the "Big White Refuse Disposal Service".

2. Boundaries of Service Area

The service area is the area within the boundaries of Electoral Area 'E'/West Boundary as defined by the Big White Controlled Recreation Area (Schedule A).

3. Participating Areas

The participating area for the Service is Electoral Area 'E'/West Boundary.

4. Cost Recovery

The annual operating costs and annual debt costs for the Service will be recovered by one or more of the following:

- (a) property value taxes imposed in accordance with Division 4.3 of Part 24 of the Local Government Act;
- (b) fees and charges that may be imposed under section 363 of the Local Government Act;
- (c) revenues raised by other means authorized by the Local Government Act; and
- (d) revenue received by way of agreement, enterprise, gift, grant or otherwise.

5. Maximum requisition

The maximum amount that may be requisitioned under section 800.1(1) of the Local Government Act for the service will be the greater of:

- (a) Two hundred and twenty thousand dollars (\$220,000) dollars; or
- (b) an amount equal to the amount that could be raised by a property value tax of forty four point three cents (\$0.443) per one thousand (\$1,000.00) dollars which when applied to the net taxable value of land and

improvements within the service area will yield the maximum amount that may be requisitioned under sections 803(1)(a) and (b) for the Service.

6. Citation

This bylaw may be cited as the "Big White Refuse Disposal Service Conversion and Establishment Bylaw No. 1587, 2015".

FIRST READING

SECOND READING

THIRD READING

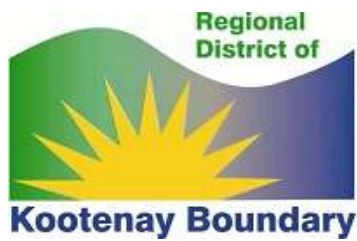
The Director for Electoral Area 'E'/West Boundary consented to the adoption of this bylaw by way of a letter dated _____.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES

ADOPTED

CHAIR

MANAGER OF CORPORATE ADMINISTRATION

**STAFF REPORT**

Date: 28 Oct 2015 **File**
To: Chair McGregor and Directors,
 RDKB Board
From: John M. MacLean, CAO
Re: Late Item - Bylaw 1588 (Security
 Issuing - Pedestrian Pipebridge)

Issue Introduction

Regional District of Kootenay Boundary Security Issuing (Sewer - Pedestrian/Pipebridge) Bylaw No. 1588, 2015 is presented for three readings and adoption.

History/Background Factors

In July the Regional District approved Bylaw No. 1575 which allowed the RDKB to borrow funds to meet its commitments to help fund the Pedestrian/Pipebridge project. Shortly thereafter the initial tenders were opened, and the project was delayed to the increase in costs.

The participants in the East end Sewer Service were successful in arriving at a new funding agreement, and the corresponding Loan Authorization Bylaw was adopted earlier in the meeting.

This bylaw, Bylaw 1588, enables the Regional District to borrow the necessary funds. It may be necessary to interim borrow prior the spring debenture issue and Staff are in contact with the City of Trail to discuss the cash management side of the project. It also repeals the previous, already approved, security issuing bylaw.

Implications

The Board has passed a previous Bylaw in support of this project, and this Bylaw simply allows for the borrowing already approved.

Advancement of Strategic Planning Goals

This project is a partnership between the City of Trail and the RDKB, and represents collaboration between the Rossland, Warfield and Trail. Therefore it is consistent with our strategic priorities.

Background Information Provided

Bylaw 1575

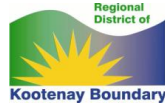
Alternatives

None

Recommendation(s)

That Regional District of Kootenay Boundary Security Issuing (Sewer - Pedestrian/Pipebridge) Bylaw No. 1588, 2015 be read a first, second and third time.

That Regional District of Kootenay Boundary Security Issuing (Sewer - Pedestrian/Pipebridge) Bylaw No. 1588, 2015 be reconsidered and adopted.



Bylaw No. 1588

A bylaw to authorize the entering into of an Agreement respecting financing
between the Regional District of Kootenay Boundary
and the Municipal Finance Authority of British Columbia

WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for Regional Districts or for their member municipalities by the issuance of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS under the provisions of section 825 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw is as follows:

<u>L/A Bylaw Number</u>	<u>Purpose</u>	<u>Amount of Borrowing Authorized</u>	<u>Amount Already Borrowed</u>	<u>Borrowing Authority Remaining</u>	<u>Term of Issue</u>	<u>Amount of Issue</u>
1572 (as amended by 1583)	Pedestrian/Pipebridge (East End Sewer)	\$ 7,200,000	\$ 0	\$ 7,200,000	25	\$ 7,200,000
Total		<u>\$ 7,200,000</u>	<u>\$ 0</u>	<u>\$ 7,200,000</u>		<u>\$ 7,200,000</u>

Total Financing under Section 825: \$ 7,200,000.00

GRAND TOTAL: \$ 7,200,000.00

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority:

NOW THEREFORE the Regional Board of the Regional District of Kootenay Boundary in open meeting assembled enacts as follows:

1. The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding Seven Million Two Hundred Thousand dollars (\$ 7,200,000.00) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian dollar equivalents so borrowed shall not exceed \$ 7,200,000.00 (in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
2. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and Officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
3. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
4. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
5. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the Officer assigned the responsibility of financial administration of the Regional District.
6. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria, BC and at such time or times as shall be determined by the Treasurer of the Authority.
7. During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of Regional District of Kootenay Boundary Loan Authorization Bylaw No. 1572, and amendments thereto, the anticipated revenues accruing to the Regional District from the operation of the East End Regionalized Sewer Service are at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.

8. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
9. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
10. That Regional District of Kootenay Boundary Security Issuing (Sewer – Pedestrian/Pipebridge) Bylaw No. 1575, 2015 be repealed.
11. This bylaw may be cited as "Regional District of Kootenay Boundary Security Issuing (Sewer – Pedestrian/Pipebridge) Bylaw No. 1588, 2015".

Read a First, Second and Third time this 29th day of October, 2015

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1588 cited as "Regional District of Kootenay Boundary Security Issuing (Sewer-Pedestrian/Pipebridge) Bylaw No. 1588, 2015" as read a third time the 29th day of October, 2015.

Manager of Corporate Administration

RECONSIDERED AND ADOPTED the 29th day of October, 2015.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1588 cited as "Regional District of Kootenay Boundary Security Issuing (Sewer-Pedestrian/ Pipebridge) Bylaw No. 1588, 2015" as reconsidered and adopted the 29th day of October, 2015.

Certified a true copy of Bylaw No. 1588 as adopted.

Manager of Corporate Administration

SCHEDULE "A" to Bylaw No. 1575

C A N A D A

PROVINCE OF BRITISH COLUMBIA

A G R E E M E N T

Regional District of Kootenay Boundary

The Regional District of Kootenay Boundary (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia at its Head Office in Victoria, British Columbia, (the "Authority") the sum of Seven Million Two Hundred Thousand dollars (\$7,200,000.00) in lawful money of Canada, together with interest calculated semi-annually in each and every year during the currency of this Agreement; and payments shall be as specified in the table appearing on the reverse hereof commencing on the ____ day of _____, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ____ day of _____, 20____

IN TESTIMONY WHEREOF and under the authority of Bylaw No. _____ cited as "_____
This Agreement is sealed with the Corporate Seal of the Regional District of _____ and signed by the Chair and the officer assigned the responsibility of financial administration thereof.

Chair

General Manager - Finance

Pursuant to the *Local Government Act*, I certify that this Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatever in any Court of the Province of British Columbia.

Dated _____ (month, day) 20____

Inspector of Municipalities

(Reverse Side)

PRINCIPAL AND/ OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

<u>Date of Payment</u>	Principal and/or Sinking Fund Deposit	<u>Interest</u>	<u>Total</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____